Seneca Healthcare District
Minutes
Regular Meeting
April 24, 2025 03:00 PM
Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020
https://senecahospital.org/

1. **Call to Order**
   The meeting was called to order at 3:01 pm by President Jerri Nielsen.

   A. Roll Call

   Present: President Jerri Nielsen, Vice President Shelley Stelzner, Secretary Kenneth Crandall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Sherrie Thrall

   Staff Present: Rich Rydell, Treasurer, joined the meeting via Zoom.

   B. Pledge of Allegiance
   Led by President Jerri Nielsen

2. **Additions or Modifications to, or Deletions from the Agenda** No Action
3. **Approval of the Agenda** Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

4. **Public Comments**

   No public comments were submitted for the Board to review.

5. **Approval of the March 27th, 2025 Regular Board Meeting Minutes** Secretary Kenneth Crandall motioned to approve. Vice President Shelley Stelzner seconded the motion.

   The roll call vote:

   Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

6. **Staff Reports**

   1. Chief Executive Officer - Presented by Shawn McKenzie, CEO - Written Report.

   2. Chief Nursing Officer - Presented by Judith Cline, CNO - Written Report.

3. Chief Operations Officer - Presented by Brady Haynes, COO - Verbal Report.

4. Information Technology (IT) Director - Presented by Brian Churchill - Verbal Report.

5. Human Resources Manager - Presented by Shanna Roelofson - Written Report.

6. Marketing/Public Relations Director - Presented by Chelssa Outland - Written Report.

7. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - Written Report (Closed Session Item).

7. **Chief Financial Officer Reports - Steve Boline, CFO**

    Requesting Acceptance/Approval from the Board:

    1. February 2025 Financial Report - **Accepted by the Board via Roll Call Vote.**

    2. Updated Cash Flow Report as of 04/17/2025 - **Accepted by the Board via Roll Call Vote.**

    Informational Discussion Only:

    3. March 2025 R1 Revenue Cycle Report.

    4. Interim Financing and Project Payment Updates.

    Treasurer Rich Rydell motioned to approve. Secretary Kenneth Crandall seconded the motion.

    The roll call vote:

    Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

8. **New CAH/SNF - General update**
    Presented by Donna Huntingdale, Building, Rx.

9. **Policies & Procedures** Presented by Charlene Almocera, Compliance/Privacy/HIM Director. Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Secretary Kenneth Crandall seconded the motion.

    The roll call vote:

    Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

10. **Seneca Healthcare Foundation Report**
    Presented by Chelssa Outland, SH Foundation Executive Director.

11. **Medical Staff Report**

    The Board approved the request from Dr. Marc Nielsen, Chief of Staff, the Medical Staff

    Appointments as approved at the April 8th, 2025, Medical Executive Staff Meeting.

    Vice President Shelley Stelzner motioned to approve. Assistant Secretary/Treasurer Sherrie Thrall seconded the motion.

    The roll call vote:

    Aye **President Jerri Nielsen** _Aye_ **Vice President Shelley Stelzner** _Aye_ **Secretary Kenneth Crandall** _Aye_ **Treasurer Rich Rydell** _Aye_ **Assistant Secretary/Treasurer Sherrie Thrall**

12. **Closed Session**

A. **Compliance - Government Code §37624.3, Health & Safety Codes §1461 and §32155 Hearings.** Report on Quality Assurance Committee. Presented by Charlene Almocera, Compliance/Privacy/HIM Director.

No Action

B. Conference with Legal Counsel.
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of §54956.9: One Case. The District has received a claim in connection with the Replacement Critical Access Hospital + Skilled Nursing Facility Project which is available for public inspection.

No Action

C. **Health and Safety Code §32106 - Report(s) involving Trade Secrets.** No Action

D. **Closed Session pursuant to Government Code §54957 – Public Employee Performance Evaluation** - Title: Chief Executive Officer. No Action

13. **Report on Closed Session**

Due to the Closed Session coverage at the Special Board Meeting, the Board had no further topics to discuss at this time.

14. **Board Meeting Closed Session Scheduling**

The Board discussed scheduling for Closed Sessions, and proposals of changing the Regular Board Meeting time to start earlier. They and administration agreed that having the Regular Meeting start earlier at 2pm might be beneficial, at least while there is a lot to discuss with the new hospital build, to keep meetings from going so late. At the next Regular Meeting the Board will consider moving the Regular Meeting to 2pm.

15. **Future Board Meeting Agenda Topics**

1. Finance Investment Policy
2. Physician Contract Negotiation, Execution, Termination and Administration Authority of CEO
3. Board Planning Session
4. Proposed Regular Board Meeting Start Time
5. Closed Session Scheduling

16. **Next <u>Regular</u> Board Meeting Announcement**

Date: Thursday, May 29th, 2025

Time: 3:00pm

Location: Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester

The Regular Board Meeting concluded at 6:19pm.

17. **Agenda Posting Notice**