



# GREAT REDWOOD TRAIL AGENCY

**Teleconference Location for Board and Public Participation [Cal Gov Code § 54953(a)]: Ukiah  
City Council Chambers 300 Seminary Ave, Ukiah Mendocino County**

## **AGENDA**

### **Regular Meeting**

**September 18, 2025 10:30 AM**

**Eureka City Council Chambers, 531 K St, Eureka, CA 95501**

<https://thegreatredwoodtrail.org/>

### **Board of Directors**

Chair Mary Sackett - Marin County • Vice Chair Steve Madrone - Humboldt County • City  
Representative Debra Garnes - Rio Dell • James Campbell - Marin County • James Gore - Sonoma  
County • Caryl Hart - Sonoma County • John Haschak - Mendocino County • Maureen Mulheren -  
Mendocino County • Jeff Hunerlach - Humboldt County

### **Staff Members**

Executive Director, Elaine Hogan • Operations Manager, Bridget Nichols • Financial Development  
Manager, Tyler Egerer • General Counsel, Elizabeth Coleman • State Coastal Conservancy Project  
Manager for Humboldt County, Hannah Bartee • Civil Engineer, Dave Anderson, P.E.

### **To attend the meeting via Zoom on a PC, Mac, iPad, iPhone or Android device:**

- Open this website on your browser: <https://zoom.us/join> or open the app on your phone • Enter Meeting ID: 870 1939 3670
- Enter Passcode: 843627
- All participants will be automatically muted except when called on to speak

### **If you would like to make public comment via Zoom:**

- Wait until you hear the board ask for public comment or comment on agenda item
- Raise your hand by clicking on “Reactions” in the meeting controls, then “Raise Hand”
- Wait until you are called on
- Unmute yourself when you’re called on and give your public comment
- When your three-minute time limit is up, return to “Reactions” and “Lower Hand”

### **To attend the meeting over the phone (audio only):**

- Call (669) 444-9171
- Enter Meeting ID: 870 1939 3670
- Enter Passcode: 843627

### **If you would like to make public comment over the phone:**

- Wait until the board chair calls for public comment or comment on agenda item
- Enter \*9 to raise your hand
- Wait until you are called on
- Enter \*6 to unmute yourself
- You will have three minutes to comment
- Enter \*6 to mute yourself after you have given your comment

**Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the GRTA Board of Directors reserves the right to conduct the meeting without remote access**

## **REASONABLE ACCOMMODATIONS**

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact us via phone or email at least 72-hours before the meeting 707-463- 3280 or [info@thegreatredwoodtrail.org](mailto:info@thegreatredwoodtrail.org)

### **1. Call to Order**

### **2. Staff Reports**

☒ **Discussion**  [Comment](#) [View Item](#)

- A. Executive Director
- B. Operations & Maintenance Division
- C. Business & Financial Administration Division
- D. Trail Development Division

### **3. Matters from the Board**

☒ **Discussion**  [Comment](#)

### **4. Public Comments**

☒ **Discussion**  [Comment](#)

Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard and may be further limited at the discretion of the Chair of the Board if the number of commentators reasonably so requires. "Public comment" time is limited to matters under the jurisdiction of the Agency that may not have been considered by the Agency previously and are not on the agenda. No action will be taken. Members of the public may also comment during specific agenda items when recognized by the Chair.

### **5. Resolution 2025-09 Environmental and Tribal Commitments**

☒ **Discussion** ☒ **Possible Action**  [Comment](#) [View Item](#)

The resolution outlines the agency's policy direction with regard to environmental restoration and tribal involvement and establishes specific, near-term actions staff will take to demonstrate

progress.

**6. Professional Services Agreement with the Wiyot Tribe for Tribal Cultural Monitoring Services**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

GRTA seeks to contract with the Wiyot Tribe for tribal cultural monitoring services requested by the agency in Humboldt County in the Wiyot Tribe's ancestral territory on an on-call, as-needed basis.

