

RESOLUTION NO. 2555

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
AUTHORIZING PAYMENT OF CLAIMS FOR THE PERIOD
JUNE 29, 2023 THROUGH JULY 12, 2023.**

**ACCOUNTS PAYABLE
CHECK NUMBERS: 44965– 45007**

**PAYROLL
CHECK NUMBERS: 17272 – 17280**

WHEREAS, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

WHEREAS, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

ACCOUNTS PAYABLE:	\$98,005.57
PAYROLL:	<u>\$38,081.19</u>
TOTAL:	\$136,086.76

NOW THEREFORE BE IT RESOLVED THAT all claims and demands represented are just and proper and legal demands or claims against the City of Portola, and the payment of any such demands is approved and authorized.

PASSED, APPROVED AND ADOPTED this 12th day of July, 2023 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Bill Powers, Mayor

ATTEST:

Jason Shaw, Deputy City Clerk

I, Jason Shaw, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on July 12th, 2023.

Jason Shaw, Deputy City Clerk

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000009	I-202306271407	CRESCENT TOW & REPAIR COMMUNITY CLEAN UP	R	6/28/2023		750.00	044965	750.00
000014	I-202306271370	SWIMOUTLET POOL SUPPLIES	R	6/28/2023		626.70	044966	626.70
000029	I-202306271365	COUNTRY BREEZE CLEANING CLEANING SERVICES	R	6/28/2023		400.00	044967	400.00
000041	I-202306271406	THE MOUNTAIN MESSENGER PUBLIC HEARING NOTICE	R	6/28/2023		151.77	044968	151.77
000045	I-202306271405	PACE ANALYTICAL SERVICES LLC LANDFILL TESTING	R	6/28/2023		4,245.00	044969	4,245.00
0005	I-202306271391	AIRGAS, INC. ACETLENE/OXYGEN	R	6/28/2023		880.99	044970	880.99
0007	I-202306271388	ALPINE FIRE SERVICES, INC CITY POOL PROF SERVICES	R	6/28/2023		48.47	044971	48.47
0015	I-202306271389	AMERIGAS POOL PROPANE	R	6/28/2023		1,465.07	044972	1,465.07
0021	I-202306271392	AT&T 800 EMER LINE	R	6/28/2023		4.41	044973	4.41
0022	I-202306271397	AT&T LONG DISTANCE	R	6/28/2023		37.55	044974	37.55
0023	I-202306271369	AT&T CALNET 3 SCADA LDWTP	R	6/28/2023		51.10	044975	51.10
0029	I-202306271381	BC LABORATORIES, INC. TESTING	R	6/28/2023		2,484.00	044976	2,484.00
0045	I-202306271404	CALRECYCLE BEVERAGE CONTAINER PROGRAM	R	6/28/2023		101.97	044977	101.97
0048	I-202306271393	CBC COMPANIES-FACTUAL DATA UB CREDIT CHECKS	R	6/28/2023		35.00	044978	35.00
0062	I-202306271398	CSG CONSULTANTS, INC. CODE ENFORCEMENT	R	6/28/2023		3,120.00	044979	3,120.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0090	I-202306271383	GRAINGER MATERIALS & SUPPLIES	R	6/28/2023		933.42	044980	933.42
0096	I-202306271384	HARBOR FREIGHT TOOLS WATER/SEWER MATERIALS	R	6/28/2023		334.77	044981	334.77
0111	I-202306271372	JEFFERSON SUPPLY COMPANY MATERIALS & SUPPLIES	R	6/28/2023		839.23	044982	839.23
0112	I-202306271408	JOHNSON'S METAL RECYCLERS COMMUNITY CLEAN UP	R	6/28/2023		2,700.00	044983	2,700.00
0118	I-202306271401	KANSAS LIFE INSURANCE CO EMPLOYEE LIFE INSURANCE	R	6/28/2023		69.54	044984	69.54
0122	I-202306271371	KIMBALL MIDWEST WATER LINE REPAIR	R	6/28/2023		196.75	044985	196.75
0126	I-202306271399	L.N. CURTIS & SONS PGE SETTLEMENT MATERIALS	R	6/28/2023		8,257.68	044986	8,257.68
0133	I-202306271380	LIBERTY UTILITIES CITY ELECTRIC BILLS	R	6/28/2023		7,147.09	044987	7,147.09
0136	I-202306271396	MANHARD CONSULTING PLANNING PROF SERVICES	R	6/28/2023		1,280.00	044988	1,280.00
0139	I-202306271373	MCCOLLUM EQUIPMENT REPAIR WATER/SEWER EQUIP REPAIR	R	6/28/2023		12,367.69	044989	12,367.69
0148	I-202306271390	NAPA SIERRA MATERIALS & SUPPLIES	R	6/28/2023		316.51	044990	316.51
0159	I-202306271400	OFFICE DEPOT OFFICE SUPPLIES	R	6/28/2023		530.45	044991	530.45
0175	I-202306271375	PLUMAS ACE HARDWARE MATERIALS & SUPPLIES	R	6/28/2023		1,189.08	044992	1,189.08
0188	I-202306271367	PORTER SIMON CORPORATION LEGAL SERVICES	R	6/28/2023		6,165.00	044993	6,165.00
0192	I-202306271394	PURCHASE POWER POSTAGE FOR METER	R	6/28/2023		520.99	044994	520.99

