



City of Portola

## **AGENDA**

### **Regular Meeting**

**May 14, 2025 06:00 PM**

**35 Third Ave, Portola, CA 96122**

<https://www.cityofportola.com/>

Mayor Jim Murphy • Mayor Pro-Tem Bill Powers • Councilmember Leah Turner • Councilmember Mikki Battaglia • Councilmember Pat Morton

### **REASONABLE ACCOMMODATIONS**

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. at the City Hall Council Chambers. Your interest and participation is encouraged and welcome.

As a courtesy, the City Council meeting is also accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836. Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.

Any person desiring to address the City Council or any committee, commission or agency under the jurisdiction of the City Council, on any item not on the agenda may do so during public comment period. Public comment during the meeting will be accepted in person only.

Public Comment can be made on the online agenda by clicking on the "comment" section next to each agenda item listed below.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of persons with disabilities in the City's public meetings. If special accommodation is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

#### **1. Call to Order**

A. Roll Call

B. Pledge of Allegiance

#### **2. Public Comments**

☒ **Discussion**  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any

subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “**PUBLIC COMMENT**” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

### 3. City Communications

☒ Discussion  [Comment](#) [View Item](#)

A. City Council Communications

B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality District

C. Staff Communications

City Attorney: Response to allegations of vacancy on the City Council

Information Item: Minutes from the May 5th, 2025 City Manager for Planning Commission Meeting

D. City Manager Report

### 4. Consent Agenda

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. Claims:

Adopt Resolution No. 2611. The resolution authorizes payment of payroll from April 5th, 2025, through May 2nd, 2025, and payment of accounts payable from April 24th, 2025, through May 14th, 2025.

The amount of payroll to be paid is \$71,245.08.

The amount of accounts payable to be paid is \$120,909.48.

The total amount to be paid is \$192,154.56

B. Minutes:

Adopt the minutes from the April 23rd, 2025 Regular Meeting of the City Council.

### 5. Consider Ordinance No. 363: Designate Fire Hazard Severity Zones

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Staff will present Ordinance No. 363 adopting the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

**6. Consider Resolution 2610: Accept the Real Property and Parcel, Assessor Parcel Number 128-010-057**

☒ **Discussion** ☒ **Possible Action**  [Comment](#) [View Item](#)

Staff will present Resolution Number 2610 to the council. Approval of the resolution will initiate the transfer of Assessor Parcel Number 128-010-057 from Plumas County to the City of Portola.

**7. Closed Session**

☒ **Discussion** ☒ **Possible Action**  [Comment](#)

**A. Public Employee Performance Evaluation**

Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation

City Manager

**8. Adjournment**



## City Manager for Planning Commission- Lot Line Adjustment

### Minutes

City Manager for Planning Commission – Meeting

May 05, 2025 10:00 AM

35 Third Ave, Portola, CA 96122

<https://www.cityofportola.com/>

### 1. Call to Order

The meeting was called to order at 10:00 am by City Manager Ryan Bonk.

#### A. Roll Call

Present: City Manager Ryan Bonk

Staff Present: City Planner Karen Downs (Zoom), Deputy City Clerk Malachi Mansfield

### 2. 132 E. Sierra Avenue Lot Line Adjustment



The Notice of Determination No. 25-01 was approved with amendments to the Notice of Determination (Exhibit C). The amendment adds stipulations for a concrete pad, retaining wall for the fuel storage tanks, and addresses the need for screening. The amendment also includes additions of reciprocal parking and access easements.

Anthony Kelsoe, Manpreet Singh Kahlon, and Sanjeev Kumar were present to answer and ask questions of the planning commission.

City Manager Ryan Bonk motioned to approve. seconded the motion.

The motion passed with the following vote:

  1   **In Favor**       **Opposed**  
   **Abstained**       **Absent**       **Recused**

### 3. Adjournment

The meeting adjourned at 10:13 AM.

**NOTICE OF DETERMINATION 25-01**

**A DETERMINATION OF THE PORTOLA HEARING  
OFFICER ON AN APPLICATION FOR A LOT LINE  
ADJUSTMENT FOR THE PROPERTIES LOCATED AT 132 E.  
SIERRA AVENUE AND 172 E. SIERRA AVENUE**

*Applicant:* Manpreet Singh Kahlon (Mr. Singh) and Mr. Sanjeev Kumar  
*Property Owner:* Manpreet Singh Kahlon (Mr. Singh)  
*Application:* Lot Line Adjustment  
*EIRC:* Categorically Exempt  
*APNs:* 125-281-002 and 125-281-014

**WHEREAS**, an application has been filed for a lot line adjustment pursuant to Section 66421(d) on the Government Code; and

**WHEREAS**, said lot line adjustment will result in land being taken from one parcel and added to the adjacent parcel with no more parcels than originally existed; and,

**WHEREAS**, the Hearing Officer has determined, in accordance with applicable provisions of the Subdivision Map Act and local ordinances, that such application should be granted; and

**WHEREAS**, pursuant to the California Environmental Quality Act (CEQA), this Project has been determined Categorically Exempt under the California Environmental Quality Act Guidelines, Section 15305, Class 5-minor alterations in land use limitations in areas with an average slope of less than 20% and do no result in any changes in land use or density, which the State has determined to be a class of projects that will not have a significant effect on the environment, including minor lot line adjustments not resulting in the creation of any new parcel.

**WHEREAS**, the applicant submitted an application for a Lot Line Adjustment that was deemed complete on April 9, 2025.

**WHEREAS**, the Hearing Officer has reviewed an agenda report prepared by City staff; and

**NOW THEREFORE**, be it resolved that the Hearing Officer makes the following specific findings based on the evidence presented:

- A. The lot line adjustment maintains General Plan consistency, parcel design, environmental quality, and other standards as specified in the Zoning Ordinance and other applicable Municipal Code and State law provisions relating to real property division, except as related to existing non-conforming conditions, which is equal to or better than the position of the existing lots before adjustment.
- B. The lot line adjustment will not create a greater number of parcels than existed before the adjustment.
- C. No new parcels will be created by the approval of this lot line adjustment.
- D. A map of the location of the Project, attached hereto as Exhibit "B" and incorporated herein by this reference, is on file in the office of the City Clerk.
- E. It is the decision of the Hearing Officer to approve the Lot Line Adjustment subject to the conditions of approval set forth therein as Exhibit "C".

**NOW THEREFORE**, be it resolved by the Portola Hearing Officer that the below listed lot line adjustment is hereby approved.

**General Description of Entire Property:** 132 E. Sierra Avenue (APN 125-281-002) and 172 E. Sierra Avenue (APN 125-281-014).

**Description of Parcels resulting from Lot Line Adjustment:**

Exhibit A is attached hereto and incorporated herein,  
providing descriptions of the resulting parcels.

**APPROVED AND ADOPTED** this 5<sup>th</sup> day of May, 2025.

  
\_\_\_\_\_  
Ryan Bonk  
City Manager/Hearing Officer

**ATTEST:**

  
\_\_\_\_\_  
Malachi Mansfield, Deputy City Clerk

I, Malachi Mansfield, City of Portola Deputy City Clerk, DO HEREBY CERTIFY that Notice of Determination No. 25-01 was duly approved and adopted by the Hearing Officer of the City of Portola on May 5, 2025

  
\_\_\_\_\_  
Malachi Mansfield, Deputy City Clerk

**EXHIBIT A**  
**LEGAL DESCRIPTIONS**  
**ORIGINAL PARCELS**

APN: 125-281-014

Being all of that parcel of land shown as Lot 10, Block 2 of Tract Map R.M. Book A, Page 34 entitled, "Portola Townsite", Official Records of Plumas County, State of California, together with a 50 foot strip of land adjoining said lot on the NorthWest and forming a 50 foot extension. Also being delineated as the 50.01 foot by 175.00 foot parcel on Record of Survey Map No. 8 RS 73.

APN: 125-281-002

Being all that parcel of land shown as Lots 8 and 9, Block 2 of Tract Map R.M. Book A, Page 34 entitled, "Portola Townsite", Official Records of Plumas County, State of California, together with a 50 foot strip of land adjoining said lot on the NorthWest and forming a 50 foot extension, for the full width of the lot, as said lot is delineated on the official map of said Portola Townsite file in the office the County recorder of said County of Plumas, August 14, 1909, said 50 foot strip being shown o said map as a portion of Sierra Avenue..

**LEGAL DESCRIPTIONS  
EXCHANGED PARCELS**

**Adjusted Parcel 10A**

Being all that portion of Lot 10 and portions of Lots 8 and 9, Block 2 of Tract Map R.M. Book A, Page 34 entitled, "Portola Townsite", Official Records of Plumas County, State of California, together with a 50 foot strip of land adjoining said lot on the NorthWest and forming a 50 foot extension, being more fully described as follows:

Beginning at the NorthEasterly corner of said Lot 10, said point also being on the Southerly Right-of-Way line State Highway 70;  
Thence leaving said Right-of-Way line and along the Easterly line of said Lot 10, S22°47'00"E, a distance of 175.00 feet, to the SouthEasterly corner of said Lot 10;  
Thence along the Southerly line of Lot 10 and the Northerly line of an alley, S67°13'00"W, a distance of 130.04 feet;  
Thence leaving said Southerly line, N22°47'00"W, a distance of 92.00 feet;  
Thence N67°13'00"E, a distance of 80.03 feet, to the Westerly line of said Lot 10;  
Thence along said Westerly line, N22°47'00"W, a distance of 83.00 feet, to the NorthWest corner of said Lot 10 and the Southerly Right-of-Way line of State Highway 70;  
Thence along the Northerly line of said Lot 10 and the Southerly Right-of-Way line of State Highway 70, N67°13'00"E, a distance of 50.01 feet, to the Point of Beginning,

Containing:            16,115 Square Feet / 0.37 Acres, more or less.



