Seneca Healthcare District
Minutes
Regular Meeting
March 27, 2025 03:00 PM
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020
https://senecahospital.org/

1. **Call to Order**
   The meeting was called to order at 3:00 pm by President Jerri Nielsen.

   A. Roll Call

      Present: President Jerri Nielsen, Vice President Shelley Stelzner, Secretary Kenneth Crandall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Sherrie Thrall

   B. Pledge of Allegiance
      Led by President Jerri Nielsen

2. **Additions or Modifications to, or Deletions from the Agenda** No Action
3. **Approval of the Agenda** Vice President Shelley Stelzner motioned to approve. Assistant Secretary/Treasurer Sherrie Thrall seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

4. **Public Comments**

   No public comments or concerns were presented to the Board.

   Board President, Jerri Nielsen announced, due to technical difficulties, the February 27th, 2025 Regular Board Meeting was not recorded. Board Meeting Minutes are available on the website @ senecahospital.org.

5. **Approval of the February 27th, 2025 Regular Board Meeting Minutes** Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

6. **Staff Reports**

   1. Chief Executive Officer - Presented by Shawn McKenzie, CEO - Verbal Report.

   2. Chief Nursing Officer - Presented by Judith Cline, CNO - Written Report.

   3. Chief Operations Officer - Presented by Brady Haynes, COO - Written Report.

   4. Information Technology (IT) Director - Presented by Brian Churchill - Verbal Report.

   5. Human Resources Manager - Presented by Shanna Roelofson - Written Report.

   6. Marketing/Public Relations Director - Presented by Chelssa Outland - Written Report.

   7. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - Written Report (Note: This item was tabled to April 24th, 2025 Regular Board Meeting Closed Session).

7. **Chief Financial Officer Reports - Steve Boline, CFO**

   Requesting Acceptance/Approval from the Board:

   1. January 2025 Financial Report. - Accepted by the Board via a unanimous vote.

   2. Updated Cash Flow Report as of 03/21/2025. - Accepted by the Board via a unanimous vote.

   Informational Discussion Only:

   3. February 2025 R1 Revenue Cycle Report.

   4. Interim Financing and Project Payment Updates.

   Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Treasurer Rich Rydell seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

8. **New CAH/SNF - Request 004 for Contingency Usage, upon concurrence with USDA**

   Request approved by the Board as presented by Donna Huntingdale, Building Rx.

   Treasurer Rich Rydell motioned to approve. Assistant Secretary/Treasurer Sherrie Thrall seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

9. **New CAH/SNF - General update**

   Report presented by Donna Huntingdale, Building Rx.

10. **Policies & Procedures**

   The Policies and Procedures submitted for approval by Charlene Almocera, Compliance/Privacy/HIM Director, were approved by the Board.

Vice President Shelley Stelzner motioned to approve. Secretary Kenneth Crandall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

11. **Seneca Healthcare Foundation Report**

    Report presented by Chelssa Outland, SH Foundation, Executive Director.

    Of note: June 13 will the Seneca Healthcare Foundation Open House (all day), and June 27 will be a See Your Money At Work event for the new hospital.

12. **Medical Staff Report**

    Dr. Marc Nielsen, Chief of Staff, submitted the Medical Staff Appointments as approved at the March 11th, 2025, Medical Executive Staff Meeting. All appointments were approved by the Board.

    Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

    The roll call vote:

    Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

13. **Closed Session**

    A. **Compliance - Government Code §37624.3, Health & Safety Codes §1461 and §32155 Hearings.**
    Report on Quality Assurance Committee. Presented by Charlene Almocera, Compliance/Privacy/HIM Director.

    The Regular Board Meeting Recessed @ 5:58pm.

    Closed Session Commenced @ 6:00pm.

    Closed Session Item A. This item was tabled to the April 27th, 2025, Regular Board Meeting - Closed Session.

    B. **Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code §54956.9 (d)(1)**

    Gullotto vs. Seneca Healthcare District - Case #202404-24213903

    No Action

    C. **Health and Safety Code §32106 - Report(s) involving Trade Secrets.**

No Action

D. **Public Employee Performance Evaluation - Government Code §54957.**
Title: Chief Executive Officer. No Action

14. **Report on Closed Session**

Closed Session Concluded @ 6:39pm.

The Regular Board Meeting reconvened @ 6:40pm.

Board President, Jerri Nielsen, announced there were no reportable actions taken during Closed Session.

15. **Proposed Changes to Salary and/or Fringe Benefits of the Chief Executive Officer**

Sherrie Thrall proposed amending the existing contract for the CEO with the following: $10,550 maximum additional funds per year, for a two year period, to be contributed to a Health Savings Account (HSA).

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

16. **Future Board Meeting Agenda Topics**

1. Finance Investment Policy

2. Physician Contract Negotiation, Execution, Termination and Administration Authority of CEO

3 Board Planning Session

17. **Next Regular Board Meeting Announcement**

Date: Thursday, April 24th, 2025

Time: 3:00pm

Location: Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester

The Regular Board Meeting Concluded @ 6:39pm.

18. **Agenda Posting Notice**