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0208	I-202306271382	SAUERS ENGINEERING, INC. WATER PROF SERVICES	R	6/28/2023		7,417.50	044995	7,417.50
0211	I-202306271368	SIERRA BUTTES GRAVEL GRINDERS	R	6/28/2023		16,000.00	044996	16,000.00
0218	I-202306271386	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	6/28/2023		758.00	044997	758.00
0230	I-202306271376	STATE WATER RESOURCES CONTROL PATO CERT RENEWAL	R	6/28/2023		60.00	044998	60.00
0234	I-202306271387	SUPERIOR POOL PRODUCTS, LLC POOL SUPPLIES/CHEMICALS	R	6/28/2023		995.49	044999	995.49
0235	I-202306271366	SUSAN SCARLETT ACCOUNTING SERVICES	R	6/28/2023		5,000.00	045000	5,000.00
0239	I-202306271374	THATCHER , INC CHEMICALS	R	6/28/2023		6,609.40	045001	6,609.40
0260	I-202306271377	VERIZON WIRELESS CITY LAND LINES	R	6/28/2023		489.24	045002	489.24
0260	I-202306271378	VERIZON WIRELESS CITY CELL PHONES	R	6/28/2023		942.14	045003	942.14
0260	I-202306271379	VERIZON WIRELESS LDWTP DATA PLAN	R	6/28/2023		108.05	045004	108.05
0264	I-202306271385	WESTERN NEVADA SUPPLY WATER EMER MANAGEMENT	R	6/28/2023		1,889.23	045005	1,889.23
1	I-202306271403	KELLIE PATO TRAINING REIM	R	6/28/2023		320.29	045006	320.29
1	I-202306271409	FRANK EMSOFF PERMIT REFUND	R	6/28/2023		166.00	045007	166.00

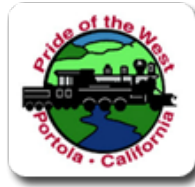
* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	43	0.00	98,005.57	98,005.57
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	43	0.00	98,005.57	98,005.57

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	43	0.00	98,005.57	98,005.57
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	43	0.00	98,005.57	98,005.57

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	6/2023	50,292.04CR
207	6/2023	3,940.20CR
208	6/2023	463.29CR
215	6/2023	250.00CR
710	6/2023	23,464.91CR
720	6/2023	12,231.00CR
730	6/2023	7,364.13CR
=====		
ALL		98,005.57CR



**City of Portola
Minutes
Regular Meeting
June 28, 2023 06:00 PM
35 Third Ave Portola, 96122
<https://www.cityofportola.com/>**

COUNCILMEMBERS

Mayor Bill Powers • Mayor Pro Tem Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner • Councilmember Jim Murphy

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Bill Powers.

A. Pledge of Allegiance

Lead by Mayor Bill Powers

B. Roll Call

Present: Mayor Bill Powers, Mayor Pro Tem Pat Morton, Councilmember Leah Turner, Councilmember Jim Murphy

Absent: Councilmember Stan Peiler

Staff Present: Interim City Manager - Jon Kennedy, Deputy City Clerk - Jason Shaw, Financial Officer Susan Scarlett, City Attorney - Steve Gross (remotely), Engineer Dan Bastian

2. Public Comments

There were no public comments.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Councilmember Leah Turner: Nothing to Report

Councilmember Jim Murphy: Attended the SCORE Board of Directors Meeting where they approved the budget. Attended LAFCo meeting.

Mayor Pro Tem Pat Morton: Attended County Board of Supervisor Meeting, Attended LAFCo meeting, attended the Plumas County Transportation Commission Meeting, Attended the Beckwourth Fire Department meeting

Mayor Bill Powers: Attended the LAFCo meeting, Attended the Plumas County Transportation Commission Meeting which approved around 17 resolutions,

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

No Fire Report.

No Sherriff Report.

Air Quality Report, Mikki Brown: Delivered 11 wood sheds with 28 total installations paid out. Looking for volunteers to help with air quality testing. Thanked public works for assisting in depositing of old wood stoves.

C. City Manager Report

Pool is up and running and we have a few lifeguards sharing a few responsibilities ; been dealing with fire department issues including the collapse of EPRFPD, looking for outside funding for Beckwourth Fire.

4. **Consent Agenda**

A. **Claims-** Adopt Resolution No. 2549 authorizing payment of claims for the period of June 15, 2023 through June 28, 2023 Payroll: \$24,416.24 Total: \$24,416.24 Payroll Check Run #17261 - 17271 Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
0 **Abstained** 1 **Absent**

B. Approve Minutes from 5-24-2023 and Minutes from 6-14-2023 motioned to approve. A second was made by Councilmember Leah Turner.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
0 **Abstained** 1 **Absent**

5. **North Loop Phase 1 - Change Order 23-01**

Engineer Dan Bastian went over the requested change order for the North Loop Phase 1 Project. They were able to redo the surface of the road using a different methodology than was planned. This different process allowed for a significant savings so far.

Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Nay **Councilmember Stan Peiler**

6. **GANN Limit, Investment Policy, Pay Schedules and CCR 570.5 resolution, reduction in Landfill Closure Fee and Budget Adoption**

Financial Officer Susan Scarlett explained the purpose of each budget resolution.

Approve Resolution 2550 - GANN Limit

Councilmember Leah Turner motioned to approve. A second was made by Councilmember Jim Murphy. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

7. **Approve Resolution 2551 - Investment Policy**

Councilmember Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

8. **Adopt Resolution 2552 adopting the pay schedules and job classifications effective July, 1, 2023** Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

9. **Adopt Resolution 2553 - Monthly rate for the solid waste landfill closure fee** Councilmember Jim Murphy motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

10. **Adopt Resolution 2554 - Approving the operating budget for fiscal year 2023/2024**

Councilmember Jim Murphy motioned to approve. A second was made by Mayor Pro Tem Pat Morton. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy** Absent **Councilmember Stan Peiler**

11. **Adjournment**

Meeting was adjourned by Mayor Bill Powers at 6:45 PM.