



Willow Oak Fire Protection District

AGENDA

Regular Meeting

Tuesday, September 01, 2026 06:00 PM

18111 County Road 94B, Woodland, CA 95695

<https://www.willowoakfire.gov/>

Board of Commissioners

Chairman Robert Frommelt • Commissioner Kenneth Breckenridge • Commissioner Blake Harlan • Commissioner Kim Timothy

Staff Administration

Fire Chief Marcus Klinkhammer • Assistant Chief Jason Barker • Executive Assistant April Gusé

1. Call to Order

A. Roll Call

2. Public Comments

☒ Discussion  [Comment](#)

This is the time for the public to address the Commission on any subject relative to the Fire District, but not on the present Agenda. A five (5) minute limit will be imposed per individual speaker.

3. DISTRICT CORRESPONDENCE

☒ Discussion  [Comment](#)

Discussion and possible action regarding correspondence received.

4. APPROVE PAYMENT OF CLAIMS

☒ Discussion ☒ Possible Action  [Comment](#)

Discussion and possible action regarding approval of claims submitted for payment.

5. REVIEW OF CLAIMS PAID DURING AUGUST AFTER REGULAR MEETING

☒ Discussion ☒ Possible Action  [Comment](#)

6. CONSIDERATION OF RECOMMENDATION TO FILL BOARD VACANCY

☒ Discussion ☒ Possible Action  [Comment](#)

Discussion and possible action to select and recommend a candidate to the Yolo County Board of Supervisors for appointment to fill the current vacancy on the Board of Commissioners.

7. REVIEW OF EMPLOYEE POLICY – JURY DUTY

☒ Discussion  [Comment](#) [View Item](#)

Discussion and possible action to review and approve revisions to the District's employee jury duty policy.

8. Staff Reports

☒ Discussion  [Comment](#)

A. Office Report - Deposits

B. Assistant Chief's Report

C. Building & Equipment Maintenance

Deliberation and action regarding maintenance or repairs needed to buildings and equipment

D. Chief's Report

9. Adjournment

IF REQUESTED, THIS AGENDA CAN BE MADE AVAILABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES, AS REQUIRED BY SECTION 202 OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND THE FEDERAL RULES AND REGULATIONS ADOPTED IN IMPLEMENTATION THEREOF. PERSONS SEEKING AN ALTERNATIVE FORMAT SHOULD CONTACT THE BOARD CLERK FOR FURTHER INFORMATION. IN ADDITION, A PERSON WITH A DISABILITY WHO REQUIRES MODIFICATIONS OR ACCOMMODATION - INCLUDING AUXILIARY AIDS OR SERVICES - IN ORDER TO PARTICIPATE IN A PUBLIC MEETING SHOULD TELEPHONE OR OTHERWISE CONTACT THE BOARD CLERK AS SOON AS POSSIBLE, AND PREFERABLY AT LEAST 24 HOURS PRIOR TO THE MEETING. THE BOARD CLERK MAY BE REACHED AT TELEPHONE NUMBER (530) 662-0781 EXT 701 OR AT THE FOLLOWING ADDRESS: WILLOW OAK FIRE PROTECTION DISTRICT 18111 COUNTY ROAD 94B, WOODLAND, CA 95695 (PHYSICAL AND MAILING).

APRIL GUSÉ

SECRETARY TO THE COMMISSIONERS

Posted 10:40 am on September 3, 2026

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED
September 3, 2026 AT 10:40 am AT THE FOLLOWING LOCATIONS:

- WILLOW OAK FIRE STATION 7, 18111 COUNTY ROAD 94B, WOODLAND, CA
- WILLOW OAK PARK HALL, 17535 COUNTY ROAD 97, WOODLAND
- WILLOWOAKFIRE.GOV