Adjusted Parcel 9A

Being all those portions of Lots 8 and 9, Block 2 of Tract Map R.M. Book A, Page 34 entitled, "Portola Townsite", Official Records of Plumas County, State of California, together with a 50 foot strip of land adjoining said lot on the NorthWest and forming a 50 foot extension.  
Being more fully described as follows:

Beginning at the NorthWest corner of Lot 10, Block 2 of Tract Map R.M. Book A, Page 34 entitled, "Portola Townsite", Official Records of Plumas County, State of California;; said point also being on the Southerly Right-of-Way line of State Highway 70;  
Thence leaving said Right-of-Way line and along the Westerly line of Lot 10, said line also being the Easterly line of said Lot 9, S22°47'00"E, a distance of 83.00 feet;  
Thence leaving said Easterly line of Lot 9, S67°13'00"W, a distance of 80.03 feet;  
Thence S22°47'00"E, a distance of 92.00 feet, to the Southerly line of said Lot 8;  
Thence along the Southerly line of said Lot 8 and the North line of an alley, S67°13'00"W, a distance of 20.00 feet, to the SouthWesterly corner of said Lot 8;  
Thence leaving said Southerly line and along the Westerly line of said Lot 8 N22°47'00"W, a distance of 175.00 feet, to the NorthWesterly corner of said Lot 8 and the South Right-of-Way line of State Highway 70;  
Thence along the Northerly line of said Lots 8 and 9, also along the Southerly Right-of-Way line of State Highway 70, N67°13'00"E, a distance of 100.03 feet, to the Point of Beginning,

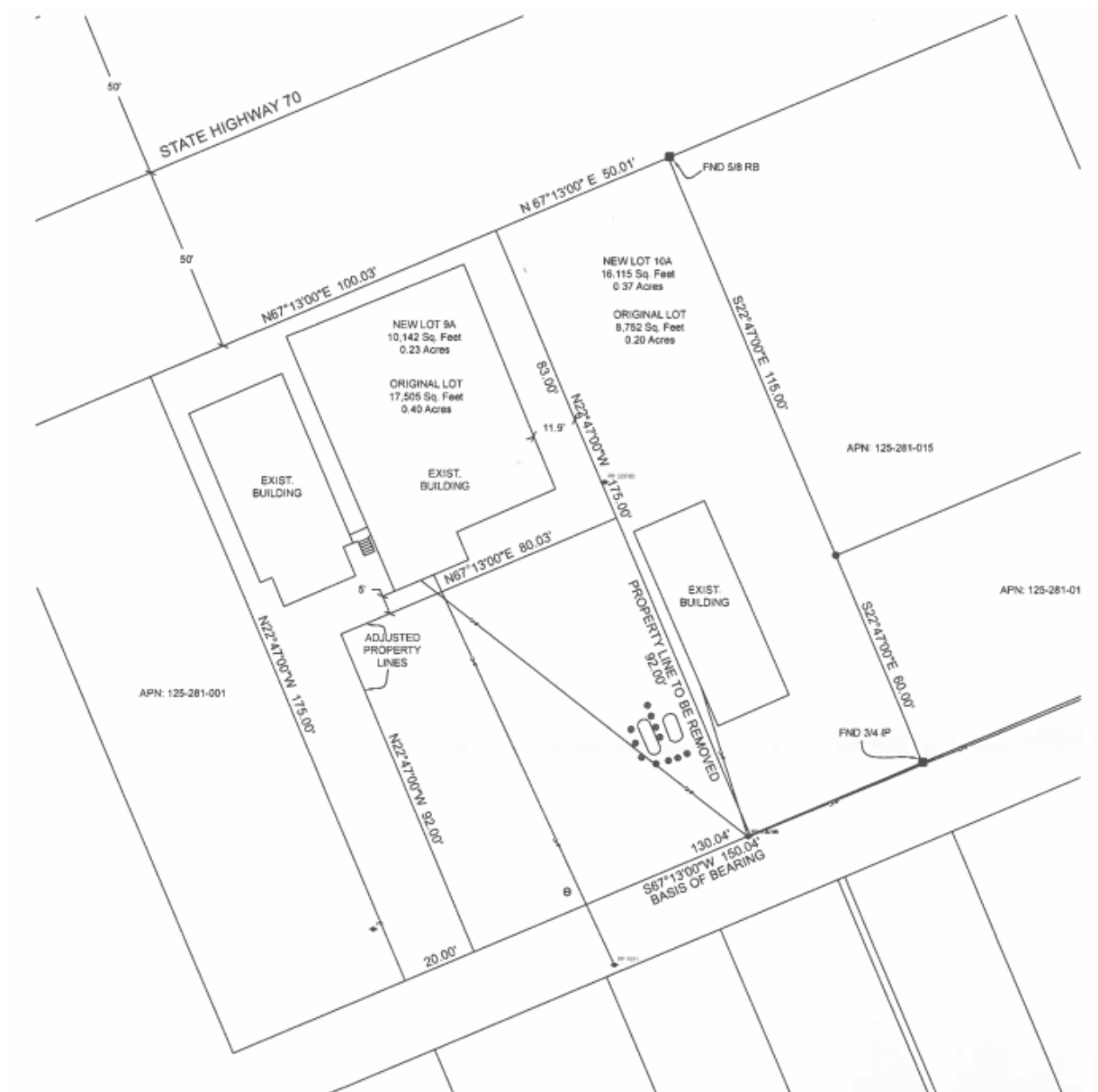
Containing: 10,142 Square Feet / 0.23 Acres, more or less.

Basis of Bearings: The Basis of Bearings for this description is the same as shown on Record of Survey Map 8 RS 73, Official Records of Plumas County, California.

Daniel T. Kelsoe, LS 8419  
Prepared by: DK Survey, Inc.  
2035 Woodhaven Lane  
Sparks, Nevada 89434




**Existing and Proposed Parcel Lines (Exhibit B)**



### **Exhibit C**

Based on code requirements and issues raised during review of the project, the Lot Line Adjustment is to be approved subject to the following conditions of approval:

1. The project must be in conformance with the City Code, including but not limited to:
  - i) A business license must be maintained.
  - ii) All necessary building permits must be obtained.
2. Grant Deeds for the conveyance of the resultant parcels shall be prepared to the satisfaction of the City. Legal Descriptions should include boundary qualifications in addition to metes and bounds. If the 5' and 20' side yard dimensions for Lot 10A are absolute, then a Record of Survey is required.
3. The overhead electrical service line crossing Resultant Lot 10A to serve Resultant Lot 9A must either be relocated or an easement must be established to the satisfaction of the City.
4. A Utility Easement shall be established for the underground fuel pipelines. Easements must be recorded at the time of building entitlement issuance.
5. Water and Sewer services shall be added to an amended Exhibit "B", with easements provided.
6. The applicant shall clarify the status of the existing propane tanks and associated infrastructure to the satisfaction of the City. If propane service is proposed between the new parcels, an easement shall be established.
7. Prepayment of estimated real property taxes is required before the Grant Deeds and Lot Line Adjustment notification are filed with the County Recorder.
8. The fuel tank area shall include a concrete pad and retaining wall, in accordance with all State and local requirements, and to the approval of the City Manager for screening purposes.
9. The Reciprocal Parking and Access Easement Agreement as included in the application package shall be executed and recorded prior to the recording of the Lot Line Adjustment.

	<b>Document Name</b>				<i>City Manager Report</i>	
	<b>Document Number</b>		TBD	<b>Revision Letter</b>	A	
	<b>Document Location</b>		Server	<b>Revision Date</b>	12/06/2024	
	<b>Document Type</b>		Report	<b>Council Adoption Date</b>	Not Applicable	
				<b>Resolution No.</b>	Not Applicable	

# City Manager Report

05/14/2025


## General Updates

### Gulling Street Bridge

- **Automated monitoring system:**
  - The engineering team has no current concerns with the existing data trends
  - Zero alarm thresholds have been reported
- **Phase 1- FEMA Funding (Riprap):**
  - Next Steps:
    - Permitting through US Army Corps of Engineers, Sacramento District
      - Engineering team and staff drafting permit for application
    - Material and equipment sourcing have been confirmed by staff
  - Target work completion = Summer 2025
- **Phase 2- Structural Rehabilitation Funding (Highway Bridge Program):**
  - Application was reviewed by Caltrans Program Manager who provided comments
  - Engineering team and staff working to revise application
  - Once the revisions are completed the application will be submitted

### Public Works (PW)

- **Portola Pool Update:**
  - Pool has been power washed and painted
  - Exterior of building stained and touch up painting performed
  - Exterior trash bins and picnic tables have been refinished
  - Office floor has been refinished for new season

	<b>Document Name</b>				<i>City Manager Report</i>	
	<b>Document Number</b>		TBD	<b>Revision Letter</b>	A	
	<b>Document Location</b>		Server	<b>Revision Date</b>	12/06/2024	
	<b>Document Type</b>		Report	<b>Council Adoption Date</b>	Not Applicable	
				<b>Resolution No.</b>	Not Applicable	

- Mechanical systems are being tested
- Payment system (Square) installation began on 05/06/2025
- **Water Treatment Plant:**
  - Work has commenced on prepping the plant for seasonal operation
  - Staff will be doing work on the transmission line piping in the following weeks
- **Williams House Museum:**
  - Staff is refurbishing and repairing items at this location in preparation for the “Display Building Dedication Ceremony”
  - New signage will be installed ahead of the ceremony
- **Dedicated Pavement Crew:**
  - Staff are in the planning phase of this project and working to confirm availability of resources needed to implement
  - Currently targeting areas based on RMRA funding

## Planning

- **Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) Update**
  - Meeting held in Quincy, CA on 05/08/2025 with all parties involved
  - Project is progressing as intended


## Community Stakeholders

### Liberty Utilities

- Held a community open house on 04/30/2025 that was well attended by residents of Portola
  - The event had booths staffed by Liberty for billing, assistance programs, rates, emergency response, and technical/service improvements

### Portola Area Historical Society

- Old Number Two 1938 American La France display building dedication ceremony is scheduled for Saturday May 17, 2025, from 12-2pm at the Williams House Museum

	<b>Document Name</b>		<i>City Manager Report</i>	
	<b>Document Number</b>	TBD	<b>Revision Letter</b>	A
	<b>Document Location</b>	Server	<b>Revision Date</b>	12/06/2024
	<b>Document Type</b>	Report	<b>Council Adoption Date</b>	Not Applicable
			<b>Resolution No.</b>	Not Applicable

