



Regular Meeting

AGENDA

Regular Meeting

March 12, 2025 06:00 PM

City Hall

35 Third Ave, Portola, CA 96122

<https://www.cityofportola.com/>

<https://zoom.us/j/3583067836>

Mayor Jim Murphy • Mayor Pro-Tem Bill Powers • Councilmember Leah Turner • Councilmember Mikki Battaglia • Councilmember Pat Morton

REASONABLE ACCOMMODATIONS

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. at the City Hall Council Chambers. Your interest and participation is encouraged and welcome.

As a courtesy, the City Council meeting is also accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836. Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.

Any person desiring to address the City Council or any committee, commission or agency under the jurisdiction of the City Council, on any item not on the agenda may do so during public comment period. Public comment during the meeting will be accepted in person only.

Public Comment can be made by clicking on the "comment" section directly from the agenda, next to each agenda item.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of persons with disabilities in the City's public meetings. If special accommodation is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting

1. Call to Order

A. Roll Call

B. Pledge of Allegiance

2. Public Comments

☒ Discussion  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “**PUBLIC COMMENT**” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

3. City Communications

☒ Discussion  [Comment](#) [View Item](#)

A. City Council Communications

B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality

C. Staff Communications

D. City Manager Report

4. Consent Agenda

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. Claims-

Adopt Resolution No. 2606. The resolution authorizes payment of payroll from February 8th, 2025, through February 21st, 2025, and payment of accounts payable from February 8th, 2025, through March 6th, 2025.

The amount of accounts payable claims to be paid is \$105,512.49.

The amount of payroll claims to be paid is \$33,372.28.

The total amount to be paid is \$138,884.77.

B. Adopt minutes of the February 26th, 2025 Regular Meeting.

5. Planning: 2024 General Plan Annual Progress Report

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Staff has prepared the attached report for City Council review.

6. Grizzly Lake Community Service District: Potential Water Project

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Staff has prepared the attached report for City Council review. In addition, Jennifer Stephenson from LAFCo will provide additional information to the City Council.

7. CAL FIRE Fire Hazard Severity Zones

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Staff has prepared the attached report for City Council review.

8. Adjournment

From: [Jack Rosevear](#)
To: [Ryan Bonk, City Manager](#)
Cc: [Cary Curtis](#); [Larry Smith](#)
Subject: Fire District Update for Council Meeting
Date: Sunday, February 23, 2025 8:05:59 PM

Hi Ryan- here's the highlights of Fire District activities:

2025 Calls for Service to date: 88

Strategic Planning: The Board has directed staff to begin a comprehensive strategic planning process, which will begin in late March. The first meeting will be with outside stakeholders, which includes our partner agencies, including the City of Portola. An invitation letter will be coming soon for a lunch meeting on a weekday. It is our hope that the Mayor, City Manager and another Council member can attend. The meeting will be approximately two hours and facilitated by a retired Fire Chief Officer with extensive experience with the strategic planning process. The process will create a roadmap for the District's future, including creation of a mission and values statements, the development of strategic initiatives, which will tie into future budgets. Input from Board, Staff and Outside Stakeholders is imperative to create a comprehensive plan, which will be highly productive for our organization and the Community. The plan is designed to be flexible and will be formally updated every three years.

Insurance Services Office: Commonly known as ISO, the new District just completed an extensive evaluation of our operations, training, staffing, equipment, dispatch and water supply. Fifty percent of the rating is an evaluation of water supply from our four water providers. Led by the ISO representative, we flow tested 11 fire hydrants in the 4 hydranted areas of the District, including four hydrants in the City. The hydrants were selected by ISO and are tied to commercial or residential occupancies nearby. The purpose of the evaluation was to establish Beckwourth Peak FD as a new entity in their system and to combine the various ISO ratings from the five consolidated districts into one rating for hydranted areas and those areas where there are no fire hydrants (water provided by water tenders). We will receive results of the evaluation in the next 2-3 months. Fire hydrant flow testing, required by ISO, will not be needed for ten years.

New Apparatus: The Board recently approved the purchase of a replacement water tender (2500 gallons) and a Type 1 (structure fire) engine. The water tender was purchased used from a small volunteer department in Colorado. Two personnel will travel to Green Mountain, Colorado next weekend to drive the truck back. The Type 1 engine was purchased at a reduced rate from the Chester FD, which is merging with the Peninsula Fire District. We will use the engine as a reserve in the event a primary engine is out of service and out of District deployments to fires and disasters.

Fire Hazard Mapping: Cal Fire has recently introduced fire hazard severity mapping into local responsibility areas (LRA), which includes the City of Portola. We are in communication with Cal Fire to determine the impacts of what they have done and what their program is intended to do. I will report back to the Board and City Manager with our findings and what are the expected next steps. We are concerned that the mapping will affect insurability, but the areas surrounding the City, in the State Responsibility Areas (SRA), are already determined to be rated Very High Fire Severity. More information is coming soon.

Agreement with Gold Mountain CSD: The two Districts are working on an agreement for a trial period for Fire Season 2025. The agreement would allow the Fire District to operate the GMCSD Type 3 fire engine and incorporate their Fire Cadre staff into the Fire District for certified training and will be wildland firefighters for the Fire District. The added personnel and fire engine will have a positive effect on our wildland response capability.


Cal Fire Dispatch: The District is moving forward with an agreement with Lassen County and Cal Fire for dispatching services (Susanville/SIFC). The Fire District and Cal Fire recently entered into a dispatch agreement for the Highway 395 corridor, where radio transmissions are difficult and multiple agencies responding. Using the Cal Fire radio repeaters and trained fire dispatchers, we believe the result will be improved communications and safer operating conditions for firefighters. Full dispatch transition would begin after the Board reviews and approves a proposed agreement and fees for service, hopefully in the Spring.

Business Inspections: The District will begin fire safety inspections of commercial businesses within the next thirty days, beginning with occupancies considered high hazard, including public gathering places, overnight sleeping, hazardous materials, and cooking facilities. The inspections are intended for educational purposes, but will involve fire code compliance for issues which could cause a fire and/or become a life safety threat.

Please contact Chief Rosevear @ 530-816-0525 for questions or additional information.

Thanks
Jack

Jack Rosevear, Fire Chief
Beckwourth Peak Fire Protection District
180 Main Street
Beckwourth, CA 96122
Office: 530-832-1008
Cell: 530-816-0525

	Document Name			
	Document Number	TBD	Revision Letter	A
	Document Location	Server	Revision Date	12/06/2024
	Document Type	Report	Council Adoption Date	Not Applicable
			Resolution No.	Not Applicable


City Manager Report

03/12/2025

General Updates

Gulling Street Bridge

- **Automated monitoring system:**
 - Series of meetings held with engineering team and vendors
 - Trendline modeling is continuing to be analyzed by engineering team
 - Expect a final dashboard in April
- **FEMA Funding (Riprap):**
 - Remaining funding activity process flow:
 - *Final FEMA Signatures>Cal OES Review & Signatures> City Review and Signatures> Obligation*
 - Staff are hopeful this process can be completed by April
- **Structural Rehabilitation Funding (Highway Bridge Program):**
 - Application has been drafted
 - Sent for review by Caltrans Program Manager
 - Received letter of support from the following:
 - United States Congressman Kevin Kiley
 - California State Senator Megan Dahle
 - California Assemblymember Heather Hadwick
 - Plumas County Sheriff's Office
 - Eastern Plumas Health Care
 - Target Submission: End of March

	Document Name		<i>City Manager Report</i>	
	Document Number	TBD	Revision Letter	A
	Document Location	Server	Revision Date	12/06/2024
	Document Type	Report	Council Adoption Date	Not Applicable
			Resolution No.	Not Applicable

Planning

- **Multi-Jurisdictional Local Hazard Mitigation Plan (MJLHMP) Update**
 - Consultant has requested a Risk Assessment Worksheet to be completed
 - City staff and Planning Consultant will prepare document

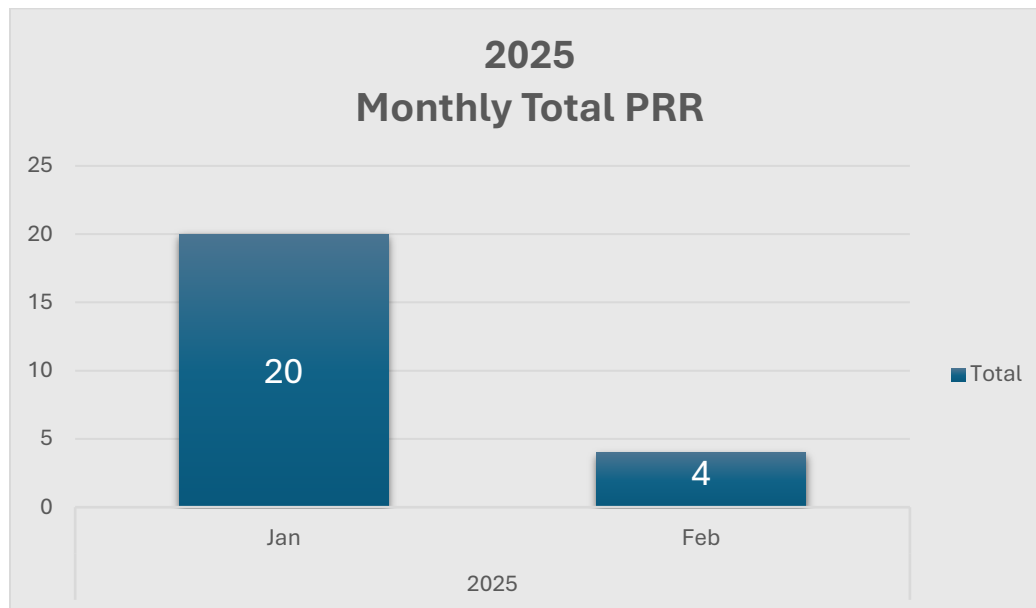
Public Records Requests (PRR)

