



# City of Portola

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M E M O  
September 6, 2023

TO: Portola City Council and  
Jon Kennedy, City Manager

FROM: Daniel B. Bastian, City Engineer

RE: **CONTRACT 22- PORTOLA STIP – NORTH LOOP PHASE I  
PROGRESS PAYMENT No. 4**

Please find attached Progress Payment #4 tabulation summary for the ongoing Project. This payment request reflects the work completed up to August 28, 2023. It is essential to note that the payment estimate has undergone a comprehensive review to ensure both accuracy and completeness.

I kindly request that this matter be scheduled for consideration and approval by the Council at the next available regular Council meeting.

The total value of work reported in this payment estimate amounts to \$1,183,253.52, as indicated in the attached payment tabulation summary. The total expense for this phase stands at \$1,896,216.39 which represents approximately 86% of the total contract amount. I am pleased to report that the construction is nearing its completion stage, with only pavement striping, signage, and retaining wall railing remaining at the time of this memo. Pavement striping is scheduled to be complete this week.

It's worth noting that the State has allocated a total of \$3,024,000 for all contract items, including "soft costs" such as testing, inspection, administration, and contingencies. The initial contract with Q&D Construction amounted to \$2,209,000. Additionally, I anticipate change orders to be considered next month, which will increase the Q&D Construction LLC contract amount. I want to emphasize that the actual work and materials for these to-be-processed change orders have already been completed, and their processing will not result in exceeding the state allocation amount for this project.

The work encompassed in this payment request primarily relates to the construction of sidewalks, ADA curb ramps, placement of hot mix asphalt, and miscellaneous work. Please note that no retention is being held for this payment request, in accordance with Standard Specification 9-1.16F, which explicitly states, "The Department does not retain moneys from progress payments due to the Contractor for work performed (Pub Cont. Code § 7202)." Moreover, this project is backed by performance and payment bonds, eliminating the requirement for retention.

For a more detailed breakdown, I kindly request your review of the attached documentation. Thank you for your prompt attention to this matter.

PPE#4.mem

Attachments

## Progress Bill

From: Q&D Construction LLC  
 PO Box 10865  
 Reno, NV 89510

Invoice: 16351-004

Date: 08/28/23

Application #: 4

To: City of Portola  
 PO Box 1225 / 35 Third Avenue  
 Portola, CA 96122

Invoice Due Date: 09/27/23

Payment Terms: Net 30 days

Contract: 16351. Portola - North Loop Phase 1

Item	Description of Work	Quantity	U/M	Unit Price	Contract Amount	Quantities			Extended Costs			Amount Remaining
						Previous Applications	This Period	To Date	Previous Applications	This Period	To Date	
1	Item 1	0.00	LS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000	Bond	0.00	LS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010	MOVE-IN/MOVE-OUT	1.00	LSU	189,856.50	189,856.50	0.48	0.52	1.00	91,131.12	98,725.38	189,856.50	0.00
020	LEAD COMPLIANCE PLAN	1.00	LSU	1,750.00	1,750.00	0.00	1.00	1.00	0.00	1,750.00	1,750.00	0.00
030	CONSTRUCTION AREA SIGNS	1.00	LSU	12,000.00	12,000.00	0.50	0.50	1.00	6,000.00	6,000.00	12,000.00	0.00
040	TRAFFIC CONTROL	1.00	LSU	160,000.00	160,000.00	0.32	0.68	1.00	51,200.00	108,800.00	160,000.00	0.00
050	PORTABLE CHANGEABLE MESSAGE SIGN (2 Ea.)	1.00	LSU	10,000.00	10,000.00	1.00	0.00	1.00	10,000.00	0.00	10,000.00	0.00
060	JOB SITE MANAGEMENT	1.00	LSU	14,000.00	14,000.00	0.32	0.68	1.00	4,480.00	9,520.00	14,000.00	0.00
070	PREPARE WATER POLLUTION CONTROL PROGRAM (WPCP)	1.00	LSU	4,000.00	4,000.00	1.00	0.00	1.00	4,000.00	0.00	4,000.00	0.00
080	INSTALL SWPPP BMPS	1.00	LSU	7,500.00	7,500.00	0.50	0.50	1.00	3,750.00	3,750.00	7,500.00	0.00
090	INVASIVE SPECIES CONTROL	1.00	LSU	2,600.00	2,600.00	1.00	0.00	1.00	2,600.00	0.00	2,600.00	0.00
100	CLEARING AND GRUBBING	1.00	LSU	13,800.00	13,800.00	1.00	0.00	1.00	13,800.00	0.00	13,800.00	0.00
110	SAW CUT	410.00	LF	7.65	3,136.50	0.00	410.00	410.00	0.00	3,136.50	3,136.50	0.00
120	POTHOLE WATER & SEWER LINES FOR LOCATION & DEPTH	53.00	EA	1,400.00	74,200.00	32.00	0.00	32.00	44,800.00	0.00	44,800.00	29,400.00
130	STREET SWEEPING	1.00	LSU	30,000.00	30,000.00	0.25	0.75	1.00	7,500.00	22,500.00	30,000.00	0.00
140	COLD PLANE AC PAVEMENT	5,420.00	SY	2.85	15,447.00	0.00	5,420.00	5,420.00	0.00	15,447.00	15,447.00	0.00
150	REMOVE GRINDINGS (Add #1) To Landfill	1.00	LSU	12,000.00	12,000.00	1.00	0.00	1.00	12,000.00	0.00	12,000.00	0.00
160	REMOVE CURB	6.00	LF	185.00	1,110.00	6.00	0.00	6.00	1,110.00	0.00	1,110.00	0.00
170	REMOVE CURB, GUTTER AND SIDEWALK & DISPOSAL	6,216.00	SF	4.50	27,972.00	6,216.00	0.00	6,216.00	27,972.00	0.00	27,972.00	0.00
180	REMOVE CONCRETE DRIVEWAY & DISPOSAL	30.00	CY	460.00	13,800.00	30.00	0.00	30.00	13,800.00	0.00	13,800.00	0.00