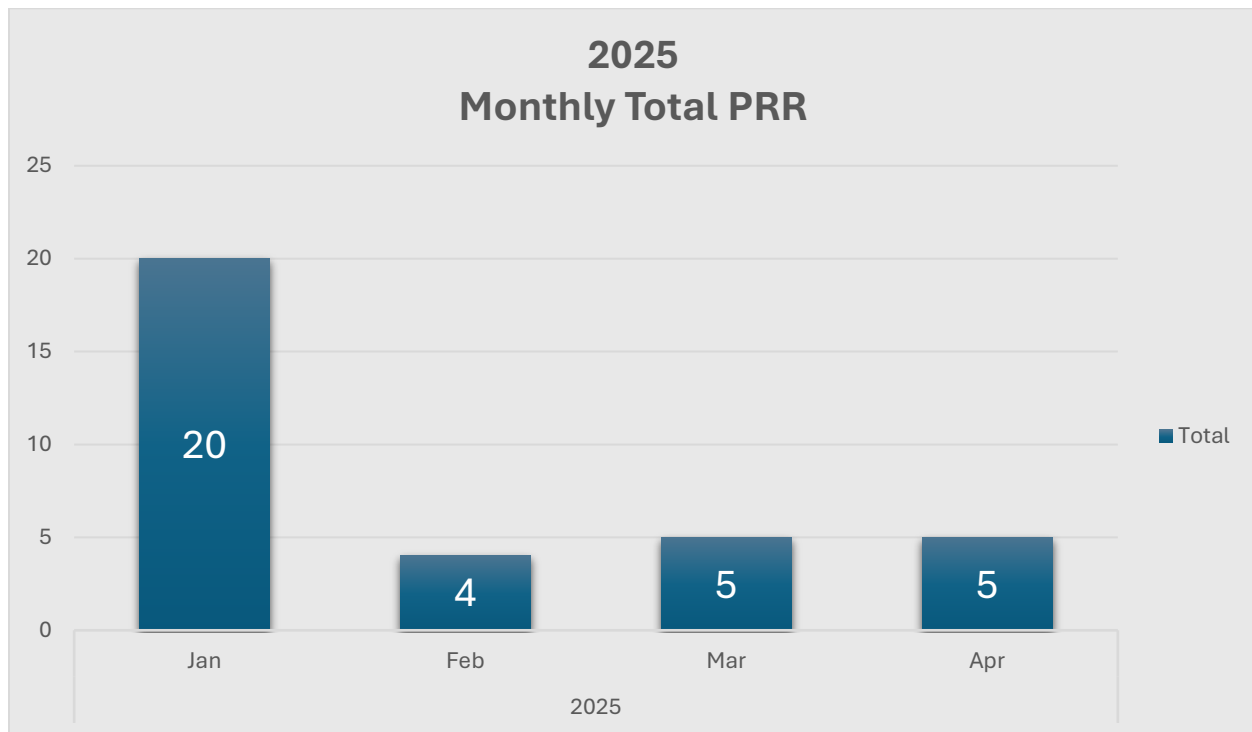
## Public Records Requests (PRR)

April 2025 PRR Metrics	
<b>Total Number of PRR<sup>1</sup></b>	<b>5</b>
<i>Number of submissions by Unique Requestor(s)<sup>2</sup></i>	<i>1</i>
<i>Number of submissions by Repeat Requestor(s)<sup>3</sup></i>	<i>4</i>

<sup>1</sup> Total PRR indicates PRR entered via the CivAssist system during the month

<sup>2</sup> Unique Requestor(s): Individuals or entities that have submitted one request within the reporting period with each requestor counted only once

<sup>3</sup> Repeat Requestor(s): Individuals or entities that submit multiple requests over the reporting period



**RESOLUTION NO. 2611**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA  
AUTHORIZING PAYMENT OF CLAIMS FOR PAYROLL FOR THE PERIOD  
APRIL 5TH, 2025, THROUGH MAY 2ND, 2025 AND ACCOUNTS PAYABLE  
FROM APRIL 24TH, 2025, THROUGH MAY 14TH, 2025**

**WHEREAS**, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

**WHEREAS**, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

<b>Check Nos:</b>	<b>Amount</b>
46962-47015	\$120,909.48
46971	<b>VOID</b>
<b>Total Accounts Payable</b>	<b>\$120,909.48</b>
<b>Payroll:</b>	
04/05/2025-04/18/2025	\$33,621.73
4/19/2025-5/02/2025	\$37,623.35
<b>Total Payroll</b>	<b>\$71,245.08</b>
<b>Total Claims</b>	<b>\$192,154.56</b>

**PASSED, APPROVED AND ADOPTED** this 14th day of May 2025, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Jim Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Malachi Mansfield, Deputy City Clerk

I, Malachi Mansfield, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a regular meeting thereof held on May 14th, 2025.

\_\_\_\_\_  
Malachi Mansfield, Deputy City Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/14/2025			046971		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	1	0.00	0.00	0.00
BANK: * TOTALS:	1	0.00	0.00	0.00



VENDOR SET: 01 City of Portola  
 BANK: PC POOLED CASH - PLUMAS  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000062	MGE ENGINEERING INC							
I-202504233324	MGE ENGINEERING INC	R	4/23/2025			046962		
100 311-700.15	Bridge	BRIDGE ENGINEERING		14,286.40				14,286.40
0008	ALWAYS ANSWER							
I-202505053332	ALWAYS ANSWER	R	5/14/2025			046963		
710 311-600.05	TELEPHONE	CALL CENTER SERVICES		41.63				
720 311-600.05	TELEPHONE	CALL CENTER SERVICES		41.63				83.26
0010	AMAZON CAPITOL SERVICES							
I-202505053331	AMAZON CAPITOL SERVICES	R	5/14/2025			046964		
710 311-600.06	MATERIALS AND SUPPLIES	OFFICE SUPPLIES		195.42				
720 311-600.06	MATERIALS AND SUPPLIES	WATER HOSES; BRASS F		300.86				
207 315-600.06	MATERIALS AND SUPPLIES	OFFICE SUPPLIES		195.42				
208 317-600.08	VEHICLE REPAIR & MAINTENANCE	448478 ALTERNATOR		604.40				
208 317-600.06	MATERIALS AND SUPPLIES	OFFICE SUPPLIES		195.42				
208 317-600.07	EQUIPMENT REPAIR/MAINTENANCE	OXYGEN ACETYLENE FLA		93.18				
730 311-600.06	MATERIALS AND SUPPLIES	OFFICE SUPPLIES		195.42				
100 411-600.06	MATERIALS AND SUPPLIES	POOL DEGREASER & SKI		181.76				
100 212-600.06	MATERIALS AND SUPPLIES	GRABBER TOOLS; GLOVE		441.59				2,403.47
0015	AMERIGAS							
I-202505063378	AMERIGAS	R	5/14/2025			046965		
710 325-600.04	GAS AND ELECTRIC	LDWTP PROPANE		1,113.01				1,113.01
0015	AMERIGAS							
I-202505063379	AMERIGAS	R	5/14/2025			046966		
100 311-600.04	GAS AND ELECTRIC	CH PROPANE		592.42				592.42
0016	AMERIGEN POWER SOLUTIONS							
I-202505053333	AMERIGEN POWER SOLUTIONS	R	5/14/2025			046967		
710 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	GENERATOR PARTS & SE		943.63				
720 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	GENERATOR PARTS & SE		943.62				1,887.25
0023	AT&T CALNET 3							
I-202505053334	AT&T CALNET 3	R	5/14/2025			046968		
710 325-600.05	TELEPHONE	SCADA - LDWTP		32.02				
710 311-600.05	TELEPHONE	SCADA		31.65				
100 111-600.05	TELEPHONE	CH FAX		31.65				95.32
0027	BASTIAN ENGINEERING							
I-202505053335	BASTIAN ENGINEERING	R	5/14/2025			046969		
216 315-700.51	RIO GRANDE STIP	RIO GRANDE STIP PRIN		1,705.00				1,705.00

