



City of Portola
Minutes
Regular Meeting
March 13, 2024 06:00 PM
35 Third Ave, Portola, CA 96122
<https://www.cityofportola.com/>

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Pledge of Allegiance

Led by Mayor Pat Morton

B. Roll Call

Present: Mayor Pat Morton, Mayor Pro-Tem Jim Murphy, Councilmember Bill Powers, Councilmember Stan Peiler, Councilmember Leah Turner

Staff Present: :Interim City Manager, Jon Kennedy; Finance Officer, Susan Scarlett; Deputy City Clerk, Jason Shaw, City Attorney - Steve Gross (remotely)

2. Public Comments

Lindsey Shaw left public comment.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Councilmember Bill Powers:

Councilmember Leah Turner:

Councilmember Stan Peiler:

Mayor Pro Tem Jim Murphy:

Mayor Pat Morton:

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

Fire Report: There was no Fire report.

Sheriffs Report: There was no Sheriff's report.

Air Quality Report:

C. City Manager's Report

4. **Consent Agenda**

- A. **Claims-** Adopt Resolution No. 2569 authorizing payment of claims for the period of February 15th, 2024 through March 13th, 2024.

Accounts Payable: \$184,771.22

Payroll: \$47,625.56

Total: \$232,396.78

AP Voided Checks #45638 – 45639 (45612 – 45613)

AP Check Run #45588 – 45637

Payroll Check Run #17332 – 17335

- B. Approval of the Minutes from 2-21-24

Mayor Pro Tem Murphy had a correction to the 2-21-24 minutes on who was present. There was a correction to the claims agenda, the AP Check run should be 5640-45720, it is correct on the resolution. Motion to approve claims and minutes as amended.

Councilmember Bill Powers motioned to approve. A second was made by Councilmember Stan Peiler.

The roll call vote:

 Aye **Mayor Pat Morton** Aye **Mayor Pro-Tem Jim Murphy** Aye **Councilmember Bill Powers** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner**

5. **Renew State of Emergency Proclamation** Interim City Manager Jon Kennedy explained that this was the same State of Emergency Proclamation that has been renewed before. This has to be done for our public assistance applications from the past winter storm disaster. Councilmember Leah Turner motioned to approve. A second was made by Mayor Pro-Tem Jim Murphy.

The motion passed with the following vote:

 5 **In Favor** 0 **Opposed**
 0 **Abstained** 0 **Absent** **Recused**

6. **AT&T Letter** Councilmember Leah Turner motioned to approve. A second was made by Councilmember Bill Powers.

The motion passed with the following vote:

 5 **In Favor** 0 **Opposed**
 0 **Abstained** 0 **Absent** **Recused**

7. **Designate Labor Negotiators**

Motion to approve Mayor Pat Morton and Mayor Pro Tem Jim Murphy as labor negotiators.

Councilmember Leah Turner motioned to approve. A second was made by Mayor Pat Morton.

The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro-Tem Jim Murphy** Aye **Councilmember Bill Powers** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner**

8. Closed Session

- A. Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation - Interim City Manager

No reportable action was taken.

9. Closed Session

- A. Conference with Labor Negotiators: City Designated Representatives: (Those negotiators designated in item 8 above) and unrepresented employee Interim City Manager

No reportable action was taken.

10. Employment Agreement with Interim City Manager

No reportable action was taken.

11. Ad Hoc Committee Recommendation

Continue to move forward with the search for a Permanent City Manager. Further discussion will possible action will be placed on the next agenda.

12. Adjournment