	<b>Document Name</b>			
	<b>Document Number</b>	TBD	<b>Revision Letter</b>	A
	<b>Document Location</b>	Server	<b>Revision Date</b>	12/06/2024
	<b>Document Type</b>	Report	<b>Council Adoption Date</b>	Not Applicable
			<b>Resolution No.</b>	Not Applicable

# City Manager Report

06/11/2025


## General Updates

### Gulling Street Bridge

- **Automated monitoring system:**
  - The engineering team has no current concerns with the existing data trends
  - Zero alarm thresholds have been reported
- **Phase 1- FEMA Funding (Riprap):**
  - Next Steps:
    - Permitting through US Army Corps of Engineers, Sacramento District
      - Engineering team and staff drafting permit for application
    - Material and equipment sourcing have been confirmed by staff
  - Target work completion = Summer 2025
- **Phase 2- Structural Rehabilitation Funding (Highway Bridge Program):**
  - Staff is reviewing proposal to complete application

### Public Works

- **Portola Pool Update:**
  - Pool opened for swim team practice the week of 05/26/2025
- **Commercial Street:**
  - Work completed on area affected by water leak
  - General road maintenance and patching occurred

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## League of California Cities Annual Conference

- October 8-10, Long Beach, CA
- Registration is open, \$725 per member attending

## Website

- Work has commenced on redesign
- Navigation menus have been trimmed down to enhance user experience
- Focus is on getting most often requested information readily available
  - Electronic fillable forms
  - FAQs
  - “Welcome Packet” being created

## Public Records Requests (PRR)

May 2025 PRR Metrics	
<b>Total Number of PRR<sup>1</sup></b>	<b>5</b>
<i>Number of submissions by Unique Requestor(s)<sup>2</sup></i>	1
<i>Number of submissions by Repeat Requestor(s)<sup>3</sup></i>	4

<sup>1</sup> Total PRR indicates PRR entered via the CivAssist system during the month

<sup>2</sup> Unique Requestor(s): Individuals or entities that have submitted one request within the reporting period with each requestor counted only once

<sup>3</sup> Repeat Requestor(s): Individuals or entities that submit multiple requests over the reporting period