February 2025 PRR Metrics	
Total Number of PRR¹	4
<i>Number of submissions by Unique Requestor(s)²</i>	4
<i>Number of submissions by Repeat Requestor(s)³</i>	0

¹ Total PRR indicates PRR entered via the CivAssist system during the month

² Unique Requestor(s): Individuals or entities that have submitted at least one request within the reporting period, with each requestor counted only once

³ Repeat Requestor(s): Individuals or entities that submit multiple requests over the reporting period



RESOLUTION NO. 2606

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
AUTHORIZING PAYMENT OF CLAIMS FOR PAYROLL FOR THE PERIOD
FEBRUARY 8TH, 2025, THROUGH FEBRUARY 21ST, 2025 AND ACCOUNTS
PAYABLE FROM
FEBRUARY 8TH, 2025, THROUGH MARCH 6TH, 2025**

WHEREAS, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

WHEREAS, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

Check Nos:	Amount
46754-46806	\$105,512.49
46785	VOID
Total Accounts Payable	\$105,512.49
Payroll:	
2/08/25-2/21/25	\$33,372.28
Total Payroll	\$33,372.28
Total Claims	\$138,884.77

PASSED, APPROVED AND ADOPTED this 12th day of March, 2025, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Jim Murphy, Mayor

ATTEST:

Malachi Mansfield, Deputy City Clerk

I, Malachi Mansfield, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a regular meeting thereof held on March 12th, 2025.

Malachi Mansfield, Deputy City Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	3/12/2025			046785		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			1	0.00	0.00	0.00
BANK: *		TOTALS:	1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000027	NATIONAL INDUSTRIAL & SAFETY S							
I-202502263161	NATIONAL INDUSTRIAL & SAFETY S	R	3/03/2025			046754		
710 311-600.06	MATERIALS AND SUPPLIES	ABSORBENT PADS/REFLE		216.66				
720 311-600.06	MATERIALS AND SUPPLIES	ABSORBENT PADS/REFLE		216.67				
710 325-600.06	MATERIALS AND SUPPLIES	ABSORBENT PADS/REFLE		216.67				650.00
000039	CAPURRO TRUCKING							
I-202502263178	CAPURRO TRUCKING	R	3/03/2025			046755		
710 311-600.76	LINE REPAIR	HYDROPATCH/DURAPATCH		357.50				
208 317-600.42	STREET REPAIR	HYDROPATCH/DURAPATCH		357.50				
720 311-600.76	LINE REPAIR	HYDROPATCH/DURAPATCH		357.50				1,072.50
000098	MDK,LLC WESTERN ENVIRONMENTA							
I-202502263173	MDK,LLC WESTERN ENVIRONMENTA	R	3/03/2025			046756		
710 311-600.51	TESTING	LAB TESTING		671.19				
720 311-600.51	TESTING	LAB TESTING		5,929.63				6,600.82
000099	DEPT OF RESOURCES RECYCLING &							
I-202502263155	DEPT OF RESOURCES RECYCLING &	R	3/03/2025			046757		
730 322-605.01	Administration	UNSPENT GRANT OWR2-2		13,203.93				13,203.93
0015	AMERIGAS							
I-202502263175	AMERIGAS	R	3/03/2025			046758		
208 317-600.04	GAS AND ELECTRIC	PW PROPANE		731.32				
100 311-600.04	GAS AND ELECTRIC	PW PROPANE		571.90				1,303.22
0021	AT&T							
I-202502263177	AT&T	R	3/03/2025			046759		
710 311-600.05	TELEPHONE	LONG DISTANCE		2.21				
720 311-600.05	TELEPHONE	LONG DISTANCE		2.22				4.43
0023	AT&T CALNET 3							
I-202502263176	AT&T CALNET 3	R	3/03/2025			046760		
710 325-600.05	TELEPHONE	SCADA LDWTP		32.18				
710 311-600.05	TELEPHONE	SCADA		31.76				
100 111-600.05	TELEPHONE	SCADA		31.77				95.71
0078	ENCOMPASS							
I-202502263174	ENCOMPASS	R	3/03/2025			046761		
100 111-600.06	MATERIALS AND SUPPLIES	COPIES		62.81				
100 113-600.06	MATERIALS AND SUPPLIES	COPIES		62.81				
710 311-600.06	MATERIALS AND SUPPLIES	COPIES		41.88				
720 311-600.06	MATERIALS AND SUPPLIES	COPIES		41.88				209.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0086	FOLCHI LOGGING & CONSTR., INC.							
I-202502263156	FOLCHI LOGGING & CONSTR., INC.	R	3/03/2025			046762		
720 311-600.76	LINE REPAIR	ROAD BASE		1,587.30				1,587.30
0091	GRANITE CONSTRUCTION, INC							
I-202502263157	GRANITE CONSTRUCTION, INC	R	3/03/2025			046763		
710 311-600.76	LINE REPAIR	3/8" COLDMIXDURAPATC		1,250.93				
720 311-600.76	LINE REPAIR	3/8" COLDMIXDURAPATC		1,250.93				
208 317-600.42	STREET REPAIR	3/8" COLDMIXDURAPATC		1,250.93				3,752.79
0105	INTERMOUNTAIN DISPOSAL							
I-202502263172	INTERMOUNTAIN DISPOSAL	R	3/03/2025			046764		
710 311-600.94	REFUSE COLLECTION	PW CONTAINER		175.76				
720 311-600.94	REFUSE COLLECTION	PW CONTAINER		175.76				351.52
0106	INTERNATIONAL CODE COUNCIL							
I-202502263158	INTERNATIONAL CODE COUNCIL	R	3/03/2025			046765		
100 114-600.22	CODE REFERENCE UPDATE	GVMT MEMBERSHIP		170.00				170.00
0118	KANSAS LIFE INSURANCE CO							
I-202502263159	KANSAS LIFE INSURANCE CO	R	3/03/2025			046766		
100 111-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		12.35				
100 113-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		6.54				
100 114-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		1.45				
100 311-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		3.63				
207 315-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		4.36				
208 317-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		4.36				
710 311-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		23.24				
720 311-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		13.80				
730 311-510.01	PERSONNEL COSTS	LIFE INS PREMIUM		2.91				72.64
0136	MANHARD CONSULTING							
I-202502263160	MANHARD CONSULTING	R	3/03/2025			046767		
100 117-600.18	PROFESSIONAL SERVICES	SENIOR PLANNER II SE		3,690.00				3,690.00
0148	NAPA SIERRA							
I-202502263171	NAPA SIERRA	R	3/03/2025			046768		
208 317-600.08	VEHICLE REPAIR & MAINTENANCE	SNOW MATS		310.37				
208 317-600.42	STREET REPAIR	SNOW ST REPAIR		201.66				512.03
0159	OFFICE DEPOT							
I-202502263162	OFFICE DEPOT	R	3/03/2025			046769		
100 111-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		10.12				
100 112-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		2.53				
100 113-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		10.12				
100 114-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		2.53				
100 117-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		2.53				
710 311-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		10.12				

