



City of Portola
Minutes
Regular Meeting
May 14, 2025 06:00 PM
35 Third Ave, Portola, CA 96122
<https://www.cityofportola.com/>

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Jim Murphy.

A. Roll Call

Present: Mayor Jim Murphy, Mayor Pro-Tem Bill Powers, Councilmember Leah Turner, Councilmember Mikki Battaglia, Councilmember Pat Morton

Staff Present: City Manager Ryan Bonk, Finance Officer Susan Scarlet, City Attorney Steve Gross, Deputy City Clerk Malachi Mansfield

B. Pledge of Allegiance

Led by Mayor Jim Murphy

2. Public Comments

Public Comment:

Leann commented. Jennifer Condliff commented. Nick commented

3. City Communications

A. City Council Communications

Councilmember Turner: None

Councilmember Morton: None

Councilmember Battaglia: Councilmember Battaglia attended meetings for green waste disposal, Liberty Utilities, and Fire Safe Council.

Mayor Pro-Tem Powers: The next Transportation Committee meeting has been canceled.

Mayor Murphy: Attended a meeting with Truckee Councilmember Courtney Henderson, City Manager Ryan Bonk, and Deputy City Clerk Malachi Mansfield. Mayor Murphy plans to attend the Firetruck Dedication ceremony at William's House.

B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality District

Beckwourth Peak Fire Protection District: None

Plumas County Sheriff: None

Northern Sierra Air Quality District: The 2018 TAG extension was approved. The 2015 TAG funding has been exhausted. Twenty-three bins for green waste have been distributed. Eighteen chimney vouchers have been given. Four wood stoves, two pellet stoves, and one propane stove have been changed.

C. Staff Communications

City Attorney: Response to allegations of vacancy on the City Council

Information Item: Minutes from the May 5th, 2025 City Manager for Planning Commission Meeting

D. City Manager Report

Plans for the Gulling Street Bridge Riprap are progressing. Public Works is working with the William's House for seasonal maintenance.

4. **Consent Agenda**

A. Claims:

Adopt Resolution No. 2611. The resolution authorizes payment of payroll from April 5th, 2025, through May 2nd, 2025, and payment of accounts payable from April 24th, 2025, through May 14th, 2025.

The amount of payroll to be paid is \$71,245.08.

The amount of accounts payable to be paid is \$120,909.48.

The total amount to be paid is \$192,154.56

B. Minutes:

Adopt the minutes from the April 23rd, 2025 Regular Meeting of the City Council.

Councilmember Leah Turner motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner
Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

5. **Consider Ordinance No. 363: Designate Fire Hazard Severity Zones**

Public Comment: Jennifer Condliff commented

Councilmember Leah Turner motioned to approve. Councilmember Mikki Battaglia seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner
Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

6. **Consider Resolution 2610: Accept the Real Property and Parcel, Assessor Parcel Number 128-010-057**

Councilmember Morton moved to send the matter back to the County with a request that the property be tested for environmental contamination. Mayor Pro Tem Powers seconded the motion. The Council unanimously approved the motion. The resolution was not passed.

Public Comment: an anonymous person commented.

Councilmember Pat Morton motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The roll call vote:

Aye **Mayor Jim Murphy** Aye **Mayor Pro-Tem Bill Powers** Aye **Councilmember Leah Turner**
Aye **Councilmember Mikki Battaglia** Aye **Councilmember Pat Morton**

7. Closed Session

- A. Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation

City Manager No Reportable Action

8. Adjournment

The Regular Meeting of the City Council adjourned at 7:16 PM.