

Russian River Cemetery District

AGENDA

Regular Meeting

July 21, 2026 11:00 AM

940 Low Gap Road, Ukiah, CA 95482

<https://russianrivercemetery.com/>

Chair Erin Gardiner • Trustee Jerry Buzzard • Trustee Ronald Ford • Trustee Carolyn Johnson • Trustee Gary Mirata

Office Manager Dana Kornegay • Grounds Foreman Jaymen Cooper

RULES AND PROCEDURES OF THIS BOARD

This agenda has been prepared and posted at least 72 hours prior to a regular meeting or 24 hours prior to a special meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

REASONABLE ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, persons needing a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, may contact the Office Manager, at (707) 462-8012 or by email to russianrivercemetery@gmail.com at least 48 hours prior to the meeting.

1. Call to Order

A. Roll Call

2. Public Comments

The Board of Trustees of the Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

3. Consent Agenda

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

A. All items listed on the Consent Agenda are considered routine and may be approved in one motion.

Approval of Minutes: June 16, 2026 Regular Board Meeting

4. Correspondence

☒ Discussion  [Comment](#)

5. Office Manager's Monthly Report

☒ Discussion  [Comment](#) [View Item](#)

A. Financial statements presented for June 2026

B. Follow up to: Auditor's Notice – Mendocino County Russian River Flood Control and Water Conservation Improvement District have proposed annexation of the Redwood Valley County Water District's complete service area.

6. Presentation of the June 30, 2025 Audited Financial Statements

☒ Discussion ☒ Possible Action  [Comment](#)

David Farnsworth, CPA, will present the June 30, 2025 audited financial statements.

7. Review and Consider Adoption of Revised Cemetery Fee Schedule

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Review the District's current fee schedule on an item-by-item basis, discuss proposed fee adjustments in light of increasing operating costs and the auditor's recommendation, and consider adoption of a revised fee schedule.

8. Review and Consider Employee Compensation for Fiscal Year 2026–2027

☒ Discussion ☒ Possible Action  [Comment](#)

Review and discuss employee compensation for Fiscal Year 2026–2027 and consider approval of salary adjustments.

9. Review and Approve Draft Fiscal Year 2026–2027 Budget

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Review and consider approval of the proposed Fiscal Year 2026–2027 Draft Budget

10. Annual Review of Investment Policy and Consider Approval of Minor Revisions

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Conduct the Board's annual review of the District's Investment Policy, discuss the proposed minor revisions, and consider adoption of the revised Investment Policy.

11. Investment Committee Report

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Stifel Investment financial reports presented for June 2026.

12. Grounds Foreman's Monthly Report

☒ **Discussion**  [Comment](#)

A. Burials for month and year to date

B. Grounds maintenance

13. Trustees Comments

☒ **Discussion**  [Comment](#)

14. Adjournment

Next Regular Meeting - August 18, 2026

Posted 1:49 pm on July 17, 2026