

RESOLUTION NO. 2556

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
AUTHORIZING PAYMENT OF CLAIMS FOR THE PERIOD
JUNE 29, 2023 THROUGH AUGUST 9, 2023.**

**ACCOUNTS PAYABLE
CHECK NUMBERS: 45008– 45134**

**PAYROLL
CHECK NUMBERS: 17281 – 17293**

WHEREAS, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

WHEREAS, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

ACCOUNTS PAYABLE:	\$724,925.77
PAYROLL:	<u>\$ 68,660.96</u>
TOTAL:	\$793,586.73

NOW THEREFORE BE IT RESOLVED THAT all claims and demands represented are just and proper and legal demands or claims against the City of Portola, and the payment of any such demands is approved and authorized.

PASSED, APPROVED AND ADOPTED this 9th day of August, 2023 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Bill Powers, Mayor

ATTEST:

Jason Shaw, Deputy City Clerk

I, Jason Shaw, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on August 9, 2023.

Jason Shaw, Deputy City Clerk

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000034	I-202307061425	Q&D CONSTRUCTION LLC STIP PROJECT	R	7/12/2023		207,570.08	045008	207,570.08
000046	I-202307061446	ETHAN LEWIS CONCERTS IN THE PARK	R	7/12/2023		800.00	045009	800.00
0006	I-202307061412	ALLIANT INSURANCE SERVICES, INC INSURANCE POLICY	R	7/12/2023		7,051.00	045010	7,051.00
0008	I-202307061437	ALWAYS ANSWER 800 NUMBER	R	7/12/2023		70.26	045011	70.26
0015	I-202307061415	AMERIGAS POOL PROPANE	R	7/12/2023		292.12	045012	292.12
0027	I-202307061430	BASTIAN ENGINEERING ENGINEERING SERVICES	R	7/12/2023		658.75	045013	658.75
0039	I-202307061429	BULLET INFORMATION TECHNOLOGY IT SERVICES	R	7/12/2023		490.00	045014	490.00
0053	I-202307061420	CIVICPLUS CITY WEB SITE	R	7/12/2023		225.00	045015	225.00
0055	I-202307061424	COATES TIRE CENTER SNOW VEH REPAIR	R	7/12/2023		516.84	045016	516.84
0063	I-202307061422	CURRENT ELECTRIC & ALARM, INC ALARM SYSTEMS	R	7/12/2023		555.00	045017	555.00
0078	I-202307061421	ENCOMPASS XEROX COPIES	R	7/12/2023		178.12	045018	178.12
0101	I-202307061411	HUNT & SONS, INC. FUEL CHARGES	R	7/12/2023		4,209.01	045019	4,209.01
0103	I-202307061443	IEDA LABOR RELATIONS CONSULTING	R	7/12/2023		253.89	045020	253.89
0111	I-202307061413	JEFFERSON SUPPLY COMPANY PARK SUPPLIES	R	7/12/2023		288.07	045021	288.07
0128	I-202307061434	LAFCO LAFCO ADOPTED BUDGET	R	7/12/2023		67,347.07	045022	67,347.07

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0137	I-202307061427	MARGRET WRIGHTS CONCERT IN THE PARK	R	7/12/2023		1,000.00	045023	1,000.00
0141	I-202307061436	MCI MEGA PREFERRED 800 LONG DISTANCE NUMBER	R	7/12/2023		43.30	045024	43.30
0153	I-202307061439	NEVADA SMALL ENGINES PARK EQUIP REPAIR	R	7/12/2023		144.89	045025	144.89
0162	I-202307061444	OPERATING ENGINEERS EMPLOYEE HEALTH INSURANCE	R	7/12/2023		11,696.00	045026	11,696.00
0166	I-202307061435	PARCEL QUEST ANNUAL RENEWAL	R	7/12/2023		2,399.00	045027	2,399.00
0170	I-202307061426	PETER RHODE PA & SOUND	R	7/12/2023		300.00	045028	300.00
0170	I-202307061428	PETER RHODE PA & SOUND	R	7/12/2023		300.00	045029	300.00
0174	I-202307061432	PLANWEST PARTNERS FEASIBILITY STUDY	R	7/12/2023		2,997.72	045030	2,997.72
0184	I-202307061441	PLUMAS SIERRA RURAL ELECTRIC LDWTP ELECTRIC	R	7/12/2023		1,661.41	045031	1,661.41
0185	I-202307061442	PLUMAS SIERRA TELECOMMUNICAT INTERNET SERVICES	R	7/12/2023		382.00	045032	382.00
0195	I-202307061417	RAIN FOR RENT SEWER EMER MANAGEMENT	R	7/12/2023		6,161.91	045033	6,161.91
0209	I-202307061414	SIERRA BOOSTER PUBLIC HEARING AD	R	7/12/2023		54.00	045034	54.00
0212	I-202307061440	SIERRA CONTROLS, LLC WATER PROF SERVICES	R	7/12/2023		262.90	045035	262.90
0218	I-202307061433	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	7/12/2023		489.00	045036	489.00
0231	I-202307061438	SUCCEED.NET WEB HOSTING	R	7/12/2023		67.85	045037	67.85

