



City of Portola  
**AGENDA**

**Regular Meeting**  
**July 09, 2025 06:00 PM**  
**35 Third Ave, Portola, CA 96122**  
<https://www.cityofportola.com/>

Mayor Jim Murphy • Mayor Pro-Tem Bill Powers • Councilmember Leah Turner • Councilmember Mikki Battaglia • Councilmember Pat Morton

**REASONABLE ACCOMMODATIONS**

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. at the City Hall Council Chambers. Your interest and participation is encouraged and welcome.

As a courtesy, the City Council meeting is also accessible to the public via live streaming at: <https://zoom.us/j/3583067836> or by phone at: Phone Number 1.669.900.6833; Meeting ID: 358 306 7836. Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.

Any person desiring to address the City Council or any committee, commission or agency under the jurisdiction of the City Council, on any item not on the agenda may do so during public comment period. Public comment during the meeting will be accepted in person only.

Public Comment can be made on the online agenda by clicking on the "comment" section next to each agenda item listed below.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate the participation of persons with disabilities in the City's public meetings. If special accommodation is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

**1. Call to Order**

- A. Roll Call
- B. Pledge of Allegiance

**2. Public Comments**

☒ **Discussion**  [Comment](#)

This section is intended to provide members of the public with an opportunity to comment on any

subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “**PUBLIC COMMENT**” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

### 3. City Communications

☒ Discussion  [Comment](#) [View Item](#)

A. City Council Communications

B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality

C. Staff Communications

D. City Manager Report

### 4. Consent Agenda

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. Claims:

Adopt Resolution No. 2621. The resolution authorizes payment of payroll from June 14th, 2025 through June 27th, 2025 and accounts payable from June 26th, 2025 through July 9th, 2025

The amount of payroll to be paid is \$59,657.93.

The amount of accounts payable to be paid is \$307,722.19.

The total amount to be paid is \$367,380.12.

B. Minutes

Adopt the minutes of the June 25th, 2025 Regular City Council Meeting.

### 5. Sierra Buttes Trail Stewardship: 2025 Lost & Found Gravel Festival Recap, Local Economic Impact, and Project Updates

☒ Discussion  [Comment](#) [View Item](#)

Sierra Buttes Trail Stewardship will present as indicated.

### 6. Independent Audit Quote: Years 2026 through 2028

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

Staff will present to Council for consideration the quote received from CliftonLarsonAllen LLP for

independent auditing services.

#### **7. Plumas Rural Services: Request to Consider Family Pool Pass Discount**

☒ **Discussion** ☒ **Possible Action**  [Comment](#) [View Item](#)

Staff will present to Council for consideration a request from Plumas Rural Services to provide discounts on Family Pool Passes for low income families.

#### **8. TCE Solutions Inc.: Senior Code Enforcement Contract**

☒ **Discussion** ☒ **Possible Action**  [Comment](#) [View Item](#)

Staff will present to Council for consideration the contract for Senior Code Enforcement for fiscal year 2025-2026.

#### **9. Closed Session**

☒ **Discussion** ☒ **Possible Action**  [Comment](#)

##### **A. Litigation - Pending/Existing Litigation**

Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

Lindsey Shaw v. City of Portola, Et al., Plumas County Superior Court Case No. CV25-00110

##### **B. Litigation - Pending/Existing Litigation**

Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

Jason Shaw v. City of Portola, Plumas County Superior Court Case No. CV25-00124

#### **10. Adjournment**