MEETING DATE: April 3, 2025
AGENDA ITEM: 7. FY 2025-26 Budget Discussion
FROM: Elaine Hogan
RE: FY 2025-26 Budget Discussion

EXECUTIVE SUMMARY:

Staff will discuss anticipated changes that we expect to accommodate in next year's budget and get feedback from the board on the priorities they would like to see presented in a draft budget at our May meeting.

BACKGROUND:

At our next board meeting in May, we expect to have a draft budget ready for the board's review. We would like feedback from the board as to any items they would like to see included in next year's budget. This year, we would like to have a more comprehensive budget presentation with an accompanying narrative that describes different funds GRTA has and how we're thinking strategically about their use. We will also show the relationship between our incoming revenue sources such as encroachment application fees and license and lease charges, and how they are used for property-related expenses like maintenance, weed abatement and property management.

Below is a list of changes we anticipate accommodating in the budget:

Staffing: addition of the Financial Development Manager and potentially other staff mid-year or into the 3rd quarter such as an Administrative Analyst and Trail Program Manager.

Professional Service Contracts:

-Increase in engineering to allow for our engineer, Dave Anderson, to work closely with our trail development partners on infrastructure design which results in an overall cost savings to projects

-Addition of contracts for vegetation management and maintenance for routine and emergency services

-Contracts for tribal cultural monitoring services

-GIS database management

-Property management services are expected to increase as we gain capacity and begin implementing management systems

-Outside accounting services will decrease as we build internal capacity and shift to internal financial management

Travel, Training & Mileage:

-Increase due to new staff

Software:

-GIS software will be needed as we build our system and shift to hosting our own data with contractor assistance

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RECOMMENDATION:

Information item only. Receive report from Executive Director and discuss ideas for next fiscal year's operational budget.
