



GREAT REDWOOD TRAIL AGENCY

**Teleconference Location for Board and Public Participation [Cal Gov Code § 54953(a)]: Ukiah
City Council Chambers, 300 Seminary Ave, Ukiah, CA 95482**

AGENDA

Special Meeting

December 05, 2024 10:30 AM

Eureka City Council Chambers, 531 K St, Eureka, CA 95501

<https://thegreatredwoodtrail.org/>

<https://us02web.zoom.us/j/81657364670?pwd=T3NjRmhlakjNSdVIQZzBVMDVXWWs4dz09>

Board of Directors

Chair Mary Sackett - Marin County • Vice Chair Steve Madrone - Humboldt County • City
Representative Debra Garnes - Rio Dell • James Campbell - Marin County • Melanie Bagby - Sonoma
County • Caryl Hart - Sonoma County • John Haschak - Mendocino County • Maureen Mulheren -
Mendocino County • Jeff Hunerlach - Humboldt County

Staff Members

Executive Director Elaine Hogan • Operations Manager Bridget Nichols • State Coastal Conservancy
Project Manager, Mendocino & Trinity Counties Louisa Morris • State Coastal Conservancy Project
Manager, Humboldt County Hannah Bartee • General Counsel Elizabeth Coleman

To attend the meeting via Zoom on a PC, Mac, iPad, iPhone or Android device:

- Open this website on your browser: <https://zoom.us/join> or open the app on your phone • Enter Meeting ID: 816 5736 4670
- Enter Passcode: 843627
- All participants will be automatically muted except when called on to speak

If you would like to make public comment via Zoom:

- Wait until you hear the board ask for public comment or comment on agenda item
- Raise your hand by clicking on “Reactions” in the meeting controls, then “Raise Hand”
- Wait until you are called on
- Unmute yourself when you’re called on and give your public comment
- When your three-minute time limit is up, return to “Reactions” and “Lower Hand”

To attend the meeting over the phone (audio only):

- Call (669) 444-9171
- Enter Meeting ID: 816 5736 4670
- Enter Passcode: 843627

If you would like to make public comment over the phone:

- Wait until the board chair calls for public comment or comment on agenda item
- Enter *9 to raise your hand
- Wait until you are called on
- Enter *6 to unmute yourself
- You will have three minutes to comment
- Enter *6 to mute yourself after you have given your comment

REASONABLE ACCOMMODATIONS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact us via phone or email at least 72-hours before the meeting 707-463- 3280 or info@thegreatredwoodtrail.org

1. Call to Order

- A. Roll Call

2. Public Comments

- Discussion  [Comment](#)

Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard and may be further limited at the discretion of the Chair of the Board if the number of commentors reasonably so requires. “Public comment” time is limited to matters under the jurisdiction of the Agency that may not have been considered by the Agency previously and are not on the agenda. No action will be taken. Members of the public may also comment during specific agenda items when recognized by the Chair.

3. Staff Reports

- Discussion  [Comment](#) [View Item](#)

- A. Executive Director
- B. Operations & Maintenance Division
- C. Trail Development Division

4. Resolution 2024-10 to Establish the GRTA Board of Directors Meeting Calendar for 2025

- Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Adopt Resolution 2024-10 to Establish the GRTA Board of Directors Meeting Calendar for 2025

5. Resolution 2024-11 Participation in the Special District Risk Management Authority Health Benefits Ancillary Coverages

- Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Adopt Resolution 2024-11 Approving the Form of and Authorizing the Executive Director to Execute the Memorandum of Understanding and Program Participation Agreement for Participation in the Special District Risk Management Authority Health

6. Resolution 2024-12 Establishing Policy and Procedures Under the California Environmental Quality Act (CEQA)

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Adopt Resolution 2024-12 to Establish Policy and Procedures Consistent with State CEQA Guidelines

7. Resolution 2024-13 Personal Cell Phone Use Stipend to the NCRA Administration and Contracting Policy Manual

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Adopt Resolution 2024-13 Adding Section 0402 "Personal Cell Phone Use Stipend" to the NCRA Administration and Contracting Policy Manual

8. Right of Entry Agreement with The Wildlands Conservancy

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Authorize the Executive Director to Approve a Right of Entry Agreement with The Wildlands Conservancy to allow entry to GRTA property for trail planning purposes for an 11.2-mile trail segment, from north side of Island Mountain tunnel to north side of Cain Rock Railroad Bridge, for approximately two years, in a form approved by Counsel.

9. Right of Entry Agreement for Revitalizing Opportunities for the Alderpoint Region (ROAR) with Fiscal Sponsor, Community Initiatives

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Authorize the Executive Director to approve a Right of Entry Agreement with Community Initiatives, fiscal sponsor for ROAR (Revitalizing Opportunities for the Alderpoint Region), to allow entry to GRTA property for trail planning purposes for a period of two years, in a form approved by Counsel.

10. Non-Exclusive License Agreement with California Department of Technology

Discussion Possible Action  [Comment](#)

Discussion and Possible Action to Authorize the Executive Director to Enter into a Non-Exclusive License Agreement with the California Department of Technology for Installation, Operation, and Maintenance of Fiberoptic Cable near GRTA Milepost 152 and the Intersection of Highways 101 and 162 in Mendocino County, in a form approved by Counsel.

11. Non-Exclusive License Agreement with Manila Community Services District

Discussion Possible Action  [Comment](#) [View Item](#)

Discussion and Possible Action to Authorize the Executive Director to Execute a Non-Exclusive License Agreement with Manila Community Services District for the Use of Real Property for Installation, Operation and Maintenance of Culverts within the GRTA right-of-way between mileposts 296.7 and 298.5 on the Samoa Branch near the community of Manila, Humboldt County, for approximately 25 years, in a form approved by Counsel.

- A. Discussion and Possible Action to Adopt a Resolution Making Responsible Agency Findings pursuant to the California Environmental Quality Act, Adopt the Manila Community Services District Mitigated Negative Declaration, and Direct Staff to File a Notice of Determination.

12. Consent Agenda

Discussion Possible Action  [Comment](#)

These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any directors, staff member or interested party may request that an item be removed from the consent agenda for discussion.

- A. Approval of Financial Statements

- B. Approval of Warrants Issued

13. Matters from the Board

Discussion  [Comment](#)

Board members provide announcements and updates.

14. Closed Session

Discussion Possible Action  [Comment](#)

- A. Litigation - Pending/Existing Litigation
 - Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)
- B. Litigation - Anticipated Litigation (Initiation of Litigation)
 - Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(4)

15. Adjournment

AGENDA NOTE All items appearing on the agenda are subject to action by the Board of Directors. Staff recommendations are subject to action by the Board of Directors. Staff recommendations are subject to change by the Board.

ADDITIONS TO AGENDA The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when: a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, or b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, or c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES Written materials related to an item on this agenda submitted to the Board of Directors are available for public inspection with 72-hour notice. Documents maintained for public inspection are considered draft documents until approved by the Board of Directors. Official records are maintained for public inspection.

CLOSED SESSION If agendaized, GRTA may adjourn to a closed session to consider litigation or personnel matters. Discussion of litigation or pending litigation may be held in closed session by authority of Government Code Section 54956.9; discussion of personnel matters by authority of Government Code Section 54957; to confer with their negotiator regarding real property by authority of