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0159	OFFICE DEPOT	CONT						
I-202502263162	OFFICE DEPOT	R	3/03/2025			046769		
720 311-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		10.12				
730 311-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLIES		2.53				50.60
0162	OPERATING ENGINEERS _PUBLIC EM							
I-202502263163	OPERATING ENGINEERS _PUBLIC EM	R	3/03/2025			046770		
100 113-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		133.82				
100 114-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		267.64				
100 311-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		669.10				
207 315-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		802.92				
208 317-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		1,605.84				
215 117-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		133.82				
710 311-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		5,085.16				
720 311-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		4,014.60				
730 311-510.01	PERSONNEL COSTS	APRIL PREMIUM EMP #		669.10				13,382.00
0173	PITNEY BOWES INC							
I-202502263164	PITNEY BOWES INC	R	3/03/2025			046771		
100 111-600.48	EQUIPMENT LEASE	LEASE - METER		140.92				
100 113-600.48	EQUIPMENT LEASE	LEASE - METER		140.93				
710 311-600.48	EQUIPMENT LEASE	LEASE - METER		93.95				
720 311-600.48	EQUIPMENT LEASE	LEASE - METER		93.95				469.75
0192	PURCHASE POWER - PITNEY BOWES							
I-202502263166	PURCHASE POWER - PITNEY BOWES	R	3/03/2025			046772		
100 111-600.02	POSTAGE	POSTAGE		42.63				
100 113-600.02	POSTAGE	POSTAGE		42.63				
710 311-600.02	POSTAGE	POSTAGE		42.63				
720 311-600.02	POSTAGE	POSTAGE		42.63				
730 311-600.02	POSTAGE	POSTAGE		42.63				213.15
0218	Silver State Analytical Labora							
I-202502263170	Silver State Analytical Labora	R	3/03/2025			046773		
720 311-600.51	TESTING	INV# 324776 - INFLUE		73.00				73.00
0220	SINDEX PRINTING & GRAPHICS INC							
I-202502263167	SINDEX PRINTING & GRAPHICS INC	R	3/03/2025			046774		
710 311-600.06	MATERIALS AND SUPPLIES	SECOND NOTICES		492.00				
720 311-600.06	MATERIALS AND SUPPLIES	SECOND NOTICES		492.00				
730 311-600.06	MATERIALS AND SUPPLIES	SECOND NOTICES		246.00				1,230.00
0231	SUCCEED.NET							
I-202502263168	SUCCEED.NET	R	3/03/2025			046775		
100 112-601.04	CITY WEB PAGE	HOSTING/EMAIL DOMAIN		42.50				
100 413-601.04	CITY WEB PAGE	HOSTING/EMAIL DOMAIN		42.50				85.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0235	SUSAN SCARLETT							
I-202502263165	SUSAN SCARLETT	R	3/03/2025			046776		
100 113-600.10	ACCOUNTING FEES	FEB ACCOUNTING SERVI		1,320.00				
207 315-600.10	ACCOUNTING FEES	FEB ACCOUNTING SERVI		495.00				
208 317-600.10	ACCOUNTING FEES	FEB ACCOUNTING SERVI		330.00				
215 117-600.10	ACCOUNTING FEES	FEB ACCOUNTING SERVI		275.00				
710 311-600.10	ACCOUNTING FEES	FEB ACCOUNTING SERVI		1,430.00				
720 311-600.10	ACCOUNTING FEES	FEB ACCOUNTING SERVI		1,210.00				
730 311-600.10	ACCOUNTING FEES	FEB ACCOUNTING SERVI		440.00				5,500.00
0240	THOMAS G. VALENTINO ; TGV SO							
I-202502263169	THOMAS G. VALENTINO ; TGV SO	R	3/03/2025			046777		
730 322-600.06	Personnel	SB1383		675.00				675.00
0256	USA BLUE BOOK INC							
I-202502263179	USA BLUE BOOK INC	R	3/03/2025			046778		
710 311-600.76	LINE REPAIR	BELL JOINT CLAMP PIP		251.49				251.49
0260	VERIZON WIRELESS							
I-202502263147	VERIZON WIRELESS	R	3/03/2025			046779		
710 325-600.05	TELEPHONE	LDTWP DATA PLAN		108.05				108.05
0260	VERIZON WIRELESS							
I-202502263148	VERIZON WIRELESS	R	3/03/2025			046780		
100 411-600.36	POOL FACILITY	LANDLINE - POOL		23.73				
100 413-600.05	TELEPHONE	LANDLINE - WILLIAMS		28.27				
100 212-600.05	TELEPHONE	LANDLINE - CCO		28.27				
100 211-600.05	TELEPHONE	FD AIR QUAL		52.00				
710 311-600.05	TELEPHONE	LANDLINE - SPLIT		61.01				
720 311-600.05	TELEPHONE	LANDLINE - SPLIT		61.01				
100 111-600.05	TELEPHONE	LANDLINE - SPLIT		45.77				
100 113-600.05	TELEPHONE	LANDLINE - SPLIT		45.77				
100 311-600.05	TELEPHONE	LANDLINE - SPLIT		45.77				
100 114-600.05	TELEPHONE	LANDLINE - SPLIT		45.78				
100 114-600.05	TELEPHONE	LANDLINE - BUILDING/		28.27				465.65
0260	VERIZON WIRELESS							
I-202502263180	VERIZON WIRELESS	R	3/03/2025			046782		
710 325-600.05	TELEPHONE	PW TABLET / SCADA /		78.02				
710 311-600.05	TELEPHONE	VARIOUS LINES SPLIT		76.87				
720 311-600.05	TELEPHONE	VARIOUS LINES SPLIT		176.92				
100 117-600.05	TELEPHONE	PLANNING/BUILDING		41.57				
100 411-600.05	TELEPHONE	PARKS/POOL		41.65				
100 212-600.05	TELEPHONE	CCO		41.57				456.60

3/06/2025 1:21 PM
 VENDOR SET: 01 City of Portola
 BANK: PC POOLED CASH - PLUMAS
 DATE RANGE: 0/00/0000 THRU 99/99/9999

A/P HISTORY CHECK REPORT

PAGE: 6

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0010	AMAZON CAPITOL SERVICES							
I-202503053181	AMAZON CAPITOL SERVICES	R	3/12/2025			046783		
710 311-600.06	MATERIALS AND SUPPLIES	TIME CARDS/CLOCK		48.25				
100 111-600.06	MATERIALS AND SUPPLIES	SIGN/SHREDDER/ENV		219.81				
720 311-600.06	MATERIALS AND SUPPLIES	WTHRPRF CVR/GRAPPLER		143.96				
720 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	SPLIT		127.90				
208 317-600.06	MATERIALS AND SUPPLIES	CHAIN/CLUTCH/HOSE		684.22				
100 414-600.06	MATERIALS AND SUPPLIES	FENCING		207.51				1,431.65
0052	CITY OF PORTOLA							
I-202503053184	CITY OF PORTOLA	R	3/12/2025			046784		
100 311-601.10	WATER	CH		44.78				
100 311-601.11	SEWER	CH		45.23				
100 414-601.10	WATER	VARIOUS LOCATOINS		1,190.11				
100 411-601.10	WATER	CITY PARK		434.22				
100 411-601.11	SEWER	CITY PARK		44.75				
100 414-601.11	SEWER	PARK BATHROOMS		74.57				
100 413-601.10	WATER	WHM		33.20				
100 413-601.11	SEWER	WHM		45.23				
710 311-601.10	WATER	PW		26.25				
720 311-601.10	WATER	PW		26.25				
710 311-601.11	SEWER	PW		45.23				2,009.82
0069	DEPARTMENT OF TRANSPORTATION							
I-202503053185	DEPARTMENT OF TRANSPORTATION	R	3/12/2025			046786		
207 315-600.07	EQUIPMENT REPAIR/MAINTENANCE	STREET LIGHT MAINTEN		425.85				425.85
0090	GRAINGER INC							
I-202503053187	GRAINGER INC	R	3/12/2025			046787		
720 311-600.06	MATERIALS AND SUPPLIES	PIPE - INV - 2445 &		36.86				
710 325-600.06	MATERIALS AND SUPPLIES	REFLECTIVE TAPE INV#		44.29				81.15
0101	HUNT & SONS, INC.							
I-202503053189	HUNT & SONS, INC.	R	3/12/2025			046788		
100 413-600.04	GAS AND ELECTRIC	WHM HEATING OIL		168.76				168.76
0103	IEDA							
I-202503053190	IEDA	R	3/12/2025			046789		
100 111-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		13.69				
100 113-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		6.91				
100 114-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		6.07				
100 311-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		13.68				
207 315-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		12.42				
208 317-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		15.80				
710 311-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		103.81				
720 311-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		80.96				
730 311-510.01	PERSONNEL COSTS	LABOR RELATION CONSU		9.44				262.78

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0105	I-202503053191 720 311-600.94	INTERMOUNTAIN DISPOSAL INTERMOUNTAIN DISPOSAL REFUSE COLLECTION	R 3/12/2025 SEWER PONDS	457.34		046790		457.34
0105	I-202503053192 100 413-600.94 100 111-600.94 710 311-600.94 720 311-600.94	INTERMOUNTAIN DISPOSAL INTERMOUNTAIN DISPOSAL REFUSE COLLECTION REFUSE COLLECTION REFUSE COLLECTION REFUSE COLLECTION	R 3/12/2025 WHM CH 2 MO PW PW	32.08 179.94 175.76 175.76		046791		563.54
0133	I-202503053193 100 414-600.04 207 213-600.41 710 311-600.04	LIBERTY UTILITIES LIBERTY UTILITIES GAS AND ELECTRIC STREET LIGHTING GAS AND ELECTRIC	R 3/12/2025 PARKS ST LTS BC63 & HWY 70 LAKE DAVIS	140.72 6,407.48 208.53		046792		6,756.73
0148	I-202503053195 710 311-600.07 208 317-600.06 208 317-600.07 208 317-600.08 100 413-600.06	NAPA SIERRA NAPA SIERRA EQUIPMENT REPAIR/MAINTENANCE MATERIALS AND SUPPLIES EQUIPMENT REPAIR/MAINTENANCE VEHICLE REPAIR & MAINTENANCE MATERIALS AND SUPPLIES	R 3/12/2025 TRAILER WIRING ADAPT BATTERY, NUT/SCREW/1 FHP TRUFLEX V-BELT DR LOCK/ACUTATOR/BAT CLOTH/VINYL CLNR/ARM	49.85 252.39 11.69 488.01 64.31		046793		866.25
0175	I-202503053198 710 311-600.06 720 311-600.06 207 315-600.06 100 414-600.06 208 317-600.07 100 111-600.45	PLUMAS ACE HARDWARE INC PLUMAS ACE HARDWARE INC MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES EQUIPMENT REPAIR/MAINTENANCE BUILDING EXPENSE	R 3/12/2025 VALVE / FLAPPER HEAT CABLE PIPE/ PIP LED BULBS WHEEL BARROW CHAIN / LOPPER GALV DRIP EDGE	34.29 80.81 41.80 182.31 86.83 9.24		046794		435.28
0222	I-202503053200 100 311-510.01 710 311-510.01 720 311-510.01	SMALL CITIES ORGANIZED RISK SMALL CITIES ORGANIZED RISK PERSONNEL COSTS PERSONNEL COSTS PERSONNEL COSTS	R 3/12/2025 Por DAP 2025 Por DAP 2025 Por DAP 2025	224.00 224.00 224.00		046795		672.00
0247	I-202503053203 100 111-600.06 100 111-600.45 100 414-600.07 100 413-600.06 710 311-600.06 720 311-600.06	U.S. BANK U.S. BANK MATERIALS AND SUPPLIES BUILDING EXPENSE EQUIPMENT REPAIR/MAINTENANCE MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	R 3/12/2025 OFFC SUPPLY - SPLIT SOLAR PANEL / STICK STREET CLOCK 3/4 DOOR BASE OFFICE SUPPLY - SPLI OFFC SUPPLY - SPLIT	157.77 671.21 598.50 292.30 157.77 157.77		046796		

