



Regular Meeting of the Board of Directors

AGENDA

Regular Meeting

September 19, 2025 10:00 AM

GMCS D Conference Room, Suite #5

150 Pacific Street, Portola, CA 96122

<https://www.gmc sd.org/>

President Kim Seney • Director Rene St. Pierre • Director Kathy Kogge • Vice President Jon
Gresley • Director Patricia Ryan

Administrative Staff

General Manager Skyler Allingham • Clerk of the Board Annie Tansey-Yoakum

RULES AND PROCEDURES OF THIS BOARD

Any person desiring to address the CSD Board on any item not on the Agenda may do so during the public comment period of the meeting. The public is asked to limit comments to three minutes. The Board will also allow for 3-minute public comments between each agenda item.

Please direct your email comments to the CSD at info.gmc sd@gmail.com. Members of the public may submit their comments in writing to be included in the public record. Copies of agenda reports or other written documentation relating to each item of business referred to on this agenda will be available on the District's website at www.gmc sd.org. If you have any questions on any agenda items, contact the CSD at 530-832-5945.

REASONABLE ACCOMMODATIONS

In compliance with the Americans with Disability Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, then please contact District Secretary at 530-832-5945. Request must be made as early as possible, and at least one full business day before the start of the meeting

1. Call to Order

A. Roll Call

2. Public Comments

☒ Discussion  [Comment](#)

Pursuant to Government Code Section 54954.3, members of the audience may address the Board on any agenda item before or during the Board's consideration of the item. The District allows a maximum of three (3) minutes for each speaker.

3. Correspondence to the Board

☒ Discussion  [Comment](#)

Board Clerk to present any communications from the public addressed to the Board.

4. Consent Agenda

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

These routine items are expected to be acted upon at one time without discussion. Any Board Member, staff member or interested public party may request that an item be removed from the consent calendar for discussion

A. Consider motion to approve meeting minutes from Regular Meeting 7/18/2025 and Special Meeting 8/8/2025

5. Proposed Regular Meeting Schedule through 2026.

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Consider motion to approve either version A or B of meeting schedule as presented.

6. Five-year Engineering Plan

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Owen Wurgler, Principle Engineer, Shaw Engineering to present the five-year engineering plan as currently drafted.

7. Capacity Fee Study

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

A review of the study for capacity fees as prepared and presented by economist, Catherine Hansford.

Consider motion to approve and adopt recommendation provided by the economic consultation or request for further revision of the study.

8. Strategic Funding Plan

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Review proposal and consider motion to accept and sign contract with Catherine Hansford, Economist.

9. General Manager's Report

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

General Manager, Skyler Allingham to report to the Board on general operations.

Consider motion to approve customer credit above General Manager's authority level.

10. Standing Committee Reports

☒ Discussion  [Comment](#) [View Item](#)

Reports from the District's Standing Committees:

Executive Committee: President Seney

Finance Committee: Director St. Pierre

Fire Protection Services Committee: Director St. Pierre

Firewise Committee: Director Kogge

11. Policy Review: Policy #5100 "Water Service Policy"

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Revisions made to clarify water connections and approved uses of the District's potable water supply.

Consider motion to approve policy changes as presented, and waive a second reading.

12. Policy Review - New Policy #5101 "Irrigation Metering"

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Review new policy written to define and clarify the District's attempt to conserve potable water while supporting the community's ability to landscape private property.

Consider motion to approve and adopt Policy #5101 "Irrigation Metering" as presented and waive a second reading.

13. Review Greywater Initiative Pilot Program

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Review Greywater Initiative Pilot Program, status, interest, and participation.

Consider motion to extend or recind program.

14. Closed Session

☒ Discussion ☒ Possible Action  [Comment](#)

A. Public Employee Performance Evaluation

Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation

General Manager - Board to provide performance feedback

15. President Seney will report relevant information from closed session.

☒ Discussion  [Comment](#)

16. Adjournment

Posted 4:07 pm on September 15, 2025

4:07 pm September 15, 2025