PACKET: 00250 AP RUN 7.12.2023

VENDOR SET: 01 CITY OF PORTOLA

**** CHECK LISTING ****

BANK: PC POOLED CASH - PLUMAS

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0240	I-202307061431	THOMAS G. VALENTINO SB 1383 CONSULTING SERVICES	R	7/12/2023		495.00	045038	495.00
0246	I-202307061419	TYLER TECHNOLOGIES, INC SOFTWARE ANNUAL FEES	R	7/12/2023		20,169.21	045039	20,169.21
0250	I-202307061416	UNITED RENTALS NORTHWEST INC. WATER EQUIP LEASE	R	7/12/2023		1,824.71	045040	1,824.71
0253	I-202307061445	US BANCORP CITY CREDIT CARD PAYMENTS	R	7/12/2023		1,745.54	045041	1,745.54
0267	I-202307061418	WIN-911 SOFTWARE ANNUAL RENEWAL	R	7/12/2023		2,400.00	045042	2,400.00
0275	I-202307061423	EIP HOLDINGS II LLC BECKWOURTH REPEATER RENT	R	7/12/2023		193.00	045043	193.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	36	0.00	345,292.65	345,292.65
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	36	0.00	345,292.65	345,292.65

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	36	0.00	345,292.65	345,292.65
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	36	0.00	345,292.65	345,292.65

