

Policies and Procedures May 2025

Manual	Document	Task
Cardiopulmonary	Yearly Competency Testing	SHD Board Review and Edit
Emergency Department	5150 Telehealth Usage	SHD Board Review and Edit
Emergency Department	AMA 2	SHD Board Review RETIRE
Emergency Department	Beginning of Shift Quality Assurance	SHD Board Review RETIRE
Emergency Department	Chest Pain Suspected Acute Myocardial Infarction	SHD Board Review and Edit
Emergency Department	Code Blue Response	SHD Board Review and Edit
Emergency Department	Discharge Instructions	SHD Board Review and Edit
Emergency Department	Interosseous Infusion	SHD Board Review RETIRE
Emergency Department	Point of Care Testing	SHD Board Review and Edit
Emergency Department	Poison Control Information	SHD Board Review and Edit
Emergency Department	Transcutaneous Cardiac Pacing	SHD Board Review RETIRE
Emergency Department	Trauma Triage	SHD Board Review and Edit
Emergency Department	Treatment of Animal Bites	SHD Board Review and Edit
Finance	Account Signature Requirements	Scheduled review--No revisions made.
Finance	Capitalization Threshold	Scheduled review--No revisions made.
Finance	Cash Investments And Board Restricted Funds	SHD Board Review and Edit
Finance	Sale of SHD Assets	SHD Board Review and Edit
Finance	Signature Stamp	SHD Board Review and Edit
Finance	SNF Resident and Activities Funds	Scheduled review--No revisions made.
Plant-Maintenance	Annual Quality Testing of Hospital Emergency Generator Diesel Fuel	SHD Board Review and Edit
Plant-Maintenance	Arrival of New Electrical Equipment	SHD Board Review and Edit
Plant-Maintenance	Check and Empty Outside Trash Cans	SHD Board Review and Edit
Plant-Maintenance	Electric Space Heaters	SHD Board Review and Edit
Plant-Maintenance	Electrical Receptacle Replacement or Repair	SHD Board Review and Edit
Plant-Maintenance	Preventive Maintenance- Patient Lifting Devices	SHD Board Review and Edit
Plant-Maintenance	Preventive Maintenance	SHD Board Review and Edit
Plant-Maintenance	Preventive Maintenance in the Dietary Department	SHD Board Review and Edit
Plant-Maintenance	Preventive Maintenance- American Blower Utility Set	SHD Board Review and Edit

Plant-Maintenance	Red Tagging of Malfunctioning Equipment	SHD Board Review and Edit
Plant-Maintenance	Semi Annual Inspection of the Fire Alarm System and Fire Alarm System Dialer Battery	SHD Board Review and Edit
Plant-Maintenance	Testing Call Lights and Code Blue Alarm	SHD Board Review and Edit
Safety	Containment and Disposal of used Suction Canisters	SHD Board Review and Edit
Safety	Crisis Communications Plan	SHD Board Review and Edit
Safety	Electrical Safety- Safety Precautions for all Electrical Devices	SHD Board Review and Edit
Safety	General Safety SAFE PRO	SHD Board Review and Edit
Safety	Holiday Decorations	SHD Board Review and Edit
Safety	Investigation of Employee Lost Work Time Accidents and Exposures	SHD Board Review and Edit
Safety	Ladder and Stepstool Safety	SHD Board Review and Edit
Safety	Lock Out/Tag Out	SHD Board Review and Edit
Safety	Oxygen Cylinders/Medical Gas Safety	SHD Board Review and Edit
Safety	Patient Resident access to Maintenance and Construction Areas	SHD Board Review and Edit
Safety	Post Indicator Alarm-Proper Response and Reset	SHD Board Review and Edit
Safety	Potential Hazrads and Unsafe Conditions SAFE 14.001	SHD Board Review and Edit
Safety	Processing and Mortar Packing Sharps	SHD Board Review and Edit
Safety	Roof Access	SHD Board Review and Edit
Safety	Safety and Loss Control at Seneca Healthcare District	SHD Board Review and Edit
Safety	Single Use Devices	SHD Board Review and Edit
Safety	Transfer and Movement of Persons - Untrained Personnel	SHD Board Review and Edit
Skilled Nursing Facility (SNF)	Medication Administration	SHD Board Review and Edit
Skilled Nursing Facility (SNF)	Resident Emergency Care Visit	SHD Board Review and Edit