



City of Portola

Minutes

Regular Meeting

February 14, 2024 06:00 PM

35 Third Ave, Portola, CA 96122

<https://www.cityofportola.com/>

1. **Call to Order**

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Pledge of Allegiance

Led by Mayor Pat Morton

B. Roll Call

Present: Mayor Pat Morton, Mayor Pro-Tem Jim Murphy, Councilmember Leah Turner

Absent: Councilmember Bill Powers, Councilmember Stan Peiler

Staff Present: Interim City Manager - Jon Kennedy, Finance Officer - Susan Scarlett, Deputy City Clerk - Jason Shaw, City Engineer - Dan Bastian, City Planner - Karen Downs (remotely), City Attorney - Steve Gross (remotely)

2. **Public Comments**

Lindsey Shaw left a public comment.

3. **CITY COMMUNICATIONS**

A. City Council Communications / Committee Reports

Councilmember Leah Turner: Nothing to report.

Councilmember Bill Powers: Was absent.

Councilmember Stan Peiler: Was absent.

Mayor Pro Tem Jim Murphy: Attended the SCORE board meeting. Attended the latest FACO meeting and learned that Eastern Plumas Fire District had decided to submit to the new Beckwourth Peak Fire Protection District.

Mayor Pat Morton: Attended the Beckwourth Peak Fire Protection District meeting. They are working on getting everything setup and organized. Looking at holding meetings on the first Wednesday of the month.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

Fire Report: There was no Fire report.

Sheriffs Report: There was no Sheriff's report.

Air Quality Report:

C. City Manager's Report

4. **Consent Agenda**

- A. **Claims-** Adopt Resolution No. 2567 authorizing payment of claims for the period of January 25th, 2024 through February 14th, 2024.

Accounts Payable: \$456,601.50

Payroll: \$23,533.86

Total: \$480,135.36

AP Check Run #45588 – 45637

Payroll Check Run #17330 – 17331

- B. Approval of the Minutes from 1-24-23

It was noted the date on the agenda for the minutes should be corrected to 1-24-24. Consent agenda and minutes approved as amended.

Mayor Pro-Tem Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner.

The roll call vote:

Aye Mayor Pat Morton Aye Mayor Pro-Tem Jim Murphy Aye Councilmember Leah Turner Absent Councilmember Bill Powers Absent Councilmember Stan Peiler

5. **Contract 22 - Portola STIP - North Loop Phase 1 Progress Payment - Final Payment**

Mayor Pro-Tem Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner.

The roll call vote:

Aye Mayor Pat Morton Aye Mayor Pro-Tem Jim Murphy Aye Councilmember Leah Turner Absent Councilmember Bill Powers Absent Councilmember Stan Peiler

6. **General Plan Review**

- A. Review and acceptance of the 2022 General Plan annual progress report.

Councilmember Leah Turner motioned to approve. A second was made by Mayor Pro-Tem Jim Murphy.

The roll call vote:

Aye Mayor Pat Morton Aye Mayor Pro-Tem Jim Murphy Aye Councilmember Leah Turner Absent Councilmember Bill Powers Absent Councilmember Stan Peiler

- B. Review and acceptance of the 2023 General Plan annual progress report.

Councilmember Leah Turner motioned to approve. A second was made by Mayor Pro-Tem Jim Murphy.

The roll call vote:

Aye Mayor Pat Morton Aye Mayor Pro-Tem Jim Murphy Aye Councilmember Leah Turner Absent Councilmember Bill Powers Absent Councilmember Stan Peiler

- C. Review the draft General Plan and direct staff to begin CEQA review and schedule a Public Hearing.

No Action

7. **Resolution No. 2568 - Authorized Agent for Public Assistance** Mayor Pro-Tem Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner.

The roll call vote:

Aye Mayor Pat Morton Aye Mayor Pro-Tem Jim Murphy Aye Councilmember Leah Turner Absent Councilmember Bill Powers Absent Councilmember Stan Peiler

8. **City Attorney Rate Increase** Mayor Pro-Tem Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner.

The roll call vote:

Aye Mayor Pat Morton Aye Mayor Pro-Tem Jim Murphy Aye Councilmember Leah Turner Absent Councilmember Bill Powers Absent Councilmember Stan Peiler

9. **Midyear Budget Review**

10. **Adjournment**

Meeting adjourned by Mayor Pat Morton at 7:28 PM.