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0247	U.S. BANK	CONT						
I-202503053203	U.S. BANK	R	3/12/2025			046796		
100 112-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLY - SPLIT		39.44				
100 113-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLY - SPLIT		157.77				
100 114-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLY - SPLIT		39.44				
100 117-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLY - SPLIT		39.44				
730 311-600.06	MATERIALS AND SUPPLIES	OFFC SUPPLY - SPLIT		39.44				2,350.85
0256	USA BLUE BOOK INC							
I-202503053202	USA BLUE BOOK INC	R	3/12/2025			046798		
710 311-600.06	MATERIALS AND SUPPLIES	FLOW TESTING DIFUSER		672.98				672.98
000029	COUNTRY BREEZE CLEANING							
I-202503053183	COUNTRY BREEZE CLEANING	R	3/12/2025			046799		
100 111-600.45	BUILDING EXPENSE	CLEANING SERVICE CH		133.33				
710 311-600.45	BUILDING EXPENSE	CLEANING SERVICE CH		133.33				
720 311-600.45	BUILDING EXPENSE	CLEANING SERVICE CH		133.34				400.00
0091	GRANITE CONSTRUCTION, INC							
I-202503053188	GRANITE CONSTRUCTION, INC	R	3/12/2025			046800		
208 317-600.42	STREET REPAIR	1/2" CMASC800		3,173.90				3,173.90
1	KELLIE PATO							
I-202503053186	REIMBURSEMENT	R	3/12/2025			046801		
710 311-600.31	DUES/MEMBERSHIPS	KELLIE PATO:REIMBURS		55.00				55.00
000069	MARLIN LEASING CORP - PEAC							
I-202503053197	MARLIN LEASING CORP - PEAC	R	3/12/2025			046802		
100 111-600.48	EQUIPMENT LEASE	COPIER LEASE		97.89				
100 113-600.48	EQUIPMENT LEASE	COPIER LEASE		97.89				
710 311-600.48	EQUIPMENT LEASE	COPIER LEASE		65.26				
720 311-600.18	PROFESSIONAL SERVICES	COPIER LEASE		65.26				326.30
000098	MDK,LLC WESTERN ENVIRONMENTA							
I-202503053204	MDK,LLC WESTERN ENVIRONMENTA	R	3/12/2025			046803		
720 311-600.51	TESTING	VARIOUS INVOICES -		3,986.13				3,986.13
000100	NORCAL CONTAINERS							
I-202503053196	NORCAL CONTAINERS	R	3/12/2025			046804		
710 311-700.03	MACHINERY AND EQUIPMENT	40 FT STD WWT		3,100.00				
720 311-700.03	MACHINERY AND EQUIPMENT	40 FT STD WWT		3,100.00				6,200.00
0239	THATCHER , INC							
I-202503053201	THATCHER , INC	R	3/12/2025			046805		
720 311-601.12	Chemicals	SANI CHLOR / SODIUM		12,971.62				12,971.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	PLUMAS BANK							
I-202503053205	CASHIERS CHECK	R	3/05/2025			046806		
710 311-700.03	MACHINERY AND EQUIPMENT	GRIZZLY ROCK SCREEN		2,504.00				
720 311-700.03	MACHINERY AND EQUIPMENT	GRIZZLY ROCK SCREEN		2,504.00				5,008.00

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	50		105,512.49	0.00	105,512.49
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00		
		VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 111-510.01	PERSONNEL COSTS	26.04
100 111-600.02	POSTAGE	42.63
100 111-600.05	TELEPHONE	77.54
100 111-600.06	MATERIALS AND SUPPLIES	450.51
100 111-600.45	BUILDING EXPENSE	813.78
100 111-600.48	EQUIPMENT LEASE	238.81
100 111-600.94	REFUSE COLLECTION	179.94
100 112-600.06	MATERIALS AND SUPPLIES	41.97
100 112-601.04	CITY WEB PAGE	42.50
100 113-510.01	PERSONNEL COSTS	147.27
100 113-600.02	POSTAGE	42.63
100 113-600.05	TELEPHONE	45.77
100 113-600.06	MATERIALS AND SUPPLIES	230.70
100 113-600.10	ACCOUNTING FEES	1,320.00
100 113-600.48	EQUIPMENT LEASE	238.82
100 114-510.01	PERSONNEL COSTS	275.16
100 114-600.05	TELEPHONE	74.05
100 114-600.06	MATERIALS AND SUPPLIES	41.97
100 114-600.22	CODE REFERENCE UPDATE	170.00
100 117-600.05	TELEPHONE	41.57
100 117-600.06	MATERIALS AND SUPPLIES	41.97
100 117-600.18	PROFESSIONAL SERVICES	3,690.00
100 211-600.05	TELEPHONE	52.00
100 212-600.05	TELEPHONE	69.84

VENDOR SET: 01 City of Portola
BANK: PC POOLED CASH - PLUMAS
DATE RANGE: 0/00/0000 THRU 99/99/9999

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 311-510.01	PERSONNEL COSTS	910.41
100 311-600.04	GAS AND ELECTRIC	571.90
100 311-600.05	TELEPHONE	45.77
100 311-601.10	WATER	44.78
100 311-601.11	SEWER	45.23
100 411-600.05	TELEPHONE	41.65
100 411-600.36	POOL FACILITY	23.73
100 411-601.10	WATER	434.22
100 411-601.11	SEWER	44.75
100 413-600.04	GAS AND ELECTRIC	168.76
100 413-600.05	TELEPHONE	28.27
100 413-600.06	MATERIALS AND SUPPLIES	356.61
100 413-600.94	REFUSE COLLECTION	32.08
100 413-601.04	CITY WEB PAGE	42.50
100 413-601.10	WATER	33.20
100 413-601.11	SEWER	45.23
100 414-600.04	GAS AND ELECTRIC	140.72
100 414-600.06	MATERIALS AND SUPPLIES	389.82
100 414-600.07	EQUIPMENT REPAIR/MAINTENANCE	598.50
100 414-601.10	WATER	1,190.11
100 414-601.11	SEWER	74.57
	*** FUND TOTAL ***	13,658.28
207 213-600.41	STREET LIGHTING	6,407.48
207 315-510.01	PERSONNEL COSTS	819.70
207 315-600.06	MATERIALS AND SUPPLIES	41.80
207 315-600.07	EQUIPMENT REPAIR/MAINTENANCE	425.85
207 315-600.10	ACCOUNTING FEES	495.00
	*** FUND TOTAL ***	8,189.83
208 317-510.01	PERSONNEL COSTS	1,626.00
208 317-600.04	GAS AND ELECTRIC	731.32
208 317-600.06	MATERIALS AND SUPPLIES	936.61
208 317-600.07	EQUIPMENT REPAIR/MAINTENANCE	98.52
208 317-600.08	VEHICLE REPAIR & MAINTENANCE	798.38
208 317-600.10	ACCOUNTING FEES	330.00
208 317-600.42	STREET REPAIR	4,983.99
	*** FUND TOTAL ***	9,504.82
215 117-510.01	PERSONNEL COSTS	133.82
215 117-600.10	ACCOUNTING FEES	275.00
	*** FUND TOTAL ***	408.82
710 311-510.01	PERSONNEL COSTS	5,436.21
710 311-600.02	POSTAGE	42.63
710 311-600.04	GAS AND ELECTRIC	208.53

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
710 311-600.05	TELEPHONE	171.85
710 311-600.06	MATERIALS AND SUPPLIES	1,673.95
710 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	49.85
710 311-600.10	ACCOUNTING FEES	1,430.00
710 311-600.31	DUES/MEMBERSHIPS	55.00
710 311-600.45	BUILDING EXPENSE	133.33
710 311-600.48	EQUIPMENT LEASE	159.21
710 311-600.51	TESTING	671.19
710 311-600.76	LINE REPAIR	1,859.92
710 311-600.94	REFUSE COLLECTION	351.52
710 311-601.10	WATER	26.25
710 311-601.11	SEWER	45.23
710 311-700.03	MACHINERY AND EQUIPMENT	5,604.00
710 325-600.05	TELEPHONE	218.25
710 325-600.06	MATERIALS AND SUPPLIES	260.96
	*** FUND TOTAL ***	18,397.88
720 311-510.01	PERSONNEL COSTS	4,333.36
720 311-600.02	POSTAGE	42.63
720 311-600.05	TELEPHONE	240.15
720 311-600.06	MATERIALS AND SUPPLIES	1,180.07
720 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	127.90
720 311-600.10	ACCOUNTING FEES	1,210.00
720 311-600.18	PROFESSIONAL SERVICES	65.26
720 311-600.45	BUILDING EXPENSE	133.34
720 311-600.48	EQUIPMENT LEASE	93.95
720 311-600.51	TESTING	9,988.76
720 311-600.76	LINE REPAIR	3,195.73
720 311-600.94	REFUSE COLLECTION	808.86
720 311-601.10	WATER	26.25
720 311-601.12	Chemicals	12,971.62
720 311-700.03	MACHINERY AND EQUIPMENT	5,604.00
	*** FUND TOTAL ***	40,021.88
730 311-510.01	PERSONNEL COSTS	681.45
730 311-600.02	POSTAGE	42.63
730 311-600.06	MATERIALS AND SUPPLIES	287.97
730 311-600.10	ACCOUNTING FEES	440.00
730 322-600.06	Personnel	675.00
730 322-605.01	Administration	13,203.93
	*** FUND TOTAL ***	15,330.98

VENDOR I.D.			NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 01			BANK: PC	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT		
					50	105,512.49	0.00	105,512.49		
BANK: PC			TOTALS:		50	105,512.49	0.00	105,512.49		
REPORT TOTALS:					50	105,512.49	0.00	105,512.49		

SELECTION CRITERIA

VENDOR SET: 01-CITY OF PORTOLA
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 046754 THRU 046806
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: YES
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



Regular Meeting

Minutes

Regular Meeting

February 26, 2025 06:00 PM

35 Third Ave, Portola, CA 96122

<https://www.cityofportola.com/>

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Jim Murphy.

