



City of Portola  
Minutes  
Regular Meeting  
June 11, 2025 06:00 PM  
35 Third Ave, Portola, CA 96122  
<https://www.cityofportola.com/>

**1. Call to Order**

The meeting was called to order at 6:00 pm by Mayor Jim Murphy.

After the roll call and pledge of allegiance, pursuant to Gov Code 54954.2(b)(2) City Attorney Steve Gross asked the Council to add a closed session agenda item labeled as: Closed Session Pursuant to Gov Code 54956.9(d)(1) existing litigation Shaw v. City of Portola, Et al., Plumas County Superior Court Case No. CV25-00110.

The item will require the City Council to take immediate action prior to the next regular meeting, and it was brought to the attention of the City after the agenda was posted.

Mayor Pro Tem Powers moved that the item described by Gross be added to the agenda and the Council make the findings that the City was made aware of this issue after the agenda was posted and that immediate action is needed, and Councilmember Turner seconded. The motion passed unanimously.

Public Comment: None

**A. Roll Call**

Present: Mayor Jim Murphy, Mayor Pro-Tem Bill Powers, Councilmember Leah Turner, Councilmember Mikki Battaglia, Councilmember Pat Morton

Staff Present: City Manager Ryan Bonk, Deputy City Clerk Malachi Mansfield, City Attorney Steve Gross (Zoom)

**B. Pledge of Allegiance**

Led by Mayor Jim Murphy

**2. Public Comments**

None

**3. City Communications**

**A. City Council Communications**

Councilmember Turner: None

Councilmember Morton: Attended Town Hall Meeting hosted by the City of Portola, Beckwourth Peak

Fire Protection District, and LAFCo meetings.

Councilmember Battaglia: Moderated Town Hall meeting, met with concerned local team sport coaches about concerns over nearby motor sports on city property.

Mayor Pro Tem Powers: Commended Deputy City Clerk Malachi Mansfield at his efforts on Music in the Park.

Mayor Murphy: Attended LAFCo, BPPFD, and Plumas Hospital Foundation Fundraiser.

**B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality District**

Beckwourth Peak Fire Protection District: None

Plumas County Sheriff: None

Northern Sierra Air Quality District: Councilmember Battaglia provided an update on the efforts of the NSAQD.

**C. Staff Communications**

None

**D. City Manager Report**

City Manager Ryan Bonk:

Vault toilets installed at Riverwalk using state of California grant funds.

The first community cleanup event was successful with lessons learned for a fall cleanup.

The pool is opening on Saturday, June 14th.

The Lost Sierra Gravel Grinder is scheduled for June 14th. A survey from previous years shows that each participant spent \$325 on average, contributing to the local economy.

Gulling Street Bridge update: No alarms have been recorded. The city will continue to update as progress develops.

Commercial Street will continue to be worked on in the near future.

The League of California Cities is holding a conference and registration is open.

City website has been redesigned for easier navigation. Welcome packets are being developed for easier transition for new residents.

**4. Consent Agenda**

**A. Claims:**

Adopt Resolution No. 2615. The resolution authorizes payment of payroll from May 17th, 2025, through May 30th, 2025, and payment of accounts payable from May 29th, 2025, through June 11th, 2025.

The amount of payroll to be paid is \$36,563.19

The amount of accounts payable to be paid is \$54,207.39

The total amount to be paid is \$90,770.58

B. Minutes:

Adopt the minutes from the May 28th, 2025 Regular Meeting of the City Council.

C. Renewal of Proclamations:

State of Emergency Gold Complex Fire July 22nd, 2024

State of Emergency Winter Storms January 27th, 2023

Public Comment: None

Councilmember Leah Turner motioned to approve. Councilmember Mikki Battaglia seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner  
Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

5. **PUBLIC HEARING - Proposed 2025-2026 Budget**

Public Comment: None

6. **PUBLIC HEARING - Regarding Job Vacancies, Recruitment and Retention Efforts**

Public Comment: None

7. **Joint Town Hall with Plumas County District 1 Supervisor: Recap**

City Manager Ryan Bonk: The event was held on May 29th. There were no questions submitted before the event.

Public Comment: None

8. **Ratification of Grant Application and Agreement between the Northern Sierra Air Quality Management District and the City of Portola**

Public Comment: None

Councilmember Pat Morton motioned to approve. Councilmember Leah Turner seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Councilmember Leah Turner Aye Councilmember Mikki Battaglia  
Aye Councilmember Pat Morton Absent Mayor Pro-Tem Bill Powers

9. **Consider Resolution 2610: Accept the Real Property and Parcel, Assessor Parcel Number 128-010-057**

Public Comment: None

Councilmember Pat Morton motioned to approve. Councilmember Leah Turner seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Councilmember Leah Turner Aye Councilmember Mikki Battaglia  
Aye Councilmember Pat Morton Absent Mayor Pro-Tem Bill Powers

## 10. **Closed Session**

### A. Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

Lindsey Shaw V City of Portola and City Council of Portola Plumas County Superior Court Case  
#CV25-00110

The closed session was held between agenda item 7 and 8 to accommodate Mayor Pro Tem Powers' scheduling conflict. Mayor Pro Tem Powers was excused from the meeting at 6:50pm.

Public Comment: None

## 11. **Adjournment**

The Regular Meeting of the Portola City Council adjourned at 7:15pm