



CITY OF ISLETON

101 2nd Street
Isleton, CA 95641
916-777-7770

City of Isleton
Minutes
Regular Meeting
March 25, 2025 06:30 PM
101 2nd Street, Isleton, CA 95641
<https://cityofisleton.com/>

1. Call to Order

The meeting was called to order at 6:30 pm by Mayor Iva Walton.

A. Roll Call

Present: Mayor Iva Walton, Vice-Mayor David Kent, Councilmember Pamela Bulahan, Councilmember Aleida Suarez

Staff Present: Co Interim City Manager Jon Kennedy, Deputy City Clerk Nate Anderson, Finance Director Jessica Bigby, City Attorney Rebekah Mojica

2. Public Comments

Several residents commented and inquired on the recent reported "attacks" that occurred within the City

Co City Manager Kennedy advised that the Sacramento County Sheriff's Office is aware and working on the incidents and that due the incidents being an open investigation, there are no details or other comments to be made at this time.

Residents inquired about the lighting on Delta Ave

Resident expressed their frustration and opinion on how Vice Mayor Kent carried himself in meetings and "wastes" citizen and staff time at meetings.

3. City Council Communications / Reports

Council Member Suarez thanked staff, gave update on the Asian American Heritage Park, announced the postponement of the Public Auction of 18& 20 Main St and informed the public that the Meadows RV Park property is listed for sale

Council Member Bulahan attended a recent SACOG meeting and advised that she has received inquiries from residents about receiving "late notices" in the mail about sewer bills.

Vice Mayor Kent deferred his report to another time

Mayor Walton Thanked staff for their continued hard and diligent work

4. Fill City Council Vacancy

Vice Mayor Kent provided a few questions for the candidate, which were answered by the candidate, Cara Pellegrini. Council Member Cara Pellegrini was officially sworn in as a City of

Isleton Council Member by Deputy City Clerk Nate Anderson..

Councilmember Aleida Suarez motioned to approve. Mayor Iva Walton seconded the motion.

The roll call vote:

Aye Mayor Iva Walton Aye Vice-Mayor David Kent Aye Councilmember Pamela Bulahan Aye Councilmember Aleida Suarez

5. Appointment of City Treasurer

Candidate Terri Hupfner was approved and sworn in as City treasurer

Councilmember Cara Pellegrini motioned to approve. Mayor Iva Walton seconded the motion.

The roll call vote:

Aye Mayor Iva Walton Aye Vice-Mayor David Kent Aye Councilmember Pamela Bulahan Aye Councilmember Aleida Suarez Aye Councilmember Cara Pellegrini

6. Approve Minutes for the March 11th, 2025 Regular Meeting

Councilmember Aleida Suarez motioned to approve. Vice-Mayor David Kent seconded the motion.

The roll call vote:

Aye Mayor Iva Walton Aye Vice-Mayor David Kent Aye Councilmember Pamela Bulahan Aye Councilmember Aleida Suarez Abstained Councilmember Cara Pellegrini

7. Resolution 03-25 FBI/DOJ Fingerprinting Access

Fire Chief Mimiaga provided Council with background on Resolution 03-25 (FBI/DOJ Fingerprinting access, Council Members inquiring on cost and setting up of policy/procedure for the fingerprint process

Councilmember Cara Pellegrini motioned to approve. Vice-Mayor David Kent seconded the motion.

The roll call vote:

Aye Mayor Iva Walton Aye Vice-Mayor David Kent Aye Councilmember Pamela Bulahan Aye Councilmember Aleida Suarez Aye Councilmember Cara Pellegrini

8. Modify Check Signing Policy / Proposed Financial Ordinance

Attorney Office Rebecca brought forth an initial draft for a new ordinance to amend the current code and have policy in place for future purchasing

Vice Mayor Kent inquired if this was made from a template, Rebecca informed Council this was drafted from looking and researching several other cities and molded to work with Isleton.

Councilmember Aleida Suarez motioned to approve. Councilmember Pamela Bulahan

seconded the motion.

The roll call vote:

Aye Mayor Iva Walton Aye Vice-Mayor David Kent Aye Councilmember Pamela Bulahan Aye Councilmember Aleida Suarez Aye Councilmember Cara Pellegrini

9. Fire Department Update

Fire Chief Mimiaga provided Council with number of calls for service this month, total of 23, 13 medical calls, 5 fires, and 5 mutual aid requests

10. Pallet Manufacturing Plant Expansion

Co City Manager Kennedy advised there will be no current discussion on this item as this needs to follow due process

11. Budget Review / Debt Update

Finance Director Bigby provided Council with several handouts and discussed in depth the current debts, future needs and requirements to move forward as a surviving City, provided rough drafts of proposed budgets, spoke on possible sales of City owned properties, and possible further cuts as needed to several departments.

12. Future Agenda Items

Mayor Walton directed staff to reach out to FEMA and check on the status of any money, report from Co City Manager Adam Cox

Pallet Yard Update

Check signing ordinance (continue)

SCORE update/report

13. Closed Session

A. Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation -

Sectaris Partners, LLC

No Reportable Action

B. Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation -

Prentice Long PC

No Reportable Action

14. Adjournment

9:22 P.M.



Resolution # 03-25

WHEREAS,

Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment; and

WHEREAS,

Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS,

Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment based on specific criminal conduct on the part of the subject of the record; and

WHEREAS,

Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment.

WHEREAS,

that the City of Isleton is hereby authorized to access state and federal level summary criminal history information for employment with the City of Isleton (including volunteers and contract employees) and may not disseminate the information to a private entity; and

NOW, THEREFORE, BE IT RESOLVED,

that the City of Isleton shall not consider a person who has been convicted of a violent or serious felony or misdemeanor eligible for employment (including volunteers and contract employees, if applicable).

NOW, THEREFORE, BE IT RESOLVED,

The Clerk of the City of Isleton shall certify as to the adoption of this Resolution

PASSED, APPROVED AND ADOPTED this 5th day of April, 2025 by the following vote:

The roll call vote:

Aye **Mayor Iva Walton** Aye **Vice-Mayor David Kent** Aye **Councilmember Pamela Bulahan** Aye **Councilmember Aleida Suarez** Aye **Councilmember Cara Pellegrini**

PASSED AND ADOPTED by the CITY COUNCIL of THE CITY OF ISLETON, COUNTY OF SACRAMENTO, of the STATE OF CALIFORNIA on this 25th day of March, 2025

ATTEST

MAYOR, Iva Walton

DEPUTY CITY CLERK