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	7/2023	102,052.39CR
207	7/2023	1,361.17CR
208	7/2023	1,301.99CR
211	7/2023	193.75CR
215	7/2023	41.14CR
216	7/2023	208,035.08CR
710	7/2023	14,900.81CR
720	7/2023	16,516.91CR
730	7/2023	889.41CR
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ALL		345,292.65CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000023	I-202307191452	DRINKING WITH CLOWNS CONCERT IN THE PARK	R	7/26/2023		1,500.00	045044	1,500.00
000025	I-202307191488	AUTO & TRUCK ELECTRIC IN STREET REPAIR	R	7/26/2023		248.92	045045	248.92
000029	I-202307191489	COUNTRY BREEZE CLEANING CLEANING SERVICES	R	7/26/2023		400.00	045046	400.00
000039	I-202307191466	CAPURRO TRUCKING WATER EMER MANAGEMENT	R	7/26/2023		654.50	045047	654.50
000047	I-202307191490	ALL ELECTRIC MOTORS INC SEWER EMER MANAGMENT	R	7/26/2023		4,199.33	045048	4,199.33
0005	I-202307191483	AIRGAS, INC. ACETLENE/OXYGEN	R	7/26/2023		326.82	045049	326.82
0006	I-202307191487	ALLIANT INSURANCE SERVICES, INC INSURANCE	R	7/26/2023		1,800.00	045050	1,800.00
0010	I-202307191474	AMAZON CAPITOL SERVICES MATERIALS & SUPPLIES	R	7/26/2023		1,647.72	045051	1,647.72
0021	I-202307191475	AT&T 800 EMER LINE	R	7/26/2023		4.41	045052	4.41
0023	I-202307191476	AT&T CALNET 3 SCADA/LDWTP	R	7/26/2023		74.34	045053	74.34
0035	I-202307191463	BRADY INDUSTRIES SEWER SUPPLIES	R	7/26/2023		817.98	045054	817.98
0052	I-202307191481	CITY OF PORTOLA CITY WATER/SEWER BILLS	R	7/26/2023		6,708.14	045055	6,708.14
VOID	045056	VOID CHECK	V	7/26/2023			045056	**VOID**
0062	I-202307191486	CSG CONSULTANTS, INC. CODE ENFORCEMENT	R	7/26/2023		4,160.00	045057	4,160.00
0066	I-202307191451	DANIEL HORTON CONCERT IN THE PARK	R	7/26/2023		500.00	045058	500.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0086	I-202307191467	FOLCHI LOGGING & CONSTR., INC. WATER EMER MANAGEMENT	R	7/26/2023		1,547.08	045059	1,547.08
0096	I-202307191464	HARBOR FREIGHT TOOLS SEWER EQUIP REPAIR	R	7/26/2023		377.81	045060	377.81
0105	I-202307191455	INTERMOUNTAIN DISPOSAL E WASTE ARPA	R	7/26/2023		1,174.18	045061	1,174.18
0105	I-202307191477	INTERMOUNTAIN DISPOSAL REFUSE COLLECTION	R	7/26/2023		438.42	045062	438.42
0105	I-202307191478	INTERMOUNTAIN DISPOSAL ARPA PROGRAM	R	7/26/2023		13,932.66	045063	13,932.66
0105	I-202307191479	INTERMOUNTAIN DISPOSAL ARPA PROGRAM	R	7/26/2023		38,739.77	045064	38,739.77
0111	I-202307191471	JEFFERSON SUPPLY COMPANY WATER EMER MANAGEMENT	R	7/26/2023		858.00	045065	858.00
0112	I-202307191482	JOHNSON'S METAL RECYCLERS ARPA PROGRAM	R	7/26/2023		1,350.00	045066	1,350.00
0118	I-202307191472	KANSAS LIFE INSURANCE CO EMPLOYEE LIFE INSURANCE	R	7/26/2023		69.54	045067	69.54
0122	I-202307191458	KIMBALL MIDWEST MATERIALS & SUPPLIES	R	7/26/2023		483.74	045068	483.74
0132	I-202307191449	LEWISPORT USA SIGNS	R	7/26/2023		1,787.77	045069	1,787.77
0159	I-202307191456	OFFICE DEPOT OFFICE SUPPLIES	R	7/26/2023		109.48	045070	109.48
0169	I-202307191453	PETE RHODE - PA & SOUND PA & SOUND	R	7/26/2023		300.00	045071	300.00
0169	I-202307191454	PETE RHODE - PA & SOUND PA & SOUND	R	7/26/2023		300.00	045072	300.00
0188	I-202307191457	PORTER SIMON CORPORATION LEGAL SERVICES	R	7/26/2023		5,990.00	045073	5,990.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0189	I-202307191460	PR DIAMOND PRODUCTS, INC. WATER/SEWER LINE REPAIR	R	7/26/2023		2,815.00	045074	2,815.00
0197	I-202307191461	REIMER PEST & WEED CONTROL SEWER MAINT	R	7/26/2023		3,585.00	045075	3,585.00
0208	I-202307191462	SAUERS ENGINEERING, INC. LAKE DAVIS PROF SERVICES	R	7/26/2023		3,995.00	045076	3,995.00
0218	I-202307191469	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	7/26/2023		903.00	045077	903.00
0222	I-202307191448	SMALL CITIES ORGANIZED RISK WORKERS COMP/INSURANCE	R	7/26/2023		166,805.26	045078	166,805.26
VOID	045079	VOID CHECK	V	7/26/2023			045079	**VOID**
VOID	045080	VOID CHECK	V	7/26/2023			045080	**VOID**
0234	I-202307191450	SUPERIOR POOL PRODUCTS, LLC POOL SUPPLIES	R	7/26/2023		115.29	045081	115.29
0235	I-202307191480	SUSAN SCARLETT ACCOUNTING SERVICES	R	7/26/2023		5,000.00	045082	5,000.00
0250	I-202307191459	UNITED RENTALS NORTHWEST INC. WATER EMER MANAGEMENT	R	7/26/2023		375.79	045083	375.79
0256	I-202307191470	USA BLUE BOOK MAT/SUPPLIES/LINE REPAIR	R	7/26/2023		14,163.21	045084	14,163.21
0264	I-202307191473	WESTERN NEVADA SUPPLY WATER EMER MANAGEMENT	R	7/26/2023		2,494.34	045085	2,494.34
0265	I-202307191468	WHITE CAP READY-MIX, INC WATER EMER MANAGEMENT	R	7/26/2023		831.19	045086	831.19
0269	I-202307191484	XEROX FINANCIAL SERVICES COPIER LEASE	R	7/26/2023		268.13	045087	268.13
0275	I-202307191485	EIP HOLDINGS II LLC BECKWOURTH REPEATER RENT	R	7/26/2023		193.00	045088	193.00