VENDOR SET: 01 City of Portola  
 BANK: PC POOLED CASH - PLUMAS  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0052	CITY OF PORTOLA							
I-202505053338	CITY OF PORTOLA	R	5/14/2025			046970		
100 311-601.10	WATER	CH		37.06				
100 311-601.11	SEWER	CH		45.23				
100 414-601.10	WATER	VARIOUS PARK LOCKATI		1,305.43				
100 411-601.10	WATER	CITY PARK		733.59				
100 414-601.11	SEWER	CITY PARK		19.85				
100 414-601.11	SEWER	CITY PARK		6.61				
100 414-601.11	SEWER	BALDWIN & CITY PARK		59.66				
100 413-601.10	WATER	WILLIAMS HOUSE		37.06				
100 413-601.11	SEWER	WILLIAMS HOUSE		45.23				
710 311-601.10	WATER	PW		24.32				
720 311-601.10	WATER	PW		45.23				
710 311-601.11	SEWER	PW		24.32				
710 311-601.10	WATER	PW		48.64				2,432.23
0053	CIVICPLUS							
I-202505013327	CIVICPLUS	R	5/14/2025			046972		
100 111-600.22	CODE REFERENCE UPDATE	MUNICODE ADMIN SUPPO		236.25				236.25
0069	DEPARTMENT OF TRANSPORTATION							
I-202505063339	DEPARTMENT OF TRANSPORTATION	R	5/14/2025			046973		
207 315-600.07	EQUIPMENT REPAIR/MAINTENANCE	STREET LIGHT MNTCE J		1,570.71				1,570.71
0078	ENCOMPASS							
I-202505063341	ENCOMPASS	R	5/14/2025			046974		
100 111-600.06	MATERIALS AND SUPPLIES	XEROX COPIES		78.18				
100 113-600.06	MATERIALS AND SUPPLIES	XEROX COPIES		78.18				
710 311-600.06	MATERIALS AND SUPPLIES	XEROX COPIES		52.12				
720 311-600.06	MATERIALS AND SUPPLIES	XEROX COPIES		52.11				260.59
0083	FEATHER PUBLISHING COMPANY, IN							
I-202505073383	FEATHER PUBLISHING COMPANY, IN	R	5/14/2025			046975		
100 112-600.27	CIVIC PROMOTION AND MARKETING VISITORS GUIDE			1,045.00				1,045.00
0086	FOLCHI LOGGING & CONSTR., INC.							
I-202505063342	FOLCHI LOGGING & CONSTR., INC.	R	5/14/2025			046976		
720 311-600.90	MAINTENANCE	CRUSHED ROCK		1,282.44				1,282.44
0090	GRAINGER INC							
I-202505063343	GRAINGER INC	R	5/14/2025			046977		
100 311-600.06	MATERIALS AND SUPPLIES	CM1493690655		137.22CR				
710 311-600.06	MATERIALS AND SUPPLIES	TEMP FENCE PANEL		1,044.66				
720 311-600.06	MATERIALS AND SUPPLIES	TEMP FENCE PANEL		1,044.65				
720 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	CM9371429268		92.41CR				1,859.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0101	HUNT & SONS, INC.							
I-202505063344	HUNT & SONS, INC.	R	5/14/2025			046978		
100 212-600.09	VEHICLE FUEL		CODE ENF FUEL - DURA	95.53				
100 414-600.09	VEHICLE FUEL		PARKS FUEL	265.10				
710 311-600.09	VEHICLE FUEL		WATER - FUEL	634.80				
720 311-600.09	VEHICLE FUEL		SEWER - FUEL	253.83				
207 315-600.09	VEHICLE FUEL		STREETS - FUEL	1,026.16				
208 317-600.09	VEHICLE FUEL		SNOW - FUEL	133.17				
100 413-600.04	GAS AND ELECTRIC		WH - FUEL	45.41				2,454.00
0103	IEDA							
I-202505063347	IEDA	R	5/14/2025			046979		
100 111-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	13.69				
100 113-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	6.91				
100 114-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	6.07				
100 311-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	13.68				
207 315-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	12.42				
208 317-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	15.80				
710 311-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	103.81				
720 311-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	80.96				
730 311-510.01	PERSONNEL COSTS		MAY - LABOR RELATION	9.44				262.78
0105	INTERMOUNTAIN DISPOSAL							
I-202505063345	INTERMOUNTAIN DISPOSAL	R	5/14/2025			046980		
720 311-600.94	REFUSE COLLECTION		SEWER PONDS REFUSE C	228.67				228.67
0105	INTERMOUNTAIN DISPOSAL							
I-202505063346	INTERMOUNTAIN DISPOSAL	R	5/14/2025			046981		
100 413-600.94	REFUSE COLLECTION		WH REFUSE COLLECTION	16.04				
100 111-600.94	REFUSE COLLECTION		CH REFUSE COLLECTION	89.97				
710 311-600.94	REFUSE COLLECTION		PW REFUSE COLLECTION	84.12				
720 311-600.94	REFUSE COLLECTION		PW REFUSE COLLECTION	84.12				
100 411-600.94	REFUSE COLLECTION		CITY PARK REFUSE COL	664.77				939.02
0118	KANSAS LIFE INSURANCE CO							
I-202505063348	KANSAS LIFE INSURANCE CO	R	5/14/2025			046982		
100 111-510.01	PERSONNEL COSTS		PRORATION DUES BONK	17.64				
100 113-510.01	PERSONNEL COSTS		PRORATION DUES BONK	9.34				
100 114-510.01	PERSONNEL COSTS		PRORATION DUES BONK	2.07				
100 311-510.01	PERSONNEL COSTS		PRORATION DUES BONK	5.19				
207 315-510.01	PERSONNEL COSTS		PRORATION DUES BONK	6.22				
208 317-510.01	PERSONNEL COSTS		PRORATION DUES BONK	6.22				
710 311-510.01	PERSONNEL COSTS		PRORATION DUES BONK	33.20				
720 311-510.01	PERSONNEL COSTS		PRORATION DUES BONK	19.71				
730 311-510.01	PERSONNEL COSTS		PRORATION DUES BONK	4.15				103.74

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0132	LEWISPORT USA							
I-202505063350	LEWISPORT USA	R	5/14/2025			046983		
207 315-600.06	MATERIALS AND SUPPLIES	4"	REFLECTIVE STREET	1,088.79				1,088.79
0133	LIBERTY UTILITIES							
I-202505063380	LIBERTY UTILITIES	R	5/14/2025			046984		
100 311-600.04	GAS AND ELECTRIC	35	3RD & 120 MAIN	1,981.52				
100 413-600.04	GAS AND ELECTRIC	424	E SIERRA	16.65				
100 414-600.04	GAS AND ELECTRIC	325	S GULLING PARK L	187.10				
207 213-600.41	STREET LIGHTING	VARIOUS	LOCATIONS	6,287.96				
710 311-600.04	GAS AND ELECTRIC	VARIOUS	LOCATIONS	540.31				
720 311-600.04	GAS AND ELECTRIC	VARIOUS	LOCATIONS	5,843.09				14,856.63
0141	MCI MEGA PREFERRED							
I-202505063351	MCI MEGA PREFERRED	R	5/14/2025			046985		
710 311-600.05	TELEPHONE	LONG	DISTANCE	22.83				
720 311-600.05	TELEPHONE	LONG	DISTANCE	22.82				45.65
0148	NAPA SIERRA							
I-202505063362	NAPA SIERRA	R	5/14/2025			046986		
208 317-600.08	VEHICLE REPAIR & MAINTENANCE	U-JOINT;	CREEPERW HD	95.75				95.75
0155	NSAQMD							
I-202505063355	NSAQMD	R	5/14/2025			046987		
710 325-600.69	PERMIT FEES	ENGINE	PERMIT- JOHN	175.01				175.01
0159	OFFICE DEPOT							
I-202505063354	OFFICE DEPOT	R	5/14/2025			046988		
100 111-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	22.95				
100 112-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	5.74				
100 113-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	22.95				
100 114-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	5.74				
100 117-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	5.74				
710 311-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	22.95				
720 311-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	22.95				
730 311-600.06	MATERIALS AND SUPPLIES	BINDERS;	FILTER	5.71				114.73
0162	OPERATING ENGINEERS _PUBLIC EM							
I-202505063356	OPERATING ENGINEERS _PUBLIC EM	R	5/14/2025			046989		
100 113-510.01	PERSONNEL COSTS	6/2025	COVERAGE	267.64				
100 114-510.01	PERSONNEL COSTS	6/2025	COVERAGE	267.64				
100 311-510.01	PERSONNEL COSTS	6/2025	COVERAGE	669.10				
207 315-510.01	PERSONNEL COSTS	6/2025	COVERAGE	802.92				
208 317-510.01	PERSONNEL COSTS	6/2025	COVERAGE	1,605.84				
710 311-510.01	PERSONNEL COSTS	6/2025	COVERAGE	5,085.16				
720 311-510.01	PERSONNEL COSTS	6/2025	COVERAGE	4,014.60				
730 311-510.01	PERSONNEL COSTS	6/2025	COVERAGE	669.10				13,382.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0173	PITNEY BOWES INC							
I-202505063358	PITNEY BOWES INC	R	5/14/2025			046990		
100 111-600.02	POSTAGE		POSTAGE SUPPLIES	106.81				
100 113-600.02	POSTAGE		POSTAGE SUPPLIES	106.81				
710 311-600.02	POSTAGE		POSTAGE SUPPLIES	106.81				
720 311-600.02	POSTAGE		POSTAGE SUPPLIES	106.82				427.25
0175	PLUMAS ACE HARDWARE INC							
I-202505063353	PLUMAS ACE HARDWARE INC	R	5/14/2025			046991		
710 311-600.06	MATERIALS AND SUPPLIES		TAPR, SQUEEGIE; BROO	178.55				
710 311-600.07	EQUIPMENT REPAIR/MAINTENANCE		MULT MAT DRL BIT	45.72				
720 311-600.06	MATERIALS AND SUPPLIES		DECK SCREWS, 2X4X16	75.24				
207 315-600.06	MATERIALS AND SUPPLIES		TRASH CAN, PUSH BROO	67.53				
100 414-600.06	MATERIALS AND SUPPLIES		MANUER FORK; PIPE; T	288.80				
100 411-600.45	BUILDING EXPENSE		SWITCH; SPADE; RECEP	411.38				
100 411-600.06	MATERIALS AND SUPPLIES		ALL TEMP EPOXY, CAUL	222.22				
208 317-600.42	STREET REPAIR		MASK; PROTECTIVE EYE	185.97				1,475.41
0184	PLUMAS SIERRA RURAL ELECTRIC							
I-202505073382	PLUMAS SIERRA RURAL ELECTRIC	R	5/14/2025			046992		
710 325-600.04	GAS AND ELECTRIC		READING 3/5/25 -4/3/	1,293.91				1,293.91
0185	PLUMAS SIERRA TELECOMMUNICAT							
I-202505063359	PLUMAS SIERRA TELECOMMUNICAT	R	5/14/2025			046993		
710 325-600.05	TELEPHONE		WIRELESS	60.00				
710 311-600.05	TELEPHONE		BROADBAND	54.50				
720 311-600.05	TELEPHONE		BROADBAND	54.50				
100 113-600.05	TELEPHONE		BROADBAND	10.90				
100 111-600.05	TELEPHONE		BROADBAND	31.61				
710 311-600.05	TELEPHONE		BROADBAND	27.25				
720 311-600.05	TELEPHONE		BROADBAND	27.25				
100 211-600.05	TELEPHONE		BROADBAND	5.45				
100 413-600.05	TELEPHONE		BROADBAND	6.54				
100 413-600.05	TELEPHONE		BROADBAND	109.00				387.00
0188	PORTER SIMON CORPORATION							
I-202505063357	PORTER SIMON CORPORATION	R	5/14/2025			046994		
100 111-600.13	LEGAL FEES		LEGAL COUNCIL	3,511.75				
100 117-600.13	LEGAL FEES		LEGAL COUNCIL	1,489.75				
710 311-600.13	LEGAL FEES		LEGAL COUNCIL	957.75				
720 311-600.13	LEGAL FEES		LEGAL COUNCIL	957.75				
710 311-601.16	LEGAL - OTHER		LEGAL COUNCIL	672.00				
100 111-601.16	LEGAL-OTHER		LEGAL COUNCIL	1,232.00				
100 111-600.14	Public Records Requests		LEGAL COUNCIL	700.00				9,521.00

