	Document Name	City Manager Report		
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	Document Type	Report	Council Adoption Date	Not Applicable
			Resolution No.	Not Applicable


City Manager Report

04/09/2025

General Updates

Gulling Street Bridge

- **Automated monitoring system:**
 - Trendline modeling has been established and will continue to be reviewed by engineering team
 - The engineering team has no current concerns with the existing data trends
 - Alarm parameters have been established that will push notifications automatically to staff and engineering team if thresholds are crossed
- **FEMA Funding (Riprap):**
 - **Funding is fully obligated as of 03/29/2025!**
 - Next Steps:
 - Procurement planning by staff
 - Riprap materials
 - Equipment needs
 - Permitting through US Army Corps of Engineers, Sacramento District
 - Discussions have begun with our contact
 - Project intends to be permitted under a “Regional General Permit 8, Emergency Repair and Protection Activities” to expedite the process
 - Roughly 2 weeks to approve submitted permit
 - **Work must begin 14 days after the permit is approved by the Army Corps of Engineers**
 - Target work completion= Summer 2025

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- **Structural Rehabilitation Funding (Highway Bridge Program):**
 - Application being reviewed by Caltrans Program Manager
 - Once review is completed the application will be submitted

Public Works (PW)

- Over the course of a week, staff repaired a significant water leak north of highway 70 on North Gulling Street
 - 30 feet of steel water line was removed and replaced with 12-inch C900 water line
 - Also removed and replaced 12 feet of culvert
- **Dedicated Pavement Crew:**
 - Staff are in the planning phase of this project
 - Currently targeting areas based on RMRA funding
- **Northern Sierra Air Quality Management District Grant:**
 - Staff entered into a grant agreement for the “Lawn and Garden Program” to upgrade gas powered equipment to electric equipment
 - Reimbursement of up to \$40,000 for replacement of equipment
 - Staff will demo the equipment prior to purchase


Planning

- **Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) Update**
 - Staff provided Risk Assessment Worksheet to Plumas County consultant ahead of deadline
 - Staff will prepare for the next steps as dictated by Plumas County consultant
- **Development Agreement**
 - Developer will present to the Council later in this meeting

Community Stakeholders

Caltrans

- **Cromberg Alternative Striping Plan**
 - Workshop was hosted by Caltrans on 04/03/2025

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- Prior to the workshop, staff discussed the proposal with and handed out flyers to most businesses along the highway 70 corridor that would be affected by the striping plan
 - All businesses had either positive or neutral reactions to the Caltrans proposal
 - Multiple businesses would like to see additional crosswalks with lighted notifications for increased pedestrian safety

Liberty Utilities

- Outage experienced on 03/31/2025 due to a breaker lock out
 - All customers restored within roughly 4 hours
- **Street Lighting**
 - Discussions are ongoing for possible options on more energy efficient street lighting to mitigate rising costs
 - Staff have requested that Liberty provide us with potential solutions that will decrease energy consumption and costs overall


Public Relations

Outreach

- **Facebook:**
 - Updates have been ongoing with at least one post per week
- **“The Quarterly Connection” Newsletter:**
 - The first newsletter was sent out with utility billing
 - Posted to Facebook and city website under “News”
 - Email distributed to recipients signed up through city’s website
 - Staff is planning to send out newsletters once a quarter moving forward through all the same channels listed above

Website Revamp

- Work is underway making all forms fillable so that submission can occur online if the public desires to do so
- The general layout of the website has been established
 - Consolidation of navigation menus

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- Increase content accessibility and ease of use by residents
- Staff intend to perform the full redesign on a day the city is closed
 - Target Completion: Late April/Early May

Public Records Requests (PRR)

March 2025 PRR Metrics	
Total Number of PRR¹	5
<i>Number of submissions by Unique Requestor(s)²</i>	5
<i>Number of submissions by Repeat Requestor(s)³</i>	0

¹ Total PRR indicates PRR entered via the CivAssist system during the month

² Unique Requestor(s): Individuals or entities that have submitted at least one request within the reporting period, with each requestor counted only once

³ Repeat Requestor(s): Individuals or entities that submit multiple requests over the reporting period