7/19/2023 1:55 PM
 PACKET: 00255 AP RUN 7.26.2023
 VENDOR SET: 01 CITY OF PORTOLA
 BANK: PC POOLED CASH - PLUMAS

DIRECT PAYABLES CHECK REGISTER
 **** CHECK LISTING ****

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-202307191465	BONNIE CANO PLUMBING REIMB	R	7/26/2023		416.54	045089	416.54

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	43	0.00	292,461.36	292,461.36
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	46	0.00	292,461.36	292,461.36

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	43	0.00	292,461.36	292,461.36
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	46	0.00	292,461.36	292,461.36

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	7/2023	139,546.57CR
207	7/2023	3,010.57CR
208	7/2023	20,678.09CR
215	7/2023	332.86CR
216	7/2023	416.54CR
710	7/2023	60,746.40CR
720	7/2023	61,703.62CR
730	7/2023	6,026.71CR
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ALL		292,461.36CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000014	I-202308031522	SWIMOUTLET POOL SUPPLIES	R	8/09/2023		165.57	045090	165.57
000022	I-202308031531	APRIL HEGUERA SIERRA ROC MUSIC IN PARK	R	8/09/2023		1,400.00	045091	1,400.00
000025	I-202308031521	AUTO & TRUCK ELECTRIC IN STREET EQUIP REPAIR	R	8/09/2023		730.79	045092	730.79
000033	I-202308031493	MCGINLEY & ASSOCIATES SW CONSULTING	R	8/09/2023		907.25	045093	907.25
0008	I-202308031503	ALWAYS ANSWER 800 NUMBER	R	8/09/2023		56.40	045094	56.40
0015	I-202308031524	AMERIGAS TANK FEES	R	8/09/2023		15.00	045095	15.00
0015	I-202308031525	AMERIGAS PW PROPANE	R	8/09/2023		402.35	045096	402.35
0015	I-202308031526	AMERIGAS POOL PROPANE	R	8/09/2023		154.75	045097	154.75
0015	I-202308031527	AMERIGAS CITY HALL PROPANE	R	8/09/2023		393.57	045098	393.57
0022	I-202308031494	AT&T LDWTP LONG DISTANCE	R	8/09/2023		37.61	045099	37.61
0035	I-202308031519	BRADY INDUSTRIES CITY MATERIALS & SUPPLIES	R	8/09/2023		25.36	045100	25.36
0041	I-202308031510	CALIF. RURAL WATER ASSOC. ANNUAL CRWA MEMBERSHIP	R	8/09/2023		900.00	045101	900.00
0052	I-202308031504	CITY OF PORTOLA WATER/SEWER BILLS	R	8/09/2023		7,592.08	045102	7,592.08
VOID	045103	VOID CHECK	V	8/09/2023			045103	**VOID**
0090	I-202308031509	GRAINGER LDWTP EQUIP REPAIR	R	8/09/2023		402.15	045104	402.15