VENDOR SET: 01 City of Portola  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0191	PRINTING SYSTEMS							
I-202505063360	PRINTING SYSTEMS	R	5/14/2025			046995		
100 111-600.06	MATERIALS AND SUPPLIES	AP CHECKS		10.26				
100 112-600.06	MATERIALS AND SUPPLIES	AP CHECKS		10.26				
100 113-600.06	MATERIALS AND SUPPLIES	AP CHECKS		10.26				
100 114-600.06	MATERIALS AND SUPPLIES	AP CHECKS		10.26				
710 311-600.06	MATERIALS AND SUPPLIES	AP CHECKS		71.80				
720 311-600.06	MATERIALS AND SUPPLIES	AP CHECKS		71.80				
730 311-600.06	MATERIALS AND SUPPLIES	AP CHECKS		10.26				
100 411-600.06	MATERIALS AND SUPPLIES	AP CHECKS		10.23				205.13
0208	SAUERS ENGINEERING, INC.							
I-202505063366	SAUERS ENGINEERING, INC.	R	5/14/2025			046996		
720 311-600.18	PROFESSIONAL SERVICES	APRIL 2025 WW PERMIT		1,665.00				1,665.00
0212	SIERRA CONTROLS, LLC							
I-202505063364	SIERRA CONTROLS, LLC	R	5/14/2025			046997		
720 311-600.18	PROFESSIONAL SERVICES	SR25-4750 MAG 6000 T		526.36				
710 325-600.18	PROFESSIONAL SERVICES	SR25-4467 PLC PROGRA		1,680.83				2,207.19
0234	SUPERIOR POOL PRODUCTS, LLC							
I-202505063365	SUPERIOR POOL PRODUCTS, LLC	R	5/14/2025			046998		
100 411-600.45	BUILDING EXPENSE	HV101 2"MPT; HYDROST		20.83				20.83
0240	THOMAS G. VALENTINO ; TGV SO							
I-202505063367	THOMAS G. VALENTINO ; TGV SO	R	5/14/2025			046999		
730 311-600.80	POST-CLOSURE CARE COSTS	LANDFILL CLOSURE CON		1,755.00				
730 311-600.18	PROFESSIONAL SERVICES	SOLID WASTE CONSULTI		360.00				2,115.00
0247	U.S. BANK							
I-202505063381	U.S. BANK	R	5/14/2025			047000		
710 311-600.08	VEHICLE REPAIR & MAINTENANCE	2020 FORD REPAIRS		770.00				
720 311-600.08	VEHICLE REPAIR & MAINTENANCE	2020 FORD REPAIRS		770.00				
100 111-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		182.66				
100 112-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		45.67				
100 113-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		182.66				
100 114-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		45.67				
100 117-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		45.67				
720 311-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		182.66				
710 311-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		182.66				
730 311-600.06	MATERIALS AND SUPPLIES	VARIOUS OFFICE SUPPL		45.67				
208 317-600.07	EQUIPMENT REPAIR/MAINTENANCE	HRZTL ENGINE EPA		254.86				
710 311-600.06	MATERIALS AND SUPPLIES	TOOL KIT; SOCKET ADA		313.30				3,021.48

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0256	USA BLUE BOOK INC							
I-202505063368	USA BLUE BOOK INC	R	5/14/2025			047002		
720 311-600.06	MATERIALS AND SUPPLIES	682721/HYPO ROTARY D		221.76				
710 325-600.07	EQUIPMENT REPAIR/MAINTENANCE	693352/REPLACEMENT P		952.03				
710 325-600.06	MATERIALS AND SUPPLIES	692209/STABLCAL CERT		2,038.07				3,211.86
0260	VERIZON WIRELESS							
I-202505063369	VERIZON WIRELESS	R	5/14/2025			047003		
100 411-600.36	POOL FACILITY	POOL - LAND LINE		23.71				
100 413-600.05	TELEPHONE	WILLIAMS HOUSE - L		28.26				
100 212-600.05	TELEPHONE	CODE ENFORCEMENT -		28.26				
710 311-600.05	TELEPHONE	CH & PW - LAND LINES		49.74				
720 311-600.05	TELEPHONE	CH & PW - LAND LINES		49.74				
100 111-600.05	TELEPHONE	CH & PW - LAND LINES		37.33				
100 113-600.05	TELEPHONE	CH & PW - LAND LINES		37.31				
100 311-600.05	TELEPHONE	CH & PW - LAND LINES		37.31				
100 114-600.05	TELEPHONE	BUIDING - LAND LINES		65.57				357.23
0260	VERIZON WIRELESS							
I-202505063370	VERIZON WIRELESS	R	5/14/2025			047004		
710 311-600.05	TELEPHONE	CELL PHONES		78.02				
710 311-600.05	TELEPHONE	CELL PHONES		59.25				
720 311-600.05	TELEPHONE	CELL PHONES		139.26				
100 117-600.05	TELEPHONE	CELL PHONES		41.57				
100 411-600.05	TELEPHONE	CELL PHONES		41.66				359.76
0260	VERIZON WIRELESS							
I-202505063371	VERIZON WIRELESS	R	5/14/2025			047005		
710 325-600.05	TELEPHONE	LDTPW DATA PLAN		108.05				108.05
0264	WESTERN NEVADA SUPPLY							
I-202505063372	WESTERN NEVADA SUPPLY	R	5/14/2025			047006		
710 311-600.76	LINE REPAIR	WOODFORD RK065 CH RE		86.33				86.33
000018	CINTAS							
I-202505053337	CINTAS	R	5/14/2025			047007		
710 311-600.06	MATERIALS AND SUPPLIES	FIRST AID KIT REFILL		116.47				
720 311-600.06	MATERIALS AND SUPPLIES	FIRST AID KIT REFILL		116.47				
100 111-600.06	MATERIALS AND SUPPLIES	FIRST AID KIT REFILL		209.33				442.27
1	DEPT OF CONSERVATION							
I-202505063340	STRONG MO	R	5/14/2025			047008		
100 114-600.44	STRONG MOTION FEE	STRONG MOTION FEES		0.50				0.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0055	LES SCHWAB TIRE CENTER							
I-202505063349	LES SCHWAB TIRE CENTER	R	5/14/2025			047009		
710 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	2016	FABRIQUE PJ DUM	243.55				
720 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	2016	FABRIQUE PJ DUM	243.56				
208 317-600.08	VEHICLE REPAIR & MAINTENANCE	6253	CROSS CHAIN - S	685.86				1,172.97
000069	MARLIN LEASING CORP - PEAC							
I-202505063361	MARLIN LEASING CORP - PEAC	R	5/14/2025			047010		
100 111-600.48	EQUIPMENT LEASE	XEROX	LEASE	117.79				
100 113-600.48	EQUIPMENT LEASE	XEROX	LEASE	117.79				
710 311-600.48	EQUIPMENT LEASE	XEROX	LEASE	78.53				
720 311-600.48	EQUIPMENT LEASE	XEROX	LEASE	78.53				392.64
000098	MDK,LLC WESTERN ENVIRONMENTA							
I-202505063374	MDK,LLC WESTERN ENVIRONMENTA	R	5/14/2025			047011		
710 311-600.51	TESTING	MDK,LLC	WESTERN EN	630.84				
720 311-600.51	TESTING	MDK,LLC	WESTERN EN	4,685.37				5,316.21
000062	MGE ENGINEERING INC							
I-202505063352	MGE ENGINEERING INC	R	5/14/2025			047012		
100 311-700.15	Bridge	CONDITION	ASSESSMENT	10,558.73				10,558.73
000010	RENO PAINT MART INC							
I-202505063363	RENO PAINT MART INC	R	5/14/2025			047013		
100 411-600.45	BUILDING EXPENSE	INSLGRD	POOL EPOXY	1,000.00				
710 311-600.06	MATERIALS AND SUPPLIES	DURETHANE	RED BASE;	256.67				
720 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	EPOXY WHT,	GREEN, CO	1,516.43				2,773.10
0239	THATCHER , INC							
I-202505063376	THATCHER , INC	R	5/14/2025			047014		
710 325-601.12	CHEMICALS	SIERRA SANI-	CHLOR	3,622.32				
100 411-600.06	MATERIALS AND SUPPLIES	SIERRA SANI-	CHLOR; H	3,833.33				
720 311-601.12	Chemicals	SIERRA SANI-	CHLOR	1,454.44				8,910.09
000094	WESTERN INDUSTRIAL PARTS, INC							
I-202505063375	WESTERN INDUSTRIAL PARTS, INC	R	5/14/2025			047015		
710 311-600.06	MATERIALS AND SUPPLIES	LOCK NUT;	DISC PAD; M	280.74				280.74



VENDOR SET: 01 City of Portola  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	52	120,909.48	0.00	120,909.48
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 111-510.01	PERSONNEL COSTS	31.33
100 111-600.02	POSTAGE	106.81
100 111-600.05	TELEPHONE	100.59
100 111-600.06	MATERIALS AND SUPPLIES	503.38
100 111-600.13	LEGAL FEES	3,511.75
100 111-600.14	Public Records Requests	700.00
100 111-600.22	CODE REFERENCE UPDATE	236.25
100 111-600.48	EQUIPMENT LEASE	117.79
100 111-600.94	REFUSE COLLECTION	89.97
100 111-601.16	LEGAL-OTHER	1,232.00
100 112-600.06	MATERIALS AND SUPPLIES	61.67
100 112-600.27	CIVIC PROMOTION AND MARKETING	1,045.00
100 113-510.01	PERSONNEL COSTS	283.89
100 113-600.02	POSTAGE	106.81
100 113-600.05	TELEPHONE	48.21
100 113-600.06	MATERIALS AND SUPPLIES	294.05
100 113-600.48	EQUIPMENT LEASE	117.79
100 114-510.01	PERSONNEL COSTS	275.78
100 114-600.05	TELEPHONE	65.57
100 114-600.06	MATERIALS AND SUPPLIES	61.67
100 114-600.44	STRONG MOTION FEE	0.50
100 117-600.05	TELEPHONE	41.57
100 117-600.06	MATERIALS AND SUPPLIES	51.41
100 117-600.13	LEGAL FEES	1,489.75
100 211-600.05	TELEPHONE	5.45
100 212-600.05	TELEPHONE	28.26
100 212-600.06	MATERIALS AND SUPPLIES	441.59
100 212-600.09	VEHICLE FUEL	95.53
100 311-510.01	PERSONNEL COSTS	687.97

