



City of Portola
Minutes
Regular Meeting
April 09, 2025 06:00 PM
35 Third Ave, Portola, CA 96122
<https://www.cityofportola.com/>

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Jim Murphy.

A. Roll Call

Present: Mayor Jim Murphy, Mayor Pro-Tem Bill Powers, Councilmember Leah Turner, Councilmember Mikki Battaglia, Councilmember Pat Morton

Staff Present: City Manager Ryan Bonk, Deputy City Clerk Malachi Mansfield, City Attorney Steve Gross (Zoom), Finance Officer Susan Scarlet (Zoom), Senior Planning Consultant Karen Downs (Zoom)

B. Pledge of Allegiance

Led by Mayor Jim Murphy

2. Public Comments

Public Comment: None

3. City Communications

A. City Council Communications

Councilmember Turner- The process for creating a new dog park is progressing.

Councilmember Morton- Attended a transportation meeting in March and spoke about upcoming projects with the council.

Councilmember Battaglia- Attended the Plumas County Firesafe Council Meeting on March 13th, two Plumas County Board of Supervisors meetings, the Airport Land Use Commission, the Beckwourth Peak Fire Protection District Stakeholder Meeting, and the Caltrans restriping meeting. The next meeting of the Portola Firewise meeting was canceled.

Mayor Pro Tem Powers- Attended Transportation Commission, Beckwourth Peak Fire Protection District.

Mayor Murphy- Attended Caltrans restriping meeting

B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality District

Beckwourth Peak Fire Protection District- No report

Plumas County Sheriff- No report

Northern Sierra Air Quality Control District- Q1 2025 reported fifteen changeouts.

C. Staff Communications

None

D. City Manager Report

Gulling Street bridge FEMA obligation for riprap repair was approved by FEMA. The next steps are to procure materials as well as equipment and coordinate with the Army Corps of Engineers on permitting. Once the project is permitted, work must begin within 14 days.

Public Works- Water leak on North Gulling St. has been fixed replacing thirty feet of water line and twelve feet of culvert. Dedicated pavement crew is in development with areas being targeted for work based on criticality and funding.

Air Quality Management Division Grant- Currently upgrading gas powered equipment to electric. Expenses will be reimbursed through grant. Public Works Director Todd Roberts is demoing electric equipment along with staff.

Caltrans Restriping Project- The community had positive impressions of the project. Caltrans will be moving forward with the restriping based on the feedback from the community at the Caltrans event.

Liberty Utilities- Will be hosting an open house on April 30th that invites discussion from community members.

The city newsletter will continue on a quarterly basis.

Public records requests were on a downward trend.

4. Consent Agenda

A. Claims-

Adopt Resolution No. 2607. The resolution authorizes payment of payroll from February 22nd, 2025 through March 21st, 2025 and payment of accounts payable from March 13th, 2025, through April 9th, 2025.

The amount of accounts payable to be paid is \$291,818.43.

The amount of payroll to be paid is \$71,204.40.

The total amount to be paid is \$363,022.83.

B. Adopt minutes of the March 12th, 2025 Regular Meeting.

C. Adopt minutes for the March 5th, 2025, Special Meeting.

Resolution No. 2607 was adopted by roll call vote.

Minutes were adopted by roll call vote.

Public Comment: None

Councilmember Pat Morton motioned to approve. Councilmember Leah Turner seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

5. Public Comments - 2025/2026 Budget Preparation

Public Comments: None

6. Development Agreement- Annual Review- "Portola Highlands (Woodbridge at Portola)"

Karen Downs gave background about the project.

Dan Galliger represented the developer and gave testimony.

Extensive questions were asked by members of the City Council as well as staff. The developer provided feedback on a wide array of questions as well as comments.

Public Comment: Mimi commented.

The council has voted to approve the Annual Review.

Councilmember Leah Turner motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

7. Update on "Portola 192"

City Manager Bonk provided the update that the development agreement had been terminated according to Section 1.3.2 of agreement which states the term of the agreement is for 20 years. The developer may submit a formal request to the City in the future.

Public Comment: None

8. Resolution 2608- Opposing Federal Funding & Staffing Cuts

The Resolution was approved with minor changes to grammar that will be reflected in the final resolution to be signed.

Public Comment: Two public comments were received electronically.

Councilmember Leah Turner motioned to approve. Councilmember Mikki Battaglia seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

9. Adjournment

The regular meeting of the city council adjourned at 7:18 PM.