



City of Portola
Minutes
Regular Meeting
June 25, 2025 06:00 PM
35 Third Ave, Portola, CA 96122
<https://www.cityofportola.com/>

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Jim Murphy.

A. Roll Call

Present: Mayor Jim Murphy, Mayor Pro-Tem Bill Powers, Councilmember Leah Turner, Councilmember Mikki Battaglia, Councilmember Pat Morton

Staff Present: City Manager Ryan Bonk, Finance Officer Susan Scarlett, City Attorney Steve Gross (Zoom), Deputy City Clerk Malachi Mansfield

B. Pledge of Allegiance

Led by Mayor Jim Murphy

2. Public Comments

Public Comment: None

3. City Communications

A. City Council Communications

Councilmember Turner had complimented Public Works for the preparation of the city public spaces for the Gravel Grinders Race.

Councilmember Battaglia attended Firesafe council in June and hosted Firewise with Lori Pini from Plumas County also in June. Battaglia asked about going over the city's signage and seeing what needs updating.

Councilmember Morton commented on the bike race and that it was well attended. She also attended the Transportation Commision meeting.

Mayor Pro-Tem Powers attended the Transportation Commision meeting.

Mayor Murphy commented on the racers engaging with the local businesses.

B. Reports: Beckwourth Peak Fire Protection District / Plumas County Sheriff / Northern Sierra Air Quality District

Beckwourth Peak Fire Protection District: None

Plumas County Sheriff: No representative from the Plumas County Sheriff's office was present to report.

Northern Sierra Air Quality District: Councilmember Battaglia was present to give the report. Wood vouchers requests are full. Green waste programs are not accepting new vouchers.

C. Staff Communications

None

D. City Manager Report

City Manager Ryan Bonk gave a report with updates to the pavement rehabilitation crew and planned attendance to an upcoming CalOES meeting focusing on crisis management.

4. **Consent Agenda**

A. Claims:

Adopt Resolution No. 2616. The resolution authorizes payment of payroll from May 31st, 2025, through June 13th, 2025, and payment of accounts payable from June 12th, 2025, through June 25th, 2025.

The amount of payroll to be paid is \$40,707.15

The amount of accounts payable to be paid is \$35,871.91

The total amount to be paid is \$76,579.06

B. Minutes:

Adopt the minutes from the June 11th, 2025 Regular Meeting of the City Council.

Councilmember Mikki Battaglia motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner
Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

5. **GANN Limit, Investment Policy, Pay Schedules and CCR 570.5 resolution and Budget Adoption**

City Manager Ryan Bonk presented the budget. Finance Officer Susan Scarlett answered questions from the council.

Councilmember Leah Turner motioned to approve. Councilmember Mikki Battaglia seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner
Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

6. **MGE Engineering: Change Order**

City Manager Ryan Bonk presented the change order to the council. Bonk answered questions from the council.

Mayor Jim Murphy motioned to approve. Councilmember Leah Turner seconded the motion.

The roll call vote:

Aye Mayor Jim Murphy Aye Mayor Pro-Tem Bill Powers Aye Councilmember Leah Turner
Aye Councilmember Mikki Battaglia Aye Councilmember Pat Morton

7. Clean California Community Designation

City Manager Ryan Bonk presented the Clean Communities California program to the council. It is the city manager's opinion that the designation would be attainable given the current record of accomplishment of the city for community cleanliness efforts. The council directed Bonk to pursue this designation.

Mayor Jim Murphy motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The motion passed with the following vote:

5 In Favor 0 Opposed
 Abstained Absent Recused

8. Community Choice Aggregation: City of South Lake Tahoe Invitation to Participate

City Manager Ryan Bonk presented an invitation from the city of South Lake Tahoe to participate in an exploratory process to discover the viability of community choice utilities. The council gave approval.

Mayor Jim Murphy motioned to approve. Mayor Pro-Tem Bill Powers seconded the motion.

The motion passed with the following vote:

5 In Favor 0 Opposed
 Abstained Absent Recused

9. Closed Session

A. Closed Session Pursuant to Government Code Section 54956.9(d)(2), Exposure to Litigation, One Case
No Reportable Action

10. Adjournment

The Regular Meeting of the City Council adjourned at 7:15 PM.