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DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 311-600.04	GAS AND ELECTRIC	2,573.94
100 311-600.05	TELEPHONE	37.31
100 311-600.06	MATERIALS AND SUPPLIES	137.22CR
100 311-601.10	WATER	37.06
100 311-601.11	SEWER	45.23
100 311-700.15	Bridge	24,845.13
100 411-600.05	TELEPHONE	41.66
100 411-600.06	MATERIALS AND SUPPLIES	4,247.54
100 411-600.36	POOL FACILITY	23.71
100 411-600.45	BUILDING EXPENSE	1,432.21
100 411-600.94	REFUSE COLLECTION	664.77
100 411-601.10	WATER	733.59
100 413-600.04	GAS AND ELECTRIC	62.06
100 413-600.05	TELEPHONE	143.80
100 413-600.94	REFUSE COLLECTION	16.04
100 413-601.10	WATER	37.06
100 413-601.11	SEWER	45.23
100 414-600.04	GAS AND ELECTRIC	187.10
100 414-600.06	MATERIALS AND SUPPLIES	288.80
100 414-600.09	VEHICLE FUEL	265.10
100 414-601.10	WATER	1,305.43
100 414-601.11	SEWER	86.12
	*** FUND TOTAL ***	48,814.01
207 213-600.41	STREET LIGHTING	6,287.96
207 315-510.01	PERSONNEL COSTS	821.56
207 315-600.06	MATERIALS AND SUPPLIES	1,351.74
207 315-600.07	EQUIPMENT REPAIR/MAINTENANCE	1,570.71
207 315-600.09	VEHICLE FUEL	1,026.16
	*** FUND TOTAL ***	11,058.13
208 317-510.01	PERSONNEL COSTS	1,627.86
208 317-600.06	MATERIALS AND SUPPLIES	195.42
208 317-600.07	EQUIPMENT REPAIR/MAINTENANCE	348.04
208 317-600.08	VEHICLE REPAIR & MAINTENANCE	1,386.01
208 317-600.09	VEHICLE FUEL	133.17
208 317-600.42	STREET REPAIR	185.97
	*** FUND TOTAL ***	3,876.47
216 315-700.51	RIO GRANDE STIP	1,705.00
	*** FUND TOTAL ***	1,705.00
710 311-510.01	PERSONNEL COSTS	5,222.17
710 311-600.02	POSTAGE	106.81
710 311-600.04	GAS AND ELECTRIC	540.31
710 311-600.05	TELEPHONE	364.87

VENDOR SET: 01 City of Portola  
BANK: PC POOLED CASH - PLUMAS  
DATE RANGE: 0/00/0000 THRU 99/99/9999

## \*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
710 311-600.06	MATERIALS AND SUPPLIES	2,715.34
710 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	1,232.90
710 311-600.08	VEHICLE REPAIR & MAINTENANCE	770.00
710 311-600.09	VEHICLE FUEL	634.80
710 311-600.13	LEGAL FEES	957.75
710 311-600.48	EQUIPMENT LEASE	78.53
710 311-600.51	TESTING	630.84
710 311-600.76	LINE REPAIR	86.33
710 311-600.94	REFUSE COLLECTION	84.12
710 311-601.10	WATER	72.96
710 311-601.11	SEWER	24.32
710 311-601.16	LEGAL - OTHER	672.00
710 325-600.04	GAS AND ELECTRIC	2,406.92
710 325-600.05	TELEPHONE	200.07
710 325-600.06	MATERIALS AND SUPPLIES	2,038.07
710 325-600.07	EQUIPMENT REPAIR/MAINTENANCE	952.03
710 325-600.18	PROFESSIONAL SERVICES	1,680.83
710 325-600.69	PERMIT FEES	175.01
710 325-601.12	CHEMICALS	3,622.32
	*** FUND TOTAL ***	25,269.30
720 311-510.01	PERSONNEL COSTS	4,115.27
720 311-600.02	POSTAGE	106.82
720 311-600.04	GAS AND ELECTRIC	5,843.09
720 311-600.05	TELEPHONE	335.20
720 311-600.06	MATERIALS AND SUPPLIES	2,088.50
720 311-600.07	EQUIPMENT REPAIR/MAINTENANCE	2,611.20
720 311-600.08	VEHICLE REPAIR & MAINTENANCE	770.00
720 311-600.09	VEHICLE FUEL	253.83
720 311-600.13	LEGAL FEES	957.75
720 311-600.18	PROFESSIONAL SERVICES	2,191.36
720 311-600.48	EQUIPMENT LEASE	78.53
720 311-600.51	TESTING	4,685.37
720 311-600.90	MAINTENANCE	1,282.44
720 311-600.94	REFUSE COLLECTION	312.79
720 311-601.10	WATER	45.23
720 311-601.12	Chemicals	1,454.44
	*** FUND TOTAL ***	27,131.82
730 311-510.01	PERSONNEL COSTS	682.69
730 311-600.06	MATERIALS AND SUPPLIES	257.06
730 311-600.18	PROFESSIONAL SERVICES	360.00
730 311-600.80	POST-CLOSURE CARE COSTS	1,755.00
	*** FUND TOTAL ***	3,054.75

VENDOR SET: 01 City of Portola  
BANK: PC POOLED CASH - PLUMAS  
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
			NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT		
VENDOR SET: 01	BANK: PC	TOTALS:	52	120,909.48	0.00	120,909.48		
BANK: PC	TOTALS:	52		120,909.48	0.00	120,909.48		
REPORT TOTALS:		52		120,909.48	0.00	120,909.48		

## SELECTION CRITERIA

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VENDOR SET: 01-CITY OF PORTOLA  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

---

## CHECK SELECTION

CHECK RANGE: 046962 THRU 047015  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

---

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: YES  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

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City of Portola  
Minutes  
Regular Meeting  
April 23, 2025 06:00 PM  
35 Third Ave, Portola, CA 96122  
<https://www.cityofportola.com/>

**1. Call to Order**

The meeting was called to order at 6:00 pm by Mayor Jim Murphy.

**A. Roll Call**

Present: Mayor Jim Murphy, Mayor Pro-Tem Bill Powers, Councilmember Mikki Battaglia

Absent: Councilmember Leah Turner, Councilmember Pat Morton

Staff Present: City Manager Ryan Bonk, Finance Officer Susan Scarlett, City Attorney Steve Gross (Zoom), Deputy City Clerk Malachi Mansfield

**B. Pledge of Allegiance**

Led by Mayor Jim Murphy

**2. Public Comments**

Cheryl Luther Commented

**3. City Communications**

**A. City Council Communications**

Councilmember Battaglia is in the beginning stages of planning a townhall meeting with City Manager Ryan Bonk and Plumas County Supervisor Dwight Ceresola.

Mayor Pro-Tem Powers attended the Transportation Commission meeting. The date for the restriping project in Portola has not been set. Powers also inquired into the feasibility of keeping the Caltrans operated rest stops in the area open during the winter. That conversation is ongoing.

Mayor Murphy attended a LAFCo meeting. During the meeting, the 2025-2026 budget was approved with no notable changes from the previous year.

**B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality**

Beckwourth Peak Fire Protection District: Chief Rosevear contacted the city with thanks to

Public Engagement Officer Brian Attama in his quick response to an emergency medical situation on the morning of Monday April 14th. In the email, Chief Rosevear wrote "...Brian responded to the area and played a crucial role getting the patient stabilized..." Further thanks were given when Chief Rosevear wrote "Thanks again for a job well done by Brian, supported by outstanding City management."

Plumas County Sheriff: No representative from the Sheriff's office was present to report.

Northern Sierra Air Quality: Councilmember Mikki Battaglia gave a quarterly update for Q1 2025. \$269,000 was spent on twenty installed devices and forty-six vouchers were redeemed.

2020 Target Airshed Grant \$42,000 spent. Approximately \$1,000,000 is left in the grant and a 2-year extension request has been filed.

#### C. Staff Communications

None

#### D. City Manager Report

City Manager Ryan Bonk gave the following report.

Gulling St. Bridge Project: The City and engineering consultants have been working with the Army Corps of Engineers to draft a permit for the Riprap Project. Public works is ready to deploy the equipment and material when the permit is ready. Caltrans Highway Bridge Program application is planned for submission in May for the structural rehabilitation funding and project. No threshold alarms have been recorded by the continuous monitoring equipment.

The Portola Pool is being prepared for opening. Staff has completed power washing and painting of the pool. Amy Trenner has been hired as the pool manager for another season.

City Manager Ryan Bonk attended a Rotary Club meeting.

Community Clean-up day is targeted for the end of May. Ordering for the materials and messaging is in progress.

A Town Hall Meeting cohosted by Plumas County Supervisor Dwight Ceresola and City Manager Mr. Ryan Bonk is proposed for May 2025. The Council expressed approval of the participation of the City Manager in the town hall.

### 4. **Consent Agenda**

#### A. Claims:

Adopt Resolution No. 2609. The resolution authorizes payment of payroll from March 22<sup>nd</sup>, 2025, through April 4<sup>th</sup>, 2025, and payment of accounts payable from April 10<sup>th</sup>, 2025, through April 23<sup>rd</sup>, 2025.

The amount of payroll to be paid is \$35,878.22.

The amount of accounts payable to be paid is \$87,472.27.

The total amount to be paid is \$123,350.49.

B. Minutes

Adopt the minutes of the April 9th Regular meeting of the City Council.