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0091	I-202308031518	GRANITE CONSTRUCTION, INC WATER EMER MANAGMENT	R	8/09/2023		2,725.19	045105	2,725.19
0097	I-202308031532	HERCULES INDUSTRIES, INC. WATER/SEWER MATERIALS	R	8/09/2023		647.75	045106	647.75
0103	I-202308031502	IEDA LABOR RELATIONS CONSULTING	R	8/09/2023		253.89	045107	253.89
0105	I-202308031534	INTERMOUNTAIN DISPOSAL ARPA PROGRAM	R	8/09/2023		12,442.74	045108	12,442.74
0105	I-202308031535	INTERMOUNTAIN DISPOSAL APRA PROGRAM - E WASTE	R	8/09/2023		619.17	045109	619.17
0111	I-202308031512	JEFFERSON SUPPLY COMPANY WATER EMER MANAGEMENT/LINE REP	R	8/09/2023		2,624.06	045110	2,624.06
0122	I-202308031507	KIMBALL MIDWEST WATER SUPPLIES	R	8/09/2023		42.10	045111	42.10
0133	I-202308031499	LIBERTY UTILITIES CITY ELECTRIC BILLS	R	8/09/2023		11,342.54	045112	11,342.54
0136	I-202308031492	MANHARD CONSULTING PLANNING SERVICES	R	8/09/2023		2,520.00	045113	2,520.00
0141	I-202308031500	MCI MEGA PREFERRED 800 LONG DISTANCE	R	8/09/2023		43.16	045114	43.16
0148	I-202308031523	NAPA SIERRA MATERIALS & SUPPLIES	R	8/09/2023		572.27	045115	572.27
0162	I-202308031530	OPERATING ENGINEERS EMPLOYEE HEALTH INSURANCE	R	8/09/2023		11,696.00	045116	11,696.00
0175	I-202308031514	PLUMAS ACE HARDWARE MATERIALS & SUPPLIES	R	8/09/2023		869.70	045117	869.70
0184	I-202308031506	PLUMAS SIERRA RURAL ELECTRIC LDWTP ELECTRIC	R	8/09/2023		1,338.87	045118	1,338.87
0185	I-202308031505	PLUMAS SIERRA TELECOMMUNICAT CITY INTERNET SERVICES	R	8/09/2023		412.00	045119	412.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0189	I-202308031517	PR DIAMOND PRODUCTS, INC. WATER EMER MANAGEMENT	R	8/09/2023		175.00	045120	175.00
0195	I-202308031515	RAIN FOR RENT SEWER EMER MANAGEMENT	R	8/09/2023		6,191.91	045121	6,191.91
0203	I-202308031516	ROCKWELL ENGINEERING & EQUIP SEWER EMER MANAGEMENT	R	8/09/2023		10,358.16	045122	10,358.16
0218	I-202308031520	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	8/09/2023		752.00	045123	752.00
0227	I-202308031495	STATE OF CALIFORNIA SIGNALS & LIGHTING	R	8/09/2023		406.17	045124	406.17
0231	I-202308031528	SUCCEED.NET WEB HOSTING	R	8/09/2023		67.85	045125	67.85
0239	I-202308031513	THATCHER , INC CHEMICALS	R	8/09/2023		3,370.05	045126	3,370.05
0240	I-202308031501	THOMAS G. VALENTINO SW CONSULTING SERVICES	R	8/09/2023		630.00	045127	630.00
0249	I-202308031511	UNDERGROUND SERVICE ALERT WATER/SEWER PROF SERVICES	R	8/09/2023		300.00	045128	300.00
0252	I-202308031529	UNITED STATES POSTAL SERVICE PERMIT POSTAGE	R	8/09/2023		1,500.00	045129	1,500.00
0253	I-202308031533	US BANCORP CITY CREDIT CARD CHARGES	R	8/09/2023		531.05	045130	531.05
0256	I-202308031508	USA BLUE BOOK LDWTP MATERIALS & SUPPLIES	R	8/09/2023		480.20	045131	480.20
0260	I-202308031496	VERIZON WIRELESS CITY LANDLINES	R	8/09/2023		489.82	045132	489.82
0260	I-202308031497	VERIZON WIRELESS LDWTP DATA PLAN	R	8/09/2023		108.05	045133	108.05
0260	I-202308031498	VERIZON WIRELESS CITY WIRELESS PHONES	R	8/09/2023		479.18	045134	479.18

