



City of Portola
Minutes
Regular Meeting
January 24, 2024 06:00 PM
35 Third Ave, Portola, CA 96122
<https://www.cityofportola.com/>

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Pledge of Allegiance

Lead by Mayor Pat Morton

B. Roll Call

Present: Mayor Pat Morton, Mayor Pro-Tem Jim Murphy, Councilmember Bill Powers, Councilmember Stan Peiler

Absent: Councilmember Leah Turner

Staff Present: Finance Officer - Susan Scarlett, Deputy City Clerk - Jason Shaw, City Attorney, Steve Gross (remotely)

2. Public Comments

There were no public comments.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Mayor Pat Morton: Attended the County Transportation meeting. It's likely the County won't meet its EV (electric vehicle) compliance deadline by 2031 but the State is going to allow compliance to be extended through at least 2040. Attended the new Beckwourth Peak Fire District meeting. Eastern Plumas Fire District has taken the first steps to merge with Beckwourth Peak Fire District.

Mayor Pro Tem Jim Murphy: Heading to the SCORE board meeting tomorrow.

Councilmember Stan Peiler: No Report.

Councilmember Bill Powers: Was asked by a member of the public about what could be done about Commercial St. beautification. Started working on Music in the Park. Wants to do one Music in the Park event in June. Attended the County Transportation meeting.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

Finance Officer Susan Scarlett: Been in touch with auditors and SCORE on how to do the asset transfer to the new Fire District. Updated the budget schedule to have the budget workshop on May 8th, 2024 at 3:00 PM before the City Council meeting.

Fire Report: There was no Fire report.

Sheriff's Report: There was no Sheriff's report.

Air Quality Report by Targeted Airshed Grant Specialist Mikki Brown: No Curtailment Days this Week. Councilmember Jim Murphy asked about monitoring the air through systems like Ring. Mikki Brown responded that while it does give people an idea about the air quality, it's not nearly as accurate as the systems they use to monitor the air like the Purple meters.

C. City Manager's Report

There was no City Manager report.

4. Consent Agenda

- A. **Claims-** Adopt Resolution No. 2566 authorizing payment of claims for the period of January 11th, 2024 through January 24th, 2024.

Accounts Payable: \$211,704.02

Payroll: \$22,914.66

Total: \$234,618.68

AP Check Run #45555 – 45587

Payroll Check Run #17328 – 17329

- B. Approval of the Minutes from 1-10-24

There were no public comments.

Councilmember Bill Powers motioned to approve. A second was made by Councilmember Stan Peiler.

The roll call vote:

Aye Mayor Pat Morton Aye Mayor Pro-Tem Jim Murphy Aye Councilmember Bill Powers Aye Councilmember Stan Peiler Absent Councilmember Leah Turner

5. Renew State of Emergency Proclamation

Deputy City Clerk Jason Shaw explained that this was the same State of Emergency renewal that has come up before.

Our public assistance request has been submitted to FEMA for Winter Storm Disaster DR-4699 and now we are just awaiting their response for funding.

There were no public comments.

Mayor Pro-Tem Jim Murphy motioned to approve. A second was made by Councilmember Bill Powers.

The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro-Tem Jim Murphy** Aye **Councilmember Bill Powers** Aye **Councilmember Stan Peiler** Absent **Councilmember Leah Turner**

6. Mayor Committee Appointments

Deputy City Clerk Jason Shaw explained that traditionally, the City Council reorganizes the City Council Committees at the Council meeting after the City Council was reorganized (selecting a Mayor and Mayor Pro Tem). Mayor Pat Morton made no changes to the Committee appointments. Motion to approve the Mayor's Committee appointments.

There were no public comments.

Councilmember Bill Powers motioned to approve. A second was made by Mayor Pro-Tem Jim Murphy.

The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro-Tem Jim Murphy** Aye **Councilmember Bill Powers** Aye **Councilmember Stan Peiler** Absent **Councilmember Leah Turner**

7. Finance Officer Contract Renewal

Deputy City Clerk Jason Shaw went over the proposed changes to Susan Scarlett's contract with the City of Portola. Staff recommended that Council accept the changes in compensation and renew the contract for 3 more years.

Motion to approve Susan Scarlett's contract with the City of Portola for 3 more years with a 10% increase in compensation from \$5,000 monthly to \$5,500 monthly.

There were no public comments.

Mayor Pro-Tem Jim Murphy motioned to approve. A second was made by Councilmember Stan Peiler.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
0 **Abstained** 1 **Absent**

8. Adjournment

Mayor Pat Morton adjourned the meeting at 6:27 PM.