



## City Manager for Planning Commission- Lot Line Adjustment

### Minutes

City Manager for Planning Commission – Meeting

May 05, 2025 10:00 AM

35 Third Ave, Portola, CA 96122

<https://www.cityofportola.com/>

### 1. Call to Order

The meeting was called to order at 10:00 am by City Manager Ryan Bonk.

#### A. Roll Call

Present: City Manager Ryan Bonk

Staff Present: City Planner Karen Downs (Zoom), Deputy City Clerk Malachi Mansfield

### 2. 132 E. Sierra Avenue Lot Line Adjustment



The Notice of Determination No. 25-01 was approved with amendments to the Notice of Determination (Exhibit C). The amendment adds stipulations for a concrete pad, retaining wall for the fuel storage tanks, and addresses the need for screening. The amendment also includes additions of reciprocal parking and access easements.

Anthony Kelsoe, Manpreet Singh Kahlon, and Sanjeev Kumar were present to answer and ask questions of the planning commission.

City Manager Ryan Bonk motioned to approve. seconded the motion.

The motion passed with the following vote:

  1   **In Favor**       **Opposed**  
   **Abstained**       **Absent**       **Recused**

### 3. Adjournment

The meeting adjourned at 10:13 AM.