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Item	Description of Work	Quantity	U/M	Unit Price	Contract Amount	Quantities			Extended Costs			Amount Remaining
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190	REMOVE CULVERTS	240.00	LF	109.00	26,160.00	240.00	0.00	240.00	26,160.00	0.00	26,160.00	0.00
200	DITCH EXCAVATION	40.00	CY	195.00	7,800.00	40.00	0.00	40.00	7,800.00	0.00	7,800.00	0.00
210	ROADWAY EX	0.00	CY	52.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220	SIDEWALK, RAMPS AND DRIVEWAY EX	221.00	CY	79.00	17,459.00	221.00	0.00	221.00	17,459.00	0.00	17,459.00	0.00
230	STRUCTURE, RETAINING WALL EX	120.00	CY	136.00	16,320.00	120.00	0.00	120.00	16,320.00	0.00	16,320.00	0.00
240	CONCRETE VALLEY GUTTER EX	26.00	CY	110.00	2,860.00	26.00	0.00	26.00	2,860.00	0.00	2,860.00	0.00
250	SUBGRADE ENHANCEMENT CLASS 3B	0.00	SY	4.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
260	CLASS 2 AGGREGATE SUBBASE	682.00	CY	159.00	108,438.00	682.00	0.00	682.00	108,438.00	0.00	108,438.00	0.00
270	CLASS 2 AGGREGATE CURB BACKING	100.00	TON	167.00	16,700.00	0.00	100.00	100.00	0.00	16,700.00	16,700.00	0.00
280	ROCK SLOPE PROTECTION (60 LB, CLASS II, METHOD B	30.00	CY	322.00	9,660.00	30.00	0.00	30.00	9,660.00	0.00	9,660.00	0.00
290	ROCK SLOPE FABRIC CLASS 10	50.00	SY	18.35	917.50	0.00	50.00	50.00	0.00	917.50	917.50	0.00
300	TEMPORARY CONCRETE WASHOUT	1.00	LSU	1,518.00	1,518.00	0.00	1.00	1.00	0.00	1,518.00	1,518.00	0.00
310	MINOR CONCRETE, A2-6 CURB AND GUTTER	164.00	CY	818.00	134,152.00	140.00	0.00	140.00	114,520.00	0.00	114,520.00	19,632.00
320	MINOR CONCRETE, A1-6 MODIFIED	11.00	CY	1,878.00	20,658.00	0.00	11.00	11.00	0.00	20,658.00	20,658.00	0.00
330	MINOR CONCRETE, A1-6 RETAINING CURB	14.00	CY	1,812.00	25,368.00	0.00	14.00	14.00	0.00	25,368.00	25,368.00	0.00
340	MINOR CONCRETE, 4" SIDEWALK	140.00	CY	552.00	77,280.00	0.00	140.00	140.00	0.00	77,280.00	77,280.00	0.00
350	MINOR CONCRETE, DRIVEWAY (6")	80.00	CY	536.00	42,880.00	0.00	80.00	80.00	0.00	42,880.00	42,880.00	0.00
360	MINOR CONCRETE, 6" VALLEY GUTTER	24.00	CY	1,160.00	27,840.00	0.00	24.00	24.00	0.00	27,840.00	27,840.00	0.00