**7. Professional Services Agreement with CalTrout for Eel River Great Redwood Trail Restoration and Conservation Plan Case Study – Dos Rios to Alderpoint**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Delegates authority to the Executive Director to enter into a Professional Services Agreement with CalTrout for a period of two years to implement activities described in the scope of work for the "Eel River Great Redwood Trail Restoration and Conservation Plan Case Study – Dos Rios to Alderpoint" project in an amount not to exceed \$75,000, in a form approved by counsel.

**8. Professional Services Agreement with Patty Clary for Phase 1 of "Workplan for Toxic Pollutant Assessment and Clean-Up Options on the Great Redwood Trail Corridor"**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Delegates authority to the Executive Director to execute a Professional Services Agreement with Patty Clary in an amount not to exceed \$25,000 for completion of Phase 1 activities described in the attached "Workplan for Toxic Pollutant Assessment and Clean-Up Options on the Great Redwood Trail Corridor." The overall workplan will result in a practical framework that GRTA can use to identify toxic pollutants and assess contamination levels consistently across all trail segments to inform decision-making and identify clean-up opportunities.

**9. Presentation from City of Ukiah Regarding Land Owned by the City of Ukiah, State of California and GRTA in Downtown Ukiah**

☒ Discussion  [Comment](#) [View Item](#)

Chief Planning Manager for the City of Ukiah, Jesse Davis, will provide an informational report to the board regarding historical uses of land in downtown Ukiah, current development projects and potential opportunities for future strategic use of several parcels, two of which GRTA owns.

**10. Delegate Authority to the Executive Director to Execute Professional Services Agreement(s) with Illuminated Marketing, Omnia Associates, and/or Resident Trout Consulting**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

This item proposes to delegate authority to the Executive Director to execute up to three professional services agreements in a total amount not to exceed \$150,000 over two years, in a form approved by counsel, with the top scoring respondents to our RFQ for media, public relations, and communications services.

**11. Consent Agenda**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any directors, staff member or interested party may request

that an item be removed from the consent agenda for discussion.

- A. Award of Contract for Installation of Fencing to Secure GRTA Calpella Building
- B. Resolution 2025-10: Updates to Schedule of Real Property Rates & Charges
- C. Resolution 2025-11: Adopt Updated Manual Sections 0301 (Authorized Positions) and 0302 (Job Descriptions)
- D. Non-exclusive License Agreement with Vertical Bridge (VB BTS III, LLC) for Right of Entry, Private Crossing, and Electrical Conduit
- E. Financial Statements for June 2025
- F. Financial Statements for July 2025

## 12. Closed Session

☒ **Discussion** ☒ **Possible Action**  [Comment](#)

- A. Litigation - Anticipated Litigation (Initiation of Litigation)

Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(4) regarding breach of license agreement; GRTA v. Hotel Hopland, LLC

- B. Litigation - Anticipated Litigation (Initiation of Litigation)

Report Out regarding Closed Session Agenda of July 17, 2025: Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(4) Regarding Anticipated Initiation of Unlawful Detainer Action on GRTA Property APN 200-303-007 at 771 Fernbridge Drive, Fortuna, CA 95540.

## 13. Announcement of next meeting

☒ **Discussion**  [Comment](#)

The next regular GRTA Board of Directors meeting is scheduled for Thursday, November 20, 2025 in-person at the Ukiah City Council Chambers and Eureka City Council Chambers with public participation also available via Zoom and phone.

## 14. Adjournment

**AGENDA NOTE** All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.

**ADDITIONS TO AGENDA** The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES** Written materials related to an

item on this agenda submitted to the Board of Directors are available for public inspection with 72-hour notice. Documents maintained for public inspection are considered draft documents until approved by the Board of Directors. Official records are maintained for public inspection.

**CLOSED SESSION** If agendaized, GRTA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of Government Code Section 54956.8