C. Renewal of Proclamations:

State of Emergency Gold Complex Fire July 22nd, 2024

State of Emergency Winter Storms January 27th, 2023

Public Comment: None

Councilmember Mikki Battaglia motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Mikki Battaglia Absent Councilmember Leah Turner Absent Councilmember Pat Morton

5. **Public Comment - 2025/2026 Budget Preparation**

Public Comment: None

6. **Portola Youth and Tobacco: Smoke Free High County- City Messaging to Retailers**

The council voted to approve the recommendation from the staff to distribute a letter that reminds local vendors of the applicable State and local laws regarding tobacco sales.

Public Comment: None

Councilmember Mikki Battaglia motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The motion passed with the following vote:

3 In Favor 0 Opposed  
0 Abstained 2 Absent 0 Recused

7. **Employment Agreement- City Engineer- Rio Grande Street Pavement Rehabilitation STIP Project**

The council voted to approve the employment agreement for the Rio Grande Street Pavement Rehabilitation STIP Project with the City Engineer. The current phase of the project is planning with an anticipated timeline of work to commence in 2027.

Public Comment: None

Councilmember Mikki Battaglia motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Mikki Battaglia Absent Councilmember Leah Turner Absent Councilmember Pat



**Morton**

**8. Adjournment**

The Regular Meeting of the City Council was adjourned at 6:26 P.M.



**MEETING DATE:** May 14, 2025

**AGENDA ITEM:** 5. Consider Ordinance No. 363: Designate Fire Hazard Severity Zones

**FROM:** Ryan Bonk

**RE:** Consider Ordinance No. 363 Designate Fire Hazard Severity Zones

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**BACKGROUND:**

On March 12, 2025, the City Council directed staff to continue examining the process for adoption of CAL FIRE maps as mandated in the "Official Transmittal of Fire Hazard Severity Zones" from the CAL FIRE State Fire Marshal.

Staff has reviewed the mandates outlined by the CAL FIRE State Fire Marshal as well as applicable California Government Code sections. The City Attorney has also reviewed the associated documentation.

Staff has worked in conjunction with Beckwourth Peak Fire Protection District and their legal counsel to craft the attached ordinance that will be presented to both parties.

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**EXECUTIVE SUMMARY:**

The next step is dictated by the following California Government Code:

**CHAPTER 6.8. Moderate, High, and Very High Fire Hazard Severity Zones [51175 - 51189]**

*( Heading of Chapter 6.8 amended by Stats. 2021, Ch. 375, Sec. 2. )*

**51179.**

(a) A local agency shall designate, by ordinance, moderate, high, and very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178.

(b) (1) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the State Fire Marshal, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.

(2) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as moderate and high fire hazard severity zones by the State Fire

Marshal, as moderate and high fire hazard severity zones, respectively.

(3) A local agency shall not decrease the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and, in exercising its discretion pursuant to paragraph (2), may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency.

(c) The local agency shall transmit a copy of an ordinance adopted pursuant to subdivision (a) to the State Board of Forestry and Fire Protection within 30 days of adoption.

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### **RECOMMENDATION:**

Staff recommends that the City Council introduce "Ordinance No. 363 Designate Fire Hazard Severity Zones" and waive the 2nd reading of the ordinance.

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### **FISCAL IMPACT:**

While the current actions taken by the City do not have an immediate financial impact, staff remains uncertain of potential financial impacts related to adoption of this ordinance mandated by the state mandate moving forward.

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### **ATTACHMENTS:**

A. ORDINANCE 363 - TO DESIGNATE FIRE HAZARD SEVERITY ZONES FINAL

ORDINANCE NO. 363  
AN ORDINANCE OF THE CITY OF PORTOLA, COUNTY OF PLUMAS  
TO DESIGNATE FIRE HAZARD SEVERITY ZONES

The Council of the City of Portola, California, does ordain as follows:

**Section 1. Fire Hazard Severity Zones.** The City of Portola hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

**Section 2. Map.** The map, attached hereto as Attachment 1 and entitled “City of Portola Fire Hazard Severity Zones” and dated January 22<sup>nd</sup>, 2025, is the official fire hazard severity zones map for the City of Portola and is hereby incorporated by reference. The official map is also located electronically on the following website: [www.cityofportola.com](http://www.cityofportola.com). The City Council may direct and authorize by resolution that the City post the official map on a different and/or additional website.

**Section 3. CEQA.** The City Council finds the approval of this Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly. Alternatively, the City Council finds the approval of this ordinance is not a project under CEQA Regulation Section 15061(b)(3) because it has no potential for causing a significant effect on the environment.

**Section 4. Enactment.** This Ordinance shall be effective thirty (30) days from the date of its passage and adoption by the City Council.

**Section 5. Summary Publication and Posting.** Within thirty (30) days after final adoption of this Ordinance, the Deputy City Clerk shall have a summary of this Ordinance prepared and published as required by the California Government Code. Within fifteen (15) days after final adoption of this Ordinance, the Deputy City Clerk shall have it posted in three (3) public places. This Ordinance was introduced, and the second reading was waived at a Regular Meeting of the City Council of the City of Portola duly held on May 14<sup>th</sup>, 2025. This Ordinance was passed and adopted at the Regular Meeting of the City Council of the City of Portola duly held on {MONTH-DATE-YEAR} by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

---

Deputy City Clerk, Malachi Mansfield

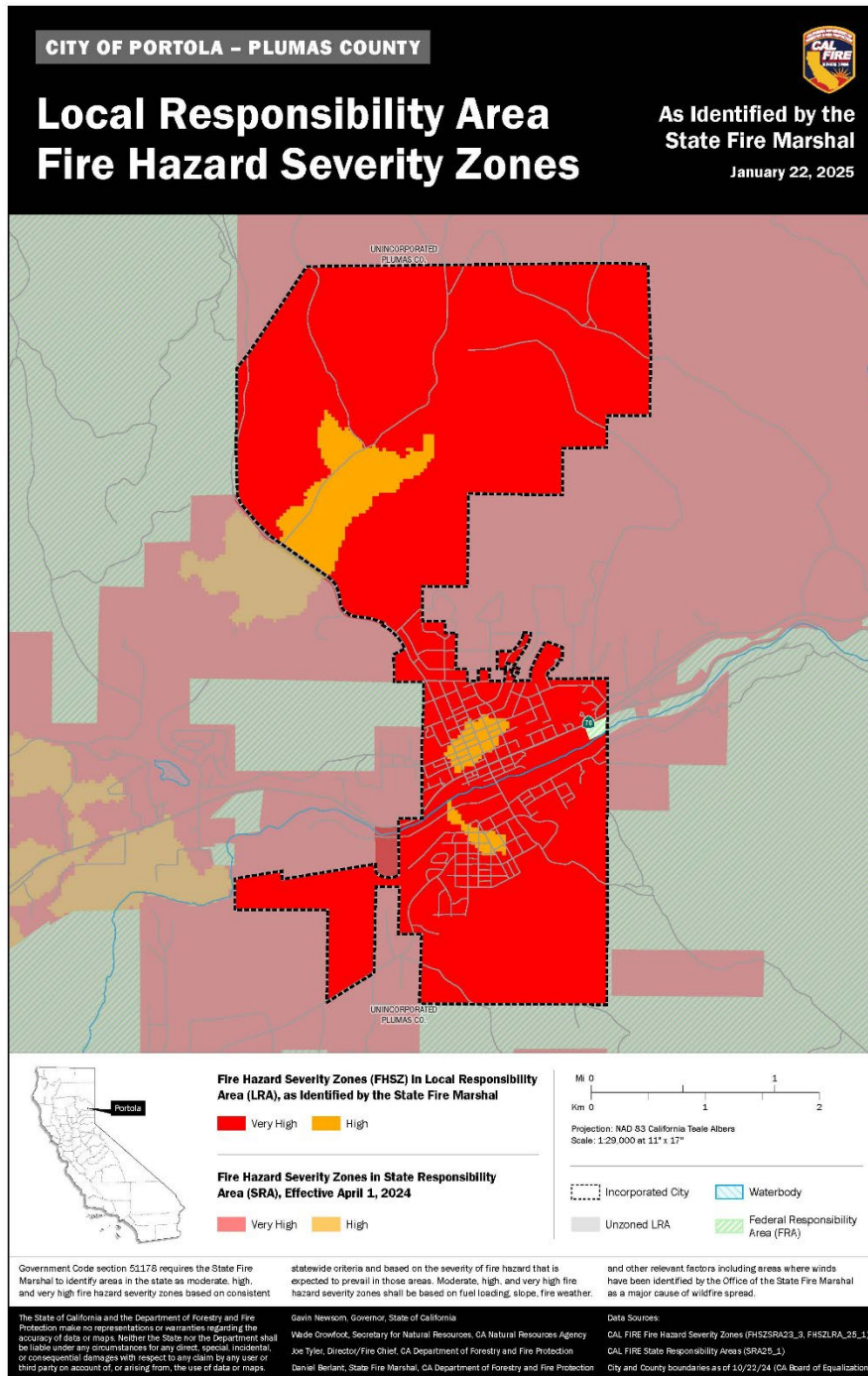
I, Malachi Mansfield, Deputy City Clerk of the City of Portola, do hereby certify that the foregoing Ordinance was duly and regularly passed and adopted by the City Council of the City of Portola at a Regular Meeting held on {MONTH-DATE-YEAR}

---

Malachi Mansfield, Deputy City Clerk

## Attachment 1

### City of Portola Fire Hazard Severity Zones January 22<sup>nd</sup> 2025





**MEETING DATE:** May 14, 2025

**AGENDA ITEM:** 7. Consider Resolution 2610: Accept the Real Property and Parcel, Assessor Parcel Number 128-010-057

**FROM:** Ryan Bonk

**RE:** Resolution 2610- Accepting ownership of Assessor's Parcel Number 128-010-057 (Water Treatment Plant Adjacent Parcel)

---

### **BACKGROUND:**

On 04/24/2024, the City adopted resolution 2573, which authorized the transfer of the Lake Davis Water treatment plant to the City of Portola. Plumas County Public Works has identified that the parcel 128-010-057 to the west of the water treatment plant should also be transferred. At the time of the initial transfer, this parcel was missed.

---

### **DISCUSSION:**

The City requested the following information from Plumas County in order to gain a comprehensive understanding of the reasoning of this request.

**City Request:** Was this parcel contemplated to be transferred to the City as part of the conveyance of the water treatment plant?