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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* * B A N K T O T A L S * *				
	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	44	0.00	87,171.76	87,171.76
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	45	0.00	87,171.76	87,171.76

**** CHECK LISTING ****

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	44	0.00	87,171.76	87,171.76
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	45	0.00	87,171.76	87,171.76

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	8/2023	34,883.68CR
207	8/2023	6,999.31CR
208	8/2023	880.83CR
215	8/2023	41.14CR
710	8/2023	17,367.18CR
720	8/2023	24,992.96CR
730	8/2023	2,006.66CR
=====		
ALL		87,171.76CR



**City of Portola
Minutes
Regular Meeting
July 12, 2023 06:00 PM
35 Third Ave Portola, 96122
<https://www.cityofportola.com/>**

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Bill Powers.

Councilmember Stan Peiler was not present for Roll Call and Reports; he was present starting with the Consent Agenda.

A. Pledge of Allegiance
Lead by Mayor Bill Powers

B. Roll Call
Present: Mayor Bill Powers, Mayor Pro Tem Pat Morton, Councilmember Stan Peiler, Councilmember Leah Turner, Councilmember Jim Murphy
Staff Present: Interim City Manager - Jon Kennedy, Deputy City Clerk - Jason Shaw, Financial Officer Susan Scarlett (remotely) ,City Attorney -Steve Gross (remotely), Engineer - Dan Bastian

2. Public Comments

Sandra from the Public raised a concern about the timing of the Gravel Grinder with next year's Little League season.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Mayor Pro Tem Pat Morton: Attended Plumas County Board of Supervisors meeting, attended the LESSG meeting, and attended Music in the Park. Also went to the Little League All Stars Game on the 4th of July.

Mayor Bill Powers: Attended Music in the Park. He wants the City Council to think about their committee appointments and how they could get more involved with their committees.

Councilmember Leah Turner: Nothing to Report.

Councilmember Jim Murphy: Nothing to Report.

Councilmember Stan Peiler: Absent during report.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

No Fire Report.

Sheriff's Report by Tom Klundby: It was a busy month. Had 410 calls in the area with 121 specifically in the City of Portola.

Air Quality Report by Mikki Brown: No major updates, still looking for volunteers for the Purple air monitor program.

C. City Manager Report

Constantly working on pot holes. Recently the city repatched the asphalt on Gulling St off of Highway 70. The city took in \$12,200 in revenue from the Gravel Grinding camping.

Still working on water shut offs due to the COVID regulations that prohibited us from taking any action on delinquent accounts. There were over 140 shut offs to process last month and there will be more shut offs this month but the past due balances are much smaller.

The City has been helping customers pay off their outstanding balances by offering payment plans and using outside agencies for funding. So far, the City of Portola has been able to get over \$17,000 from Project Go to help pay for customer's past due utility bills.

4. **Consent Agenda**

A. **Claims**- Adopt Resolution No. 2555 authorizing payment of claims for the period of June 29, 2023 though July 12, 2023
Accounts Payable: \$98,005.57
Payroll: \$38,081.19
Total: \$136,086.76
AP Check Run #44965- 45007
Payroll Check Run #17272 - 17280

B. Approval of the Minutes from 6-28-23

Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Stan Peiler.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
0 **Abstained** 0 **Absent**

Mayor Pro Tem Pat Morton had a correction on item 5 on the minutes from 6-28-23; Councilmember Stan Peiler should be marked as absent instead of opposed; motion to approve Claims Agenda as amended.

5. **Contract 22 - Portola STIP - North Loop Phase 1 Progress Payment No. 2**

Engineer Dan Bastian went over the next progress payment for the North Loop Phase 1 project. He explained that this payment is for the work though June 26th and is asking for approval in the amount of \$132,393.04.

A member of the public praised the efforts of the workers on the project.

Councilmember Leah Turner had a question about the amount of Joy street being worked on. Engineer Dan Bastian explained the specifics.

Councilmember Leah Turner motioned to approve. A second was made by Mayor Pro Tem Pat Morton. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy**

6. **Adjournment**

Mayor Bill Powers Adjourned the meeting at 6:31 PM