

Russian River Cemetery District

**AGENDA**

**Regular Meeting**

**April 16, 2024 11:00 AM**

**940 Low Gap Road, Ukiah, CA 95482**

<https://russianrivercemetery.com/>

Chairman Jerry Buzzard • Trustee Carol Connerton • Trustee Erin Gardiner • Trustee Gary  
Mirata • Trustee Rick Iverson

Office Manager Dana Kornegay • Grounds Foreman Jaymen Cooper

**RULES AND PROCEDURES OF THIS BOARD**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

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**1. Call to Order**

A. Roll Call

**2. Public Comments**

The Board of Trustees of Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

**3. Consent Agenda**

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

A. Approval of Minutes - March 19, 2024 Regular Monthly Board Meeting susspectifully

B. Approval of Claims - March 2024

**4. Office Manager's Monthly Report**

☒ Discussion  [Comment](#)

A. Financial Statements presented for March 2024

## 5. Correspondence

[View Item](#)

May 18, 2024 the Historical Society of Mendocino County is hosting a 1920s Springtime Soiree at Barra of Mendocino.

The Redwood Valley/Calpella and Ukiah Shamrock 4-H clubs mailed the District a thank you post card for supporting the Wreaths Across America program. The 2024 WAA ceremony will be December 14, 2024 at 9:00 am.

NSDC, National Special Districts Coalition and CAPC, California Association of Public Cemeteries are asking for special districts to support H.R. 7525 - *The Special District Grant Accessibility Act*. This act requires Federal agencies to recognize special districts as local government for the purpose of Federal financial assistance determinations.

March 13, 2024 Golden State Risk Management Authority (GRSMA) Board meeting highlights.

## 6. Grounds Foreman's Monthly Report

☒ Discussion  [Comment](#)

A. Burials for month and year to date

B. Grounds maintenance

## 7. Investment Committee Report- Stifel Investment financial reports presented for March 2024

☒ Discussion  [Comment](#) [View Item](#)

## 8. Employee Benefits

☒ Discussion ☒ Possible Action  [Comment](#)

## 9. Proposal from Valley Paving to run new water lines

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

## 10. Trustees Discussions, Questions & Comments

☒ Discussion  [Comment](#) [View Item](#)

## 11. Adjournment

Next Regular Meeting - May 21, 2024

**Posted 2:20 pm on April 12, 2024**