A. Pledge of Allegiance

Led by Mayor Jim Murphy

B. Roll Call

Present: Mayor Jim Murphy, Mayor Pro-Tem Bill Powers, Councilmember Mikki Battaglia, Councilmember Pat Morton

Absent: Councilmember Leah Turner

Staff Present: City Manager Ryan Bonk, Finance Officer Susan Scarlett, City Attorney Steve Gross (Remote), Administrative Clerk Malachi Mansfield

2. Public Comments

No Public Comment

3. City Communications

A. City Council Communications

Councilmember Pat Morton: Attended the January 27th and February 24th meeting of the Transportation Commission. The meetings were used to discuss road projects. It was agreed during the meetings that upcoming meetings will be open to the public to solicit public comments. Beckwourth Peak Fire Protection District meetings are moving to a bi-monthly schedule.

Mayor Pro-Tem Bill Powers: Attended the Transportation Commission and LAFCo meetings. Powers, Bonk and Mansfield met with the Feather River Land Trust. The meeting was an introduction to the people and the organization.

Councilmember Mikki Battaglia: Battaglia commented on an upcoming Firewise meeting.

Mayor Murphy: Attended LAFCo meeting as well and had nothing new to report.

B. Staff Communications

None

C. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality

Beckwourth Peak Fire Protection District: None

Plumas County Sheriff: None

Northern Sierra Air Quality District: Councilmember Mikki Battaglia reports.

- Two-cord voucher program flyers were distributed to the citizens with the March 2025 water bill.
- Burn curtailment was called for 24 days in January
- Year to date 84 opacity observations

D. City Manager Report

As reported by City Manager Ryan Bonk:

The Gulling Street Bridge FEMA funding is nearing completion with final review and CalOES being the next steps. Additionally further funding is being sought through the Caltrans highway bridge program.

Code enforcement is continuing to address properties that are out of code.

Public Works fixes potholes three times per week as well as their other duties.

MJHMP is in progress.

Liberty Utilities: Community event discussion is in the works. The City has expressed concern over rate increases and inefficient street lights.

Public Relations on social media: The City is targeting weekly social media posts across a variety of topics to maintain public engagement.

Public Records request in January 2025 continued to be significant.

City Manager Ryan Bonk and Deputy City Clerk Malachi Mansfield attended SCORE quarterly meeting.

City Manager Ryan Bonk attended a City Manager's conference.

4. **Consent Agenda**

- A. **Claims-** Adopt Resolution No. 2605. The resolution authorizes payment of payroll from January 11th, 2025, through February 7th, 2025, and payment of accounts payable from January 23rd, 2025, through February 26th, 2025.

The amount of accounts payable claims to be paid is \$213,643.09.

The amount of payroll claims to be paid is \$70,396.45

The total amount to be paid is \$284,039.54.

- B. Approval of the amendment to the previously adopted Minutes from 01/08/2025.

Approval of the Minutes from 01/22/2025

C. Renewal of Proclamations:

State of Emergency Gold Complex Fire July 22nd, 2024

State of Emergency Winter Storms January 27th, 2023

A. Claims- Adopt Resolution No. 2605. The resolution authorizes payment of payroll from January 11th, 2025, through February 7th, 2025, and payment of accounts payable from January 23rd, 2025, through February 26th, 2025. The amount of accounts payable claims to be paid is \$213,643.09. The amount of payroll claims to be paid is \$70,396.45 The total amount to be paid is \$284,039.54.

B. Approval of the amendment to the previously adopted Minutes from 01/08/2025. Approval of the Minutes from 01/22/2025

C. Renewal of Proclamations: State of Emergency Gold Complex Fire July 22nd, 2024 State of Emergency Winter Storms January 27th, 2023

Public Comment: None

Councilmember Pat Morton motioned to approve. Councilmember Mikki Battaglia seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton Absent Councilmember Leah Turner

5. **Grant Closeout- Senate Bill 1383 Short-Lived Climate Pollutant Reduction Act**

The City Council voted to follow the advice of city staff and initiate a return of unspent funds.

Staff has prepared a report detailing the recommendation to the City Council to close out grant number OWR2-21-0060.

Consultant Tom Valentino gave professional testimony over the city's compliance with SB 1383. City staff expended \$6,796.07 of a \$20,000 grant aimed at compliance. The city must reimburse Cal recycle with the remainder of the balance which is \$13,203.93.

Public Comment: None

Mayor Pro-Tem Bill Powers motioned to approve. Councilmember Mikki Battaglia seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton Absent Councilmember Leah Turner

6. **2024-2025 Midyear Financial Review**

City Manager Ryan Bonk presented an executive summary on the midyear financial position of the city.

Finance Officer Susan Scarlett presented the midyear financial review to the City Council.

The City Council approved a budget amendment to transfer funding from payroll to professional services in the planning department as recommended by staff.

Additional budget amendments in the amount of \$20,000 for a public records request and \$25,000 for legal litigation were approved on the recommendation of staff.

The city manager presented the budget schedule to the City Council for review and approval.

Councilmember Pat Morton motioned to approve. Councilmember Mikki Battaglia seconded the motion.

The roll call vote:

Aye **Mayor Jim Murphy** Aye **Mayor Pro-Tem Bill Powers** Aye **Councilmember Mikki Battaglia** Aye **Councilmember Pat Morton** Absent **Councilmember Leah Turner**

7. Closed Session

A. Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1) No Action

8. Report from Closed Session

All four Council members present unanimously approved a motion to reject the claim of Lindsey Shaw dated January 10, 2025 and as revised, amended, and/or supplemented by her response to notice of insufficiency dated February 21, 2025.

9. Adjournment

The meeting adjourned at 7:11 PM



MEETING DATE: March 12, 2025

AGENDA ITEM: 5. Planning: 2024 General Plan Annual Progress Report

FROM: Karen Downs

RE: Review of the 2024 General Plan Annual Progress Report

BACKGROUND:

California Government Code Section 65400 requires all cities to file a General Plan Annual Progress Report (APR) to the Governor's Office of Planning and Research (OPR). The purpose of the Report is to monitor the City's implementation of the General Plan over time, to help identify statewide trends, document progress in meeting the City's share of regional housing needs, and inform local decision makers. Prior to submittal to the state, the APR must be presented to the City Council for review and acceptance. The City's current General Plan was adopted on June 12, 2024.

EXECUTIVE SUMMARY:

Analysis

The Annual Progress Report provides an overview of the activities completed or currently being undertaken during 2024 to implement or update the General Plan. As the General Plan 2045 was adopted in 2024, there were no additional updates to any elements of the General Plan during the 2024 calendar year. The City has prepared the Housing Element APR in accordance with State requirements, which will be submitted to the State Department of Housing and Community Development (HCD) by April 1, 2025.

The City is in the process of preparing the required Housing Element, which is a part of the General Plan that is adopted separately in accordance with HCD requirements. It is expected that the Housing Element will be adopted in 2025 following HCD approval. Similarly, the City's Safety Element is a part of the General Plan that is adopted separately in accordance with State requirements related to the Multi-Jurisdiction Hazard Mitigation Plan (HMP). The City will begin preparation of an update to the Safety Element in 2025, along with the HMP.

The City's General Plan APR is formatted in accordance with the State of California Governor's Office of Planning and Research (OPR) memo regarding General Plan APR Guidance dated October 6, 2022. The City will submit the APR to the State in compliance with the California Government Code.

Environmental Review

No environmental review is required for this item.

RECOMMENDATION:

Staff recommends that the City Council review and accept the General Plan APR, and direct staff to submit the APR to OPR.

FISCAL IMPACT:

There is no financial impact to the staff recommendation.

ATTACHMENTS:

- A. 2024 GENERAL PLAN ANNUAL PROGRESS REPORT



2024 General Plan Annual Progress Report

CITY OF PORTOLA

General Plan Annual Progress Report: 2024 Reporting Period

City Council Review: March 12, 2025

CITY COUNCIL

Jim Murphy, Mayor

Bill Powers, Mayor Pro Tem

Leah Turner, Councilmember

Mikki Battaglia, Councilmember

Pat Morton, Councilmember

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Introduction

About the General Plan

California Government Code Section 65300 mandates that each planning agency prepare, and the legislative body shall adopt, a General Plan for guiding physical change in the City. The General Plan is the foundational development policy document of the City of Portola. It defines the framework by which the resources of the City are to be managed and utilized over time. The General Plan is available for public review at City Hall and on the City's website. The General Plan acts to clarify and articulate the intentions of the City with respect to the rights and expectations of the public, property owners, and prospective investors and business interests.

