



GREAT REDWOOD TRAIL AGENCY

**Teleconference Location for Board and Public Participation [Cal Gov Code § 54953(a)]: Ukiah
City Council Chambers, 300 Seminary Ave, Ukiah, CA 95482, Mendocino County**

Zoom Meeting ID: 870 1939 3670

Passcode: 843627

AGENDA

Special Meeting

April 03, 2025 10:30 AM

**Eureka City Council Chambers
521 K Street, Eureka, CA 95501**

<https://thegreatredwoodtrail.org/>

Board of Directors

Chair Mary Sackett - Marin County • Vice Chair Steve Madrone - Humboldt County • City Representative Debra Garnes - Rio Dell • James Campbell - Marin County • James Gore - Sonoma County • Caryl Hart - Sonoma County • John Haschak - Mendocino County • Maureen Mulheren - Mendocino County • Jeff Hunerlach - Humboldt County

Staff Members

Executive Director Elaine Hogan • Operations Manager Bridget Nichols • State Coastal Conservancy Project Manager, Mendocino & Trinity Counties Louisa Morris • State Coastal Conservancy Project Manager, Humboldt County Hannah Bartee • General Counsel Elizabeth Coleman

To attend the meeting via Zoom on a PC, Mac, iPad, iPhone or Android device:

- Open this website on your browser: <https://zoom.us/join> or open the app on your phone • Enter Meeting ID: 870 1939 3670
- Enter Passcode: 843627
- All participants will be automatically muted except when called on to speak

If you would like to make public comment via Zoom:

- Wait until you hear the board ask for public comment or comment on agenda item
- Raise your hand by clicking on “Reactions” in the meeting controls, then “Raise Hand”
- Wait until you are called on
- Unmute yourself when you’re called on and give your public comment
- When your three-minute time limit is up, return to “Reactions” and “Lower Hand”

To attend the meeting over the phone (audio only):

- Call (669) 444-9171

- Enter Meeting ID: 870 1939 3670
- Enter Passcode: 843627

If you would like to make public comment over the phone:

- Wait until the board chair calls for public comment or comment on agenda item
- Enter *9 to raise your hand
- Wait until you are called on
- Enter *6 to unmute yourself
- You will have three minutes to comment
- Enter *6 to mute yourself after you have given your comment

REASONABLE ACCOMMODATIONS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact us via phone or email at least 72-hours before the meeting 707-463- 3280 or info@thegreatredwoodtrail.org

1. Call to Order

A. Roll Call

2. Public Comments

Discussion  [Comment](#)

Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard and may be further limited at the discretion of the Chair of the Board if the number of commentors reasonably so requires. “Public comment” time is limited to matters under the jurisdiction of the Agency that may not have been considered by the Agency previously and are not on the agenda. No action will be taken. Members of the public may also comment during specific agenda items when recognized by the Chair.

3. Matters from the Board

Discussion  [Comment](#)

4. Executive Director's Report

Discussion  [Comment](#) [View Item](#)

Executive Director, Elaine Hogan, will provide a report to the board.

5. Operations Manager Report

Discussion  [Comment](#) [View Item](#)

Operations Manager, Bridget Nichols, will provide a report on the activities of GRTA's Operations & Maintenance Division.

6. Trail Development Division Report

Discussion  [Comment](#) [View Item](#)

State Coastal Conservancy staff from GRTA's Trail Development Division will provide an update.

7. FY 2025-26 Budget Discussion

Discussion  [Comment](#) [View Item](#)

Staff will discuss anticipated changes that we expect to accommodate in next year's budget and get feedback from the board on the priorities they would like to see presented in a draft budget at our May meeting.

8. Annual Presentation from the Timber Heritage Association (THA) to Satisfy Terms of the Memorandum of Understanding between GRTA and THA

Discussion  [Comment](#) [View Item](#)

THA is required to provide the GRTA Board of Directors with an annual report of its activities. Sean Mitchell, President of THA, will give an oral report.

9. Intent to Award Contract in Response to Request for Proposals to L.D. Giacomini Enterprises, Inc. for Recycle & Disposal of Materials in Calpella

Discussion Possible Action  [Comment](#) [View Item](#)

GRTA intends to award a contract to L.D. Giacomini Enterprises, Inc. to remove waste from a GRTA-owned building in Calpella, CA. The project is funded through a grant from CalRecycle's Illegal Disposal Site Abatement Grant Program.

