



City of Portola  
**AGENDA**

**Regular Meeting**  
**April 23, 2025 06:00 PM**  
**35 Third Ave, Portola, CA 96122**  
<https://www.cityofportola.com/>

Mayor Jim Murphy • Mayor Pro-Tem Bill Powers • Councilmember Leah Turner • Councilmember Mikki Battaglia • Councilmember Pat Morton

**REASONABLE ACCOMMODATIONS**

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. at the City Hall Council Chambers. Your interest and participation is encouraged and welcome.

As a courtesy, the City Council meeting is also accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836. Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.

Any person desiring to address the City Council or any committee, commission or agency under the jurisdiction of the City Council, on any item not on the agenda may do so during public comment period. Public comment during the meeting will be accepted in person only.

Public Comment can be made on the online agenda by clicking on the "comment" section next to each agenda item listed below.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of persons with disabilities in the City's public meetings. If special accommodation is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting

**1. Call to Order**

- A. Roll Call
- B. Pledge of Allegiance

**2. Public Comments**

☒ **Discussion**  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any

subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during **"PUBLIC COMMENT"** shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

### 3. City Communications

☒ Discussion  [Comment](#) [View Item](#)

A. City Council Communications

B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality

C. Staff Communications

D. City Manager Report

### 4. Consent Agenda

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. Claims:

Adopt Resolution No. 2609. The resolution authorizes payment of payroll from March 22<sup>nd</sup>, 2025, through April 4<sup>th</sup>, 2025, and payment of accounts payable from April 10<sup>th</sup>, 2025, through April 23<sup>rd</sup>, 2025.

The amount of payroll to be paid is \$35,878.22.

The amount of accounts payable to be paid is \$87,472.27.

The total amount to be paid is \$123,350.49.

B. Minutes

Adopt the minutes of the April 9th Regular meeting of the City Council.

C. Renewal of Proclamations:

State of Emergency Gold Complex Fire July 22nd, 2024

State of Emergency Winter Storms January 27th, 2023

### 5. Public Comment - 2025/2026 Budget Preparation

☒ Discussion ☒ Possible Action  [Comment](#)

Receive public comment relating to the preparation of the 2025/2026 City Budget. Provide direction

to staff.

**6. Portola Youth and Tobacco: Smoke Free High County- City Messaging to Retailers**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Staff will update the City Council on the status and potential next steps.

**7. Employment Agreement- City Engineer- Rio Grande Street Pavement Rehabilitation STIP Project**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Staff will present the draft employment agreement for the City Engineer on the Rio Grande Street Pavement Rehabilitation STIP Project.

**8. Adjournment**