About the Annual Progress Report

Government Code Section 65400 and 65700 mandates that all cities and counties submit an annual progress report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and Housing and Community Development (HCD) by April 1 of each year. The General Plan Annual Progress Report (APR) provides local legislative bodies and the public with information regarding the implementation of the General Plan for the City.

This 2024 General Plan APR covers the period from January 1, 2024 through December 31, 2024. This General Plan APR does not describe Portola's progress toward implementing the Housing Element. This information can be found in the 2024 Housing Element APR, which will be submitted to HCD by April 1, 2025.

General Plan Status

Status of the General Plan Elements

State law requires that the General Plan includes seven elements. These mandatory elements must cover the following topics: Land Use, Circulation, Housing, Safety, Noise, Conservation, and Open Space. State law allows the City to adopt any additional general plan elements that the City deems necessary. The City has adopted the Community Design, Economic Development, Public Services and Facilities, and Air Quality as optional elements, which have the same decision making weight as the mandatory elements. Additionally, the elements of the general plan may combine elements as it deems necessary. The City of Portola General Plan combines the Conservation and Open Space elements into a single element. The following is a breakdown of the City's General Plan:

General Plan Element	Date of Adoption	Next Update	Examples of Topics Covered
Land Use	June 12, 2024	Anticipated review- 2029	Provides for the types, density or intensity, design and distribution of existing and potential City areas.
Community Design	June 12, 2024	Anticipated review- 2029	The Community Design Element defines specific details for development of the City. These details address building characteristics and common area features such as landscaping, signs, neighborhood design, and community form.



General Plan Element	Date of Adoption	Next Update	Examples of Topics Covered
Circulation	June 12, 2024	Anticipated review- 2029	Identifies the street pattern and other circulation infrastructure and transportation systems needed to support the uses identified Land Use Element.
Economic Development	June 12, 2024	Anticipated review- 2029	Defines the objectives, policies and proposals for improved employment, business retention and expansion, and fiscal growth of the community.
Public Services and Facilities	June 12, 2024	Anticipated review- 2029	The Public Services and Facilities Element is focused on ensuring that the community infrastructure is in place to accommodate the growth and development identified in other elements of this General Plan. This element addresses both hard infrastructure (such as sewer and water) and the public services (such as police and fire).
Conservation and Open Space	June 12, 2024	Anticipated review- 2029	Define policy for the protection of significant natural resources, providing the setting or context for urban land use development and incorporated City areas.
Noise	June 12, 2024	Anticipated review- 2029	Identifies the sources and outlines policy to protect land uses against adverse noise levels associated with necessary circulation and related activity.
Air Quality	June 12, 2024	Anticipated review- 2029	Identifies air quality goals and policies to protect the health and welfare of the community in aspects of development, transportation, and activity affected by the General Plan.
Housing (Separate Document)	July 2019	to be updated in 2025	Identifies and provides an analysis of existing and projected housing needs, an evaluation of housing constraints, a statement of goals, policies, quantifiable objectives and financial resources, and scheduled programs for the preservation, improvement, and development of housing.
Safety (Separate Document)	April 2019	to be updated in 2025	Provides for the protection of lives and property from the adverse effects of natural and manmade hazards.

General Plan Amendments and Updates

Amendments

To ensure that the General Plan is true to the original vision and principles it should be reviewed at regular intervals of approximately five years, and as required by State law. Periodic adjustments to the General Plan may occur from time to time, as development opportunities emerge. The General Plan 2045 was adopted in June 2024 and no amendments have been made since its adoption.

Comprehensive Update

On June 12, 2024, the City Council approved Resolution No. 2579, adopting the City of Portola General Plan 2045. The General Plan was updated to reflect changes in State and Federal law, including the California 2017 General Plan Guidelines; updated to reflect completed projects and current operations, and conditions which had been changed since the previous General Plan was adopted; eliminated goals and policies that had been accomplished and engineering standards that are maintained by the City or other externally-regulating agency, such as Caltrans, in standalone documents; updated to reflect the current status of approved projects; and typographical and editorial corrections.

Housing Element & APR Reporting Requirements

Portola adopted the 6th Cycle Housing Element of the General Plan in July 2019 as required by State Law. The update addressed state mandated goals of fair housing, ensuring sufficient sites and zoning to meet larger RHNA requirements, removing constraints to housing development, maintenance, and improvement. The 7th Cycle Housing Element is due to be updated in 2025.

The city submits an APR to HCD annually, as required by State law. This General Plan APR does not describe Portola's progress toward implementing the Housing Element. This information can be found in the 2024 Housing Element APR which will be submitted to the State by April 1, 2025.

Safety Element

Portola adopted the Safety Element of the General Plan in April 2019 as required by State Law. The update addressed the protection of lives and property from the adverse effects of natural and manmade hazards. The City's Safety Element is adopted separately in accordance with State requirements related to the Multi-Jurisdiction Hazard Mitigation Plan (HMP). The City will begin preparation of an update to the Safety Element in 2025, along with the HMP.

General Plan Implementation: Summary of Activity

General Plan policies and objectives are implemented via the Portola Municipal Code and Zoning Map, Development Agreements, Design Guidelines, other implementation documents associated with General Plan elements and area plans, and through review and approval of private and public projects by the Planning Commission and City Council.

The objectives and policies reflected in the Municipal Code translate the General Plan's vision into specific rules for private development. Review and approval of private projects must also incorporate assessment of the proposed project against General Plan policies and objectives. This comes in the form of "Findings" that affirm a project's compliance with specific objectives and policies of the General Plan, and consistency with the Municipal Code.

Portola's Municipal Code requires that certain actions be referred to the Portola staff for evaluation of consistency with the General Plan prior to their consideration by the City Council. Projects requiring a finding of consistency with the General Plan or using public funding are generally reviewed to be in conformance with the General Plan.



Activity

The policies and programs identified in the General Plan include tools already in place and used on a day-to-day basis in the City. Some of the various tools available to further the City's goals and objectives include the City Council's annual goals and priorities, Budget/Capital Improvement Program, Municipal Code regulations, grant funding, etc.

Planning Commission

Generally, the Planning Commission is designated as the Planning Agency as authorized by Section 65100 of the Government Code. The Planning Commission has the discretionary and advisory responsibilities that are authorized by Chapter 2.36 of the Portola Municipal Code.

During 2024, there were fewer than three planning commissioners seated, so the City Manager, as Hearing Officer, exercised the powers and authorities of the Planning Commission (Section 2.36.140). The Hearing Officer took action on the following application:

- Lot Merger- 425 Cedar Ridge Avenue
- Conditional Use Permit for Recycling Center – 225 Taylor Avenue

Building Department

The City's Building and Life Safety Division reviews project plans, issues permits, and provides inspection services for compliance with California's building, fire, mechanical, electrical, plumbing, energy, and disabled access codes, as well as City ordinances. In 2024, the Building Division received 101 building permit applications and issued 57 building permits.

Planning Activities Initiated

No planning activities, such as master plans, specific plans, environmental assessments, annexation studies, or similar studies or plans, were initiated in 2024.

Planning staff continued work towards completing the General Plan 2045 and associated environmental review; 7th Cycle Housing Element, including submitting the draft Housing Element to the State Department of Housing and Community Development (HCD); the Local Hazard Mitigation Plan (LHMP) and ultimately working with Plumas County and the selected consultant towards development of the Multi-Jurisdiction Hazard Mitigation Plan; review of development agreements; review of the Municipal Code, and processing planning applications.

General Plan Policies and Programs

On June 12, 2024, the City Council approved Resolution No. 2579, adopting the City of Portola General Plan 2045.

Major Development Applications Processed

No major development applications were submitted to the City.



Compliance with OPR General Plan Guidelines

Portola's General Plan update ensures conformance with the 2017 OPR Guidelines:

[General Plan Update \(General Plan 2045\)](#)

In 2016, the state adopted an amendment to Government Code §65302 that added to the required elements of the general plan either an environmental justice element, or related goals, policies, and objectives integrated into other elements. In 2017, OPR released an updated version of the General Plan Guidelines, including detailed information on statutory requirements of the mandated general plan elements and complying with the new environmental justice mandate. Portola's General Plan 2045, adopted June 12, 2024, is intended to ensure conformance with the 2017 OPR Guidelines.

The General Plan elements outline the City's updated and reorganized general plan elements and policies to the OPRs "Completeness Checklist" of statutory requirements in the 2017 General Plan Guidelines. Each Element has been updated as necessary to meet State mandates, to respond to new state and local planning priorities, or to react to emerging climate change indicators or other physical changes in the City.

Priorities for Land Use Decision Making

[Strategy for Monitoring Long-term Growth](#)

The City has not adopted specific priorities, such as the passage of moratoria or emergency ordinances, for land use decision making, apart from the General Plan and Municipal Code. Any projects are reviewed to be in conformance with the City's General Plan, Municipal Code, or any other planning documents as applicable. In this review, staff addresses the public service and infrastructure needs of any project land use impacts.



