



Seneca Healthcare District

Minutes

Regular Meeting

May 29, 2025 03:00 PM

Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020

<https://senecahospital.org/>

1. Call to Order

The meeting was called to order at 3:01 pm by President Jerri Nielsen.

A. Roll Call

Present: President Jerri Nielsen, Vice President Shelley Stelzner, Treasurer Rich Rydell, Assistant Secretary/Treasurer Sherrie Thrall

Absent: Secretary Kenneth Crandall

B. Pledge of Allegiance

Led by President Jerri Nielsen

2. Additions or Modifications to, or Deletions from the Agenda

Item #7 - GE Mobile Contract Discussion was tabled to the June 2025 Regular Board Meeting.

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

3. Approval of the Agenda

The amended agenda was approved by the Board.

Vice President Shelley Stelzner motioned to approve. Assistant Secretary/Treasurer Sherrie Thrall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Absent **Secretary Kenneth Crandall**

4. Public Comments

Rich Rydell discussed with the Board, the fact that PG&E issued funds to Plumas County for the Dixie Fire

disaster. He suggested the Board Members approach the Plumas County Board of Supervisors to review availability of funds to SHD due to the funds lost during the disaster, evacuations, etc.

Sherrie Thrall informed the Board that the Plumas County Board of Supervisors was holding a Special Meeting on June 6th in Greenville, CA, to speak with the community about the Dixie Fire, PG&E, and Insurance Settlements. The Board was encouraged by this update and discussed attending said meeting.

There were no other public comments.

5. Resolution No. 453

Resolution No. 453 - Name the North Healing Garden at the New Lake Almanor Community Hospital in Honor of Dr. David Walls - was read aloud and then approved by the Board.

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

6. Chief Executive Officer Report

Shawn McKenzie, CEO, presented a verbal report to the Board.

Topics:

1. New Hospital Update.
2. Medicaid Update.
3. Mobile MRI - The completed MOU will be on the June 2025 Board Meeting Agenda.
4. GE Mobile Contract - Will be presented to the Board at the June 2025 Board Meeting.

7. GE Mobile Contract Discussion

This item was tabled to the June 2025 Regular Board Meeting.

8. Approval of the April 24th, 2025 Special Board Meeting Minutes

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

9. Approval of the April 24th, 2025 Regular Board Meeting Minutes

Vice President Shelley Stelzner motioned to approve. Assistant Secretary/Treasurer Sherrie Thrall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

10. Staff Reports

1. Chief Nursing Officer - Presented by Judith Cline, CNO - No Report.
2. Chief Operations Officer - Presented by Brady Haynes, COO - Written Report.
Rich Rydell requested for a Butterfly Equipment update at a future Regular Board Meeting.
3. Information Technology - Presented by Ethan Bevan - Verbal Report.
4. Human Resources Manager - Presented by Shanna Roelofson - Written Report.
5. Marketing/Public Relations Director - Presented by Chelssa Outland - Written Report.
6. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - Written Report -Presented in Closed Session.

11. Chief Financial Officer Reports - Steve Boline, CFO

Reports presented for Acceptance/Approval from the Board:

1. March 2025 Financial Report - **Accepted by the Board via Roll Call Vote. Motion to Accept was made by Rich Rydell. Seconded by Shelley Stelzner.**
2. April 2025 Preliminary Financial Analysis - Supporting information.
3. Updated Cash Flow Report as of 05/21/25 - **Accepted by the Board via Roll Call Vote. Motion to Accept was made by Sherrie Thrall. Seconded by Shelley Stelzner.**

Informational Discussion Only:

4. April 2025 R1 Revenue Cycle Report - Information.
5. Interim Financing and Project Payment Update - Information.

Treasurer Rich Rydell motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

12. New CAH/SNF - Request 005 for Contingency Usage, upon concurrence with USDA

The CAH/SNF request 005 for Contingency Usage, upon concurrence with USDA, was approved by the Board.

Sherrie Thrall, Assistant Secretary-Treasurer, asked Donna Huntingdale, Building Rx, to prepare and present a report to include a Contingency Expense Report, (listing the amounts utilized and the remainder balances), with every Contingency Usage request.

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

13. New CAH/SNF - General Update

Presented by Donna Huntingdale, Building, Rx.

14. Seneca Healthcare Foundation Report

Presented via written report by Chelssa Outland, ED, Seneca Healthcare Foundation.

15. Policies and Procedures



All Policies and Procedures were Approved by the Board as presented for this meeting, by Charlene Almocera, Compliance/Privacy/HIM Director.

Vice President Shelley Stelzner motioned to approve. Assistant Secretary/Treasurer Sherrie Thrall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

16. Medical Staff Report

The Medical Staff Appointments were Approved by the Board as presented by Dr. Marc Nielsen, Chief of Staff, based on the approval at the May 13th, 2025, Medical Executive Staff Meeting.

Treasurer Rich Rydell motioned to approve. Assistant Secretary/Treasurer Sherrie Thrall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

17. Closed Session

A. Government Code §54956.9 – Conference with Legal Counsel.

The District has received a claim in connection with the Replacement Critical Access Hospital + Skilled Nursing Facility Project which is available for public inspection.

The Regular Board Meeting Recessed @ 4:21pm.

Closed Session Commenced @ 4:22pm.

B. Compliance - Government Code §37624.3, Health & Safety Codes §1461 and §32155 Hearings.

Report on Quality Assurance Committee. Presented by Charlene Almocera, Compliance/Privacy/HIM Director.

C. Health and Safety Code §32106 - Report(s) involving Trade Secrets.

No Action

18. Report on Closed Session

Closed Session Concluded @ 5:38pm.

The Regular Board Meeting Reconvened @ 5:38pm

As reported by the Board President, Jerri Nielsen, during Closed Session, direction was given to District Staff per unanimous vote from the Board.

19. Regular Board Meeting Time Change

The Board discussed the Regular Board Meeting time change to reflect a 2:00pm start time, the last Thursday of each month. The current start time is set at 3:00pm.

The Board approved the time change from 3:00pm to 2:00pm. The next Board Meeting to reflect the time change will be on July 31st, 2025.

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Treasurer Rich Rydell**
Aye **Assistant Secretary/Treasurer Sherrie Thrall** Absent **Secretary Kenneth Crandall**

20. Future Board Meeting Agenda Topics

* A public Finance Committee Meeting was scheduled for Monday, June 23rd, 2025 @ 9:00am in the LAC - Conference Room to review the District's draft FY 2025-2026 budget.

* Brady Haynes, COO, informed the Board that iPads or Tablets (for use at Board Meetings) will eliminate the cost of production and time constraints of compiling binder materials and readying for distribution to Board Members and Executive Staff. This request will be presented to the Board for approval as part of the next fiscal year's budget.

21. Next Regular Board Meeting Announcement

Date: Thursday, June 26th, 2025

Time: 3:00pm

Location: Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester

The Regular Board Meeting Concluded @ 5:43pm

22. Agenda Posting Notice