10. Trail License Agreement with the City of Arcata for the Arcata Annie & Mary Trail Connectivity Project and Adoption of Resolution 2025-01 City of Arcata Trail License Agreement CEQA Findings

Discussion Possible Action  [Comment](#) [View Item](#)

Staff recommends the Board (1) make responsible agency findings for the mitigated negative declaration prepared and adopted by the City of Arcata for the Arcata Annie & Mary Trail Connectivity Project, and file an appropriate Notice of Determination; and (2) authorize the Executive Director to enter into a License Agreement with City of Arcata for the use of GRTA Property between Sunset Avenue in Arcata and Humboldt Bay Municipal Water District's Park 1 on West End Road to allow for trail construction, operation, and maintenance, for a period of 25 years, in a form approved by counsel.

11. Right of Entry Agreement with Humboldt Bay Harbor, Recreation, & Conservation District

Discussion Possible Action  [Comment](#) [View Item](#)

Right of Entry Agreement to access GRTA property for a period of two (2) years, for the Harbor District and its contractors to complete design and environmental review of a potential 1.1-mile GRT segment and conceptual designs for an additional approximately 2 miles from the Peninsula Picnic Area at Vance Ave and Hwy 255 (New Navy Base Rd) south to Bay Street, near the community of Samoa in unincorporated Humboldt County.

12. Non-Exclusive License Agreement with North Coast Highway Solar 1, LLC and North Coast Highway Solar 2, LLC

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Authorize the Executive Director to Enter into a Non-Exclusive License Agreement with North Coast Highway Solar 1, LLC for the use of approximately 3,301 square feet of real property located near milepost 264.3 of the Carlotta Branch of the former Northwestern Pacific Railroad, to construct, operate, and maintain an at-grade commercial crossing, fiberoptic and electrical wire utilities, in a form approved by counsel.

13. Non-Exclusive License Agreement with Vero Fiber Networks, L.L.C.

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Authorize the Executive Director to Enter into a Non-Exclusive License Agreement with the Vero Fiber Networks, L.L.C. for the use of real property located near mileposts 291.27 and 293.67, for installation, operation, and maintenance of fiberoptic cable in the GRTA right-of-way, for a period of thirty years, in a form approved by Counsel.

14. Resolution 2025-02 Land Use Covenant at Redwood Valley Station

Discussion Possible Action  [Comment](#) [View Item](#)

Adoption of Resolution 2025-02 to authorize the execution of a Land Use Covenant over a 0.392-acre area of the former Redwood Valley Station, in order to obtain a closure letter from the State Water Resources Control Board regarding matter 1NMC331.

15. Non-Exclusive License Agreement with Phillips 66 Company

Discussion Possible Action  [Comment](#) [View Item](#)

Non-Exclusive License Agreement with the Phillips 66 Company for six monitoring wells and one soil boring on GRTA property near milepost 114.5 in Ukiah, Mendocino County, CA to construct and access for periodic monitoring, sampling, maintenance and eventual decommission of the wells on GRTA's property.

16. Consent Agenda

Discussion Possible Action  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any directors, staff member or interested party may request that an item be removed from the consent agenda for discussion.

A. Approval of Financial Statements for November 2024, December 2024, and January 2025

B. Approval of Meeting Minutes from Special Meeting December 5, 2024

C. Approval of Non-Exclusive License Agreement with Department of Transportation for Hopland Sidewalk Improvement Project

D. Approval of Non-Exclusive License Agreement with Department of Transportation Hopland La Franchi Safety Project

E. Approval of Resolution 2025-03 to Designate Sonoma County Auditor-Controller-Treasurer-Tax Collector as GRTA's Treasurer

F. Approval of Resolution 2025-04 to Designate the Executive Director to Act as Clerk of the Board of Directors

17. Announcement of Next Meeting: Thursday, May 15, 2025, at 10:30am

18. Closed Session

Discussion Possible Action  [Comment](#)

- A. Possible Action Litigation - Pending/Existing Litigation Comment Conference with Legal Counsel Regarding Abandonment and Railbanking Filings, Docket Number: AB-1305 before Surface Transportation Board [Government Code section 54956.9(a)] Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

- B. Litigation - Ongoing Litigation Conference with Legal Counsel - Litigation Pursuant to Gov. Code Section 54956.9 (d)(1) Regarding Unlawful Detainer Action Pursuant to Humboldt County Superior Court Case No.CV2500105 and No.CV2500106 [Government Code section 54956.9(d)(1)]

- C. Possible Action Litigation - Pending/Existing Litigation Comment Conference with Legal Counsel Regarding Humboldt County Code Enforcement Case CE25-2501, APN 200-303-007-000 [Government Code section 54956.9(a)] Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

AGENDA NOTE All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.

ADDITIONS TO AGENDA The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES Written materials related to an item on this agenda submitted to the Board of Directors are available for public inspection with 72-hour notice. Documents maintained for public inspection are considered draft documents until approved by the Board of Directors. Official records are maintained for public inspection.

CLOSED SESSION If agendized, GRTA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8