MEETING DATE: March 12, 2025

AGENDA ITEM: 6. Grizzly Lake Community Service District: Potential Water Project

FROM: Ryan Bonk

RE: Grizzly Lake Community Service District: Potential Water Project

BACKGROUND:

Grizzly Lake Community Services District (CSD) and their Engineering Consultant (GHD) met with City Staff on 02/24/2025. Grizzly Lake CSD has requested that the City assist in evaluating potential options to supply water to Grizzly Lake CSD.

Various conversations between Grizzly Lake CSD and the City of Portola on similar topics have been occurring for more than a decade. Staff has dedicated a substantial amount of staff time with Grizzly Lake CSD over this time period.

EXECUTIVE SUMMARY:

During the meeting on 02/24/2025, City staff provided Grizzly Lake CSD and GHD with a multitude of concerns we had with the potential project as a whole. City staff indicated that a wide array of challenges exist for the project including technical feasibility. In order to better understand the project intent and scope, city staff recommended that the two parties perform an engineering feasibility study to present to the City Council.

On 03/03/2025, the City has received correspondence from GHD informing the city that the State would like GHD to present a whole project not just a feasibility study. GHD also stated that the project plan draft would be provided to the City with comments requested back from the City within two weeks of receiving the plan.

Staff responded to this request by informing GHD that we believe the process is progressing prematurely as the necessary steps required by the City have not yet been completed. Staff informed GHD that the City Council would need to be informed and approve continuation of staff work towards this potential project prior to the continuation of efforts from the City's end.

In addition, the request was made to GHD and Grizzly Lake CSD to provide the following:

1. Written confirmation from the State, or party authorized to act on behalf of the State, that all funding related to the project will be provided from external resources with no financial liability or exposure to the City for project related expenses including design, construction, and all project phases.
2. Contractual agreement in place for the City to be reimbursed for costs associated with the

proposed project including but not limited to staff time for reviews, meetings, legal counsel, planning consulting (if required), engineering consulting, etc.

All parties met again on 03/05/2025 along with the California Water Board. During this meeting, GHD clarified their initial requests from the City as initial project planning level of effort from City resources and review of a draft contract for reimbursement for city staff time. Staff communicated to all parties that we would bring this update to the City Council for consideration.

RECOMMENDATION:

Staff seeks input from the City Council on any additional requests or information the City Council would like in order to better inform your decision to continue to commit staff resources to the potential project.

FISCAL IMPACT:

The City is seeking clarification from Grizzly Lake CSD and/or GHD on the potential financial impacts to the City for this project. Staff has expended resources for two meetings on this project already.



MEETING DATE: March 12, 2025

AGENDA ITEM: 7. CAL FIRE Fire Hazard Severity Zones

FROM: Ryan Bonk

RE: CAL FIRE Fire Hazard Severity Zones

BACKGROUND:

The City received correspondence from the CAL FIRE State Fire Marshal with the subject of "Official Transmittal of Fire Hazard Severity Zones". A copy of this correspondence and associated CAL FIRE maps are attached to this staff report for reference. Within this correspondence was the following statement:

"Government Code 51179 requires the State Fire Marshal to make recommendations of fire hazard severity zones to local agencies, as defined per GC 51177(e), for their designation and adoption by ordinance. This letter serves as the official transmittal of the recommendation."

On 03/03/2025, City Staff and the Beckworth Peak Fire Protection District met with CAL FIRE representatives on to discuss the Fire Hazard Severity Zones mandate. In response to the correspondence received from CAL FIRE and the discussions in this meeting, the City has made the information available for public review and comment via the City's website.

Important Notice: The City of Portola was not involved in the development of the Fire Hazard Severity Zones or the corresponding maps produced by CAL FIRE. In addition, the City cannot decrease the level of fire hazard severity zone as identified by the State Fire Marshal per the government code below.

51179

"(3) A local agency shall not decrease the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and, in exercising its discretion pursuant to paragraph (2), may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency."

DISCUSSION:

City staff is actively engaged with Beckwourth Peak Fire Protection District and CAL FIRE to gain a comprehensive understanding of the broader implications of this state mandate for our community. Additionally, discussions have commenced with legal counsel representing both the City and Beckwourth Peak Fire Protection District to provide guidance.

RECOMMENDATION:

At this time, the City has met our current responsibility as indicated by the government code below:

51178.5

"Within 30 days after receiving a transmittal from the State Fire Marshal that identifies fire hazard severity zones pursuant to Section 51178, a local agency shall make the information available for public review and comment. The information shall be presented in a format that is understandable and accessible to the general public, including, but not limited to, maps."

Staff currently recommends that staff continues to work alongside Beckworth Peak Fire Protection District to continue to address the requirements of this mandate.

FISCAL IMPACT:

While the current actions taken by the City do not have an immediate financial impact, City staff remains uncertain of potential financial impacts related to adoption of this state mandate moving forward.

ATTACHMENTS:

- A. CAL FIRE OFFICIAL TRANSMITTAL OF FIRE HAZARD SEVERITY ZONES
- B. CITY OF PORTOLA- WEBSITE POSTING
- C. FHSZ CITY LRA 11X17 PORTOLA
- D. FHSZ COUNTY LRA 11X17 PLUMASCO

Ryan Bonk, City Manager

From: OSFM <fhszinformation@fire.ca.gov>
Sent: Monday, February 10, 2025 10:02 AM
To: Ryan Bonk, City Manager
Subject: Official Transmittal of Fire Hazard Severity Zones

STATE OF CALIFORNIA—NATURAL RESOURCES AGENCY

Gavin Newsom, Governor



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL
P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 568-3800
Website: www.fire.ca.gov



January 22, 2025

Dear: County Chief Administrative Officer, City Manager, Fire Chief, Fire Marshal

Re: Official Transmittal of Fire Hazard Severity Zones

The State Fire Marshal is mandated by Government Code (GC) 51178 to identify levels of fire hazard based on consistent statewide criteria and the expected severity of fire hazards. Government Code 51179 requires the State Fire Marshal to make recommendations of fire hazard severity zones to local agencies, as defined per GC 51177(e), for their designation and adoption by ordinance. This letter serves as the official transmittal of the recommendation. For the Statutory requirements for local adoption please review [California Code, GOV 51179](#).

Your City/County has been identified as having Moderate, High, Very High or a combination of Fire Hazard Severity Zones (FHSZ) within your jurisdiction. The maps and data are available in the FHSZ HUB at <https://fire-hazard-severity-zones-rollout-calfire-forestry.hub.arcgis.com/>.

Please complete the Public Contact Survey in the FHSZ HUB using the link above. This information will be used for a public Webmap on the CAL FIRE-Office of State Fire Marshal website to guide your constituents to the appropriate contact person or website for the Local Responsibility Area FHSZ in your jurisdiction.

If you have additional questions, please feel free to contact our Team at FHSZinformation@fire.ca.gov.

Sincerely,

Daniel Berlant
State Fire Marshal
CAL FIRE – Office of the State Fire Marshal

ACCESS FHSZ HUB

DOWNLOAD LETTER



OSFM | 715 P St | Sacramento, CA 95814 US

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CAL FIRE Fire Hazard Severity Zones in Local Responsibility Area

⬇ FHSZ_City_LRA_11x17_Portola.pdf (/files/1a8a29d3a/FHSZ_City_LRA_11x17_Portola.pdf)

⬇ FHSZ_County_LRA_11x17_PlumasCo.pdf
(/files/5886f688f/FHSZ_County_LRA_11x17_PlumasCo.pdf)

CAL FIRE Provided Maps

The City of Portola has posted the attached Local Responsibility Area Fire Hazard Severity Zones maps provided to the city by CAL FIRE as mandated by government code 51178.5.

Important Notice: The City of Portola was not involved in the development of the

Fire Hazard Severity Zones or the corresponding maps produced by CAL FIRE. In

addition, the city cannot decrease the level of fire hazard severity zone as

identified by the State Fire Marshal per the government code below:

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Government Code 51179

"(3) A local agency shall not decrease the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and, in exercising its discretion pursuant to paragraph (2), may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency."

CAL FIRE has provided additional information to the public pertaining to this mandate which can be found at the following links:

<https://fire-hazard-severity-zones-rollout-calfire-forestry.hub.arcgis.com/> (<https://fire-hazard-severity-zones-rollout-calfire-forestry.hub.arcgis.com/>).

<https://fire-hazard-severity-zones-rollout-calfire-forestry.hub.arcgis.com/pages/about-fhsz-in-lra> (<https://fire-hazard-severity-zones-rollout-calfire-forestry.hub.arcgis.com/pages/about-fhsz-in-lra>)

The city invites the public to make comment to this information mandated by CAL FIRE by submitting comment to admin@cityofportola.com (<mailto:admin@cityofportola.com>).