**Plumas County Response:** This parcel was missed initially when the first parcel was transferred to the City. The current parcel is an integral part of the water treatment plant due to wash water being disposed of on this parcel.

**City Request:** Why wasn't the parcel conveyed to the City previously?

**Plumas County Response:** Again it wasn't clear at the time that wash water is disposed of on this parcel by sprinklers.

**City Request:** Why does the County want to transfer ownership of the parcel to the City?

**Plumas County Response:** As stated above this parcel is needed for disposal of wash water.

**City Request:** Do you know if oil or other contaminants were put on the property at any point?

**Plumas County Response:** I am not aware of any oil or other contamination on this parcel which is wooded and not developed.

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**RECOMMENDATION:**

Staff has reviewed the request and corresponding information provided by Plumas County. Staff is in agreement with the Plumas County Public Works request for the parcel to be transferred to the City. Staff recommends the City Council adopt resolution number 2610 authorizing the transfer of the parcel.

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**FISCAL IMPACT:**

There is no financial impact to the City.

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**ATTACHMENTS:**

A. RESOLUTION 2610



**RESOLUTION NO. 2610**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA  
ACCEPTING THE REAL PROPERTY AND PARCEL KNOWN AS ASSESSOR  
PARCEL NUMBER 128-010-057 INTO THE OWNERSHIP OF THE CITY**

WHEREAS, the City Council of the City of Portola has been fully advised of the current and proposed transfer of ownership of the parcel designated as APN: 128-010-057,

WHEREAS, the City Council of the City of Portola has found and determined, and does hereby find and determine, that it is in the best interest of the City of Portola to accept the grant of real property in fee simple consisting of the parcel described as APN: 128-010-057 from the Plumas County Flood Control & Water Conservation District as described in the Legal Description attached hereto as Exhibit A and the Legal Boundary Map attached hereto as Exhibit B. This includes all structures on the parcels that comprise the parcel as depicted on the Satellite Map attached hereto as Exhibit C, and any and all property and to accept the Grant Deed attached hereto as Exhibit D for such real property,

WHEREAS, the City Council of the City of Portola has found and determined, and does hereby find and determine, that the City of Portola will accept any and all operation and maintenance responsibilities for the parcel as described herein immediately upon approval of the Plumas County Board of Supervisors of a resolution granting the real property to the City and the execution and delivery of the authorized Grant Deed.

NOW, THEREFORE, the Portola City Council hereby resolves that upon approval of the Plumas County Board of Supervisors of a resolution granting the real property to the City, the City of Portola will accept the Grant Deed, transferring the real property described as APN: 128-010-057.

**PASSED, APPROVED AND ADOPTED** this 14th day of May 2025, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Jim Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Malachi Mansfield, Deputy City Clerk

I, Malachi Mansfield, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a regular meeting thereof held on May 14th, 2025.

\_\_\_\_\_  
Malachi Mansfield, Deputy City Clerk

**EXHIBIT A**  
**LEGAL DESCRIPTION**

Those portions of the lands of Section 12, T. 23 N., R. 13 E., M.D.M., conveyed to Plumas County Flood Control, being a portion of "Parcel 33" of Book 8 of Parcel Maps, Page 18 filed June 12th, 1981, in the office of the county recorder of Plumas County, California. Also known as Assessor Parcel Number (APN): 128-010-057.

The certain land more particularly described as follows:

Beginning at the most Northerly corner of said Parcel 33, being also the Northwesterly corner of the parcel labeled, "Plumas County Flood Control", being the TRUE POINT OF BEGINNING;

thence, along the line common to said parcels, S 26°20'31" E, 441.98 feet to the Southerly corner of said County parcel;

thence, along the Southerly line of said County parcel, N 64°34'58" E, 324.68 feet;

thence, S 26°20'31" E, 133.00 feet;

thence S 64°34'58" W, 324.68 feet;

thence, S 58°42'03" W, 713.49 feet to the Easterly line of the parcel conveyed to the State of California, by deed recorded in Volume 376 of Plumas County Official Records, at page 488;

thence, along said line N 31°35'47" W, 610.09 feet;

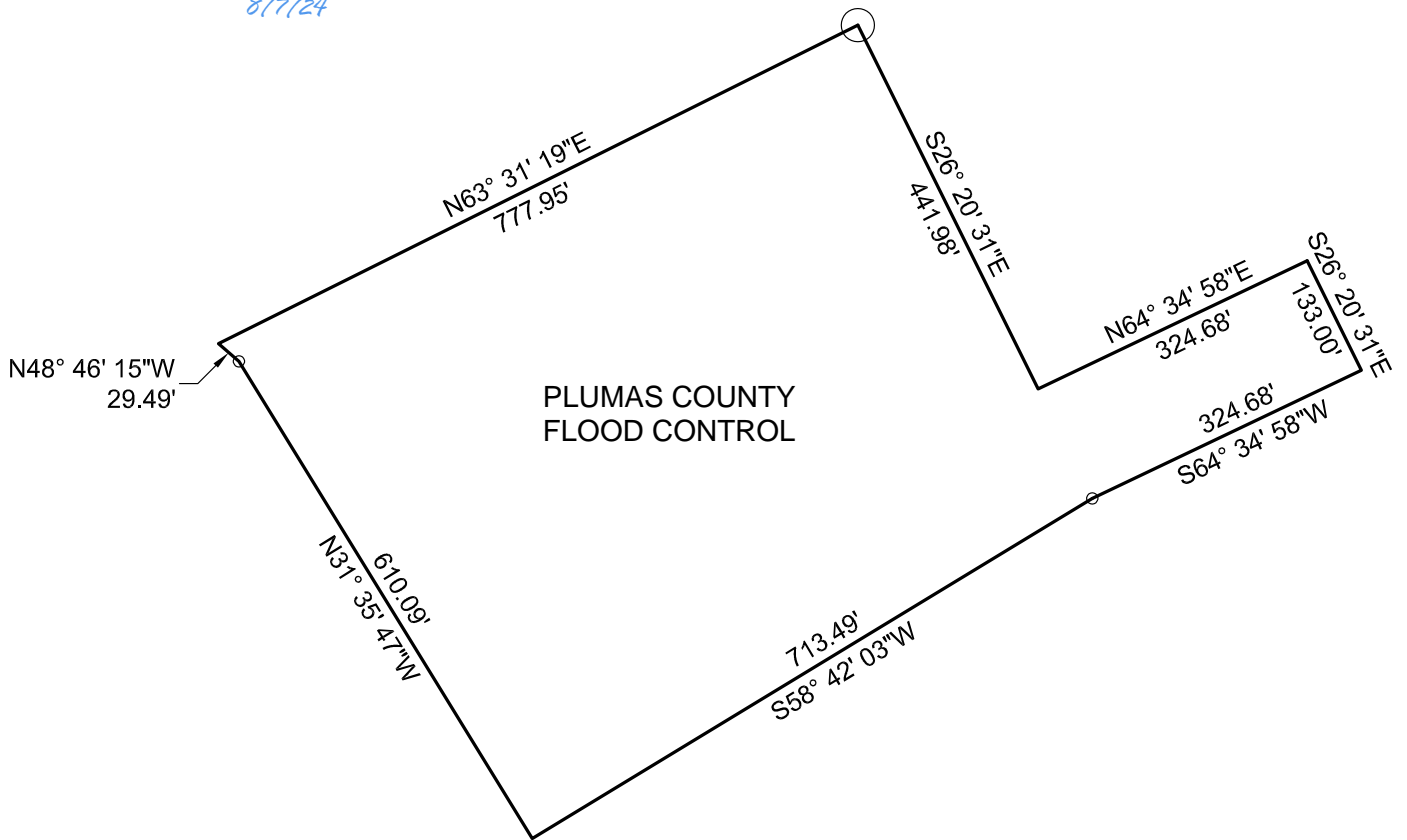
thence, N 48°46'15" W, 29.49 feet to the Northwesterly line of said Parcel 33;

thence, along said line N 63°31'19" E, 777.95 feet; returning to the TRUE POINT OF BEGINNING, also being the TRUE POINT OF TERMINUS.

Containing 491,852 square feet (11.291 acres), more or less.



**EXHIBIT B**  
LEGAL BOUNDARY MAP



SCALE: 1"=200'

**EXHIBIT C**



**EXHIBIT D**

Recorded at the Request of:  
Plumas County Public Works  
1834 E Main St  
Quincy, CA 95971

When Recorded Return to:  
Plumas County Public Works  
1834 E Main St  
Quincy, CA 95971

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Grant Deed

This deed, between Plumas County Flood Control and Water Conservation District (Grantor) and City of Portola (Grantee), free of all encumbrances, hereby grants the real property described herein.

Legal Description

See attached Exhibit "B" - Legal Description

APN: 128-010-057

Dated: \_\_\_\_\_

State of California  
County of Plumas

On \_\_\_\_\_ before me \_\_\_\_\_, a Notary Public personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s), whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the WITNESS my hand and official seal.

Signature: \_\_\_\_\_



## **EXHIBIT "B" - LEGAL DESCRIPTION**

**All that certain real property situate in the County of Plumas, State of California described as follows:**

**Being a portion of Parcel 33 as shown on the map entitled "Parcel Map for Florence Smales," filed in the office of the Recorder of said Plumas County, in Book 8 of Parcel Maps at page 17, and more particularly described as follows:**

**Beginning at the most Northerly corner of said Parcel 33, being also the Northwesterly corner of the parcel labeled, "Plumas County Flood Control", thence along the line common to said parcels, S26°20'31" E, 441.98 feet to the Southerly corner of said County parcel; thence along the Southerly line of said parcel, N64°34'58"E, 324.68 feet; thence S26°20'31"E, 133.00 feet; thence S64°34'58" W, 324.68 feet; thence S58°42'03"W, 647.59 feet to the Easterly line of the parcel conveyed to the State of California, by deed recorded in Volume 376 of Plumas County Official Records, at page 488; thence along said line, N31°35'47"W, 610.09 feet; thence N48°46'15"W, 29.49 feet to the Northwesterly line of said Parcel 33; thence along said line, N63°31'19"E, 777.95 feet to the point of beginning and containing 11.29 acres more or less.**