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35 THIRD AVENUE, PORTOLA CA 96122

TELEPHONE 530-832-4216 OR 1-800-678-4216 FOR EMERGENCY WATER SERVICES



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[PRIVACY POLICY \(/PRIVACY-POLICY\)](#)



([HTTPS://WWW.YOUTUBE.COM/CHANNEL/UCOL_SJYDW5CXX7SSHBVAAGW](https://www.youtube.com/channel/UCOL_SJYDW5CXX7SSHBVAAGW))

[WEBSITE ACCESSIBILITY STATEMENT](#)

[DISTRICT TRANSPARENCY \(TRANSPARENCY.HTML\)](#)

POWERED BY STREAMLINE ([HTTP://WWW.GETSTREAMLINE.COM/](http://www.getstreamline.com/)) | [SIGN IN](#)

([HTTPS://WWW.CITYOFPORTOLA.COM/USERS/SIGN_IN?DESTINATION=%2FCAL-FIRE-FIRE-HAZARD-SEVERITY-ZONES-IN-LOCAL-RESPONSIBILITY-AREA](https://www.cityofportola.com/users/sign_in?destination=%2FCAL-FIRE-FIRE-HAZARD-SEVERITY-ZONES-IN-LOCAL-RESPONSIBILITY-AREA))

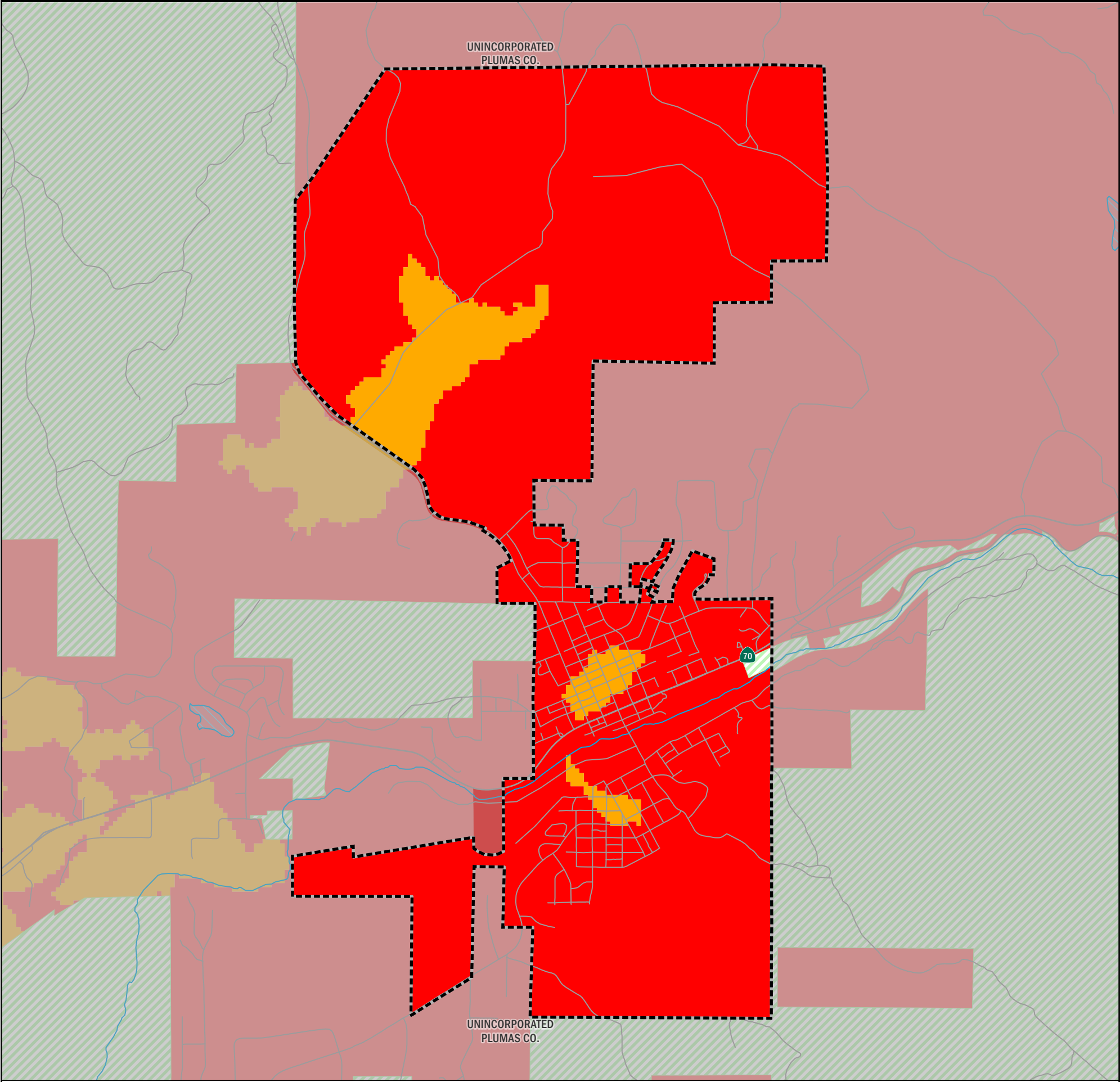
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Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal
January 22, 2025



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High High

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High



Projection: NAD 83 California Teale Albers
Scale: 1:29,000 at 11" x 17"

- Incorporated City

Unzoned LRA
- Waterbody

Federal Responsibility Area (FRA)

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

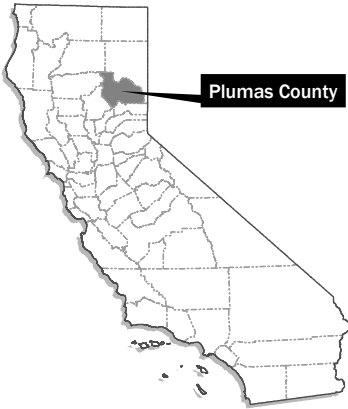
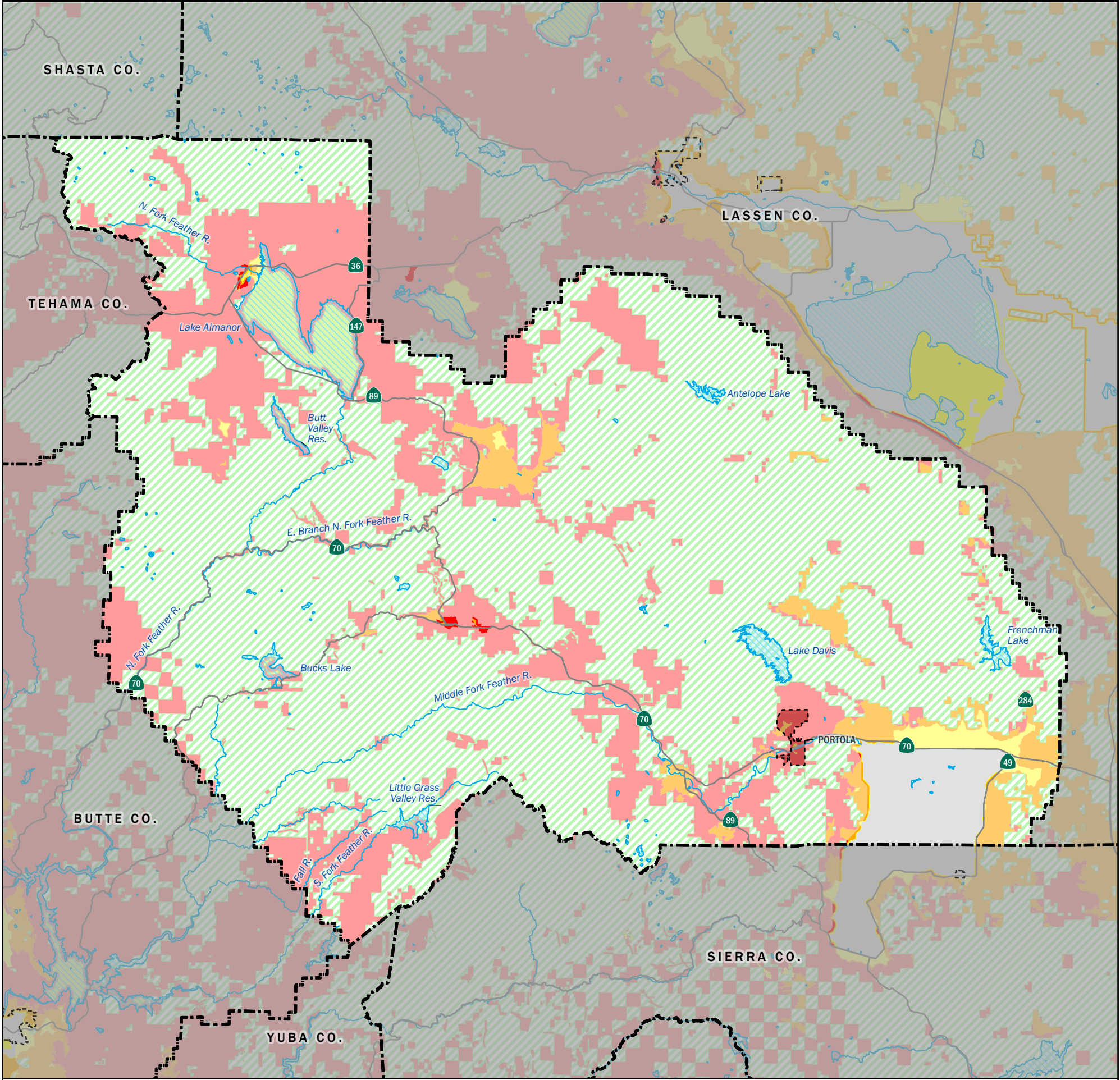
Gavin Newsom, Governor, State of California
Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency
Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:
CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)
CAL FIRE State Responsibility Areas (SRA25_1)
City and County boundaries as of 10/22/24 (CA Board of Equalization)



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal
January 22, 2025



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High High Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High Moderate

Mi 0 10 20
Km 0 10 20 30 40

Projection: NAD 83 California Teale Albers
Scale: 1:497,000 at 11" x 17"

Incorporated City Waterbody

Unzoned LRA Federal Responsibility Area (FRA)

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.