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370	MINOR CONCRETE, CURB RAMP	31.00	CY	837.00	25,947.00	0.00	31.00	31.00	0.00	25,947.00	25,947.00	0.00
380	CURB RAMP DETECTABLE WARNING SURFACE	274.00	SF	57.00	15,618.00	0.00	274.00	274.00	0.00	15,618.00	15,618.00	0.00
390	STRUCTURAL BACKFILL, RETAINING WALL	175.60	CY	180.00	31,608.00	176.00	0.00	176.00	31,680.00	0.00	31,680.00	-72.00
400	STRUCTURAL CONCRETE, RETAINING WALL	92.00	CY	1,446.00	133,032.00	0.00	92.00	92.00	0.00	133,032.00	133,032.00	0.00
410	INSTALL PRECAST CONCRETE DROP INLET AND GRATE	5.00	EA	4,203.00	21,015.00	0.00	5.00	5.00	0.00	21,015.00	21,015.00	0.00
420	INLET DEPRESSION	3.50	CY	925.00	3,237.50	0.00	3.50	3.50	0.00	3,237.50	3,237.50	0.00
430	HOT MIX ASPHALT (TYPE A)	1,426.00	TON	169.00	240,994.00	0.00	1,426.00	1,426.00	0.00	240,994.00	240,994.00	0.00
440	DATA CORE	1.00	LSU	3,132.00	3,132.00	0.00	0.00	0.00	0.00	0.00	0.00	3,132.00
450	TACK COAT	10.00	TON	262.00	2,620.00	0.00	10.00	10.00	0.00	2,620.00	2,620.00	0.00
460	24" CORRUGATED STEEL PIPE (0.138" THICK)	110.00	LF	252.00	27,720.00	0.00	110.00	110.00	0.00	27,720.00	27,720.00	0.00
470	15" CORRUGATED STEEL PIPE (0.138" THICK)	80.00	LF	194.00	15,520.00	0.00	80.00	80.00	0.00	15,520.00	15,520.00	0.00
480	12" CORRUGATED STEEL PIPE (0.138" THICK)	50.00	LF	268.00	13,400.00	0.00	50.00	50.00	0.00	13,400.00	13,400.00	0.00
490	6" CORRUGATED STEEL PIPE (0.138" THICK)	30.00	LF	180.00	5,400.00	0.00	30.00	30.00	0.00	5,400.00	5,400.00	0.00
500	24" STEEL FLARED END SECTION	1.00	EA	1,945.00	1,945.00	0.00	1.00	1.00	0.00	1,945.00	1,945.00	0.00
510	RELOCATE MAILBOX CLUSTER	2.00	EA	4,051.00	8,102.00	0.00	2.00	2.00	0.00	8,102.00	8,102.00	0.00
520	12" THERMO TRAFFIC STRIPE-CROSS WALK	700.00	LF	11.00	7,700.00	0.00	0.00	0.00	0.00	0.00	0.00	7,700.00
530	4" THERMO TRAFFIC STRIPE, SPRAYABLE	3,200.00	LF	1.60	5,120.00	0.00	0.00	0.00	0.00	0.00	0.00	5,120.00

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540	6" THERMO TRAFFIC STRIPE, SPRAYABLE	3,200.00	LF	1.60	5,120.00	0.00	0.00	0.00	0.00	0.00	0.00	5,120.00
550	12" THERMO LIMIT LINE & STOP LINE	70.00	SF	11.00	770.00	0.00	0.00	0.00	0.00	0.00	0.00	770.00
560	THERMO TRAFFIC STRIPE, SPRAYABLE	200.00	LF	1.60	320.00	0.00	0.00	0.00	0.00	0.00	0.00	320.00
570	THERMO MARKING, BICYCLE, A24C (8@ 7 sq. ft. ea.)	56.00	SF	13.00	728.00	0.00	0.00	0.00	0.00	0.00	0.00	728.00
580	THERMO MARKING, "STOP"(4 @ 22 sq. ft. ea.)	88.00	SF	13.00	1,144.00	0.00	0.00	0.00	0.00	0.00	0.00	1,144.00
590	REMOVE & RELOCATE ROADSIDE SIGN (WOOD POST)	4.00	EA	409.00	1,636.00	0.00	0.00	0.00	0.00	0.00	0.00	1,636.00
600	REMOVE & RELOCATE ROADSIDE SIGN (METAL POST)	1.00	EA	409.00	409.00	0.00	1.00	1.00	0.00	409.00	409.00	0.00
610	REMOVE, REPLACE AND/OR DISPOSE LANDSCAPE MATERIALS	1.00	LSU	25,625.00	25,625.00	0.00	1.00	1.00	0.00	25,625.00	25,625.00	0.00
620	REMOVE & RELOCATE DELIVERY BOXES	2.00	EA	585.00	1,170.00	0.00	2.00	2.00	0.00	1,170.00	1,170.00	0.00
630	RELOCATE SPRINKLER SYSTEM	1.00	LSU	2,921.00	2,921.00	0.00	1.00	1.00	0.00	2,921.00	2,921.00	0.00
640	ADJUST GV BOX TO NEW AC w/NEW CONCRETE COLLAR.	8.00	EA	1,065.00	8,520.00	0.00	8.00	8.00	0.00	8,520.00	8,520.00	0.00
650	ADJUST SEWER MANHOLE w/ NEW CONCRETE COLLAR.	7.00	EA	1,433.00	10,031.00	0.00	7.00	7.00	0.00	10,031.00	10,031.00	0.00
660	CONSTRUCT NEW WATER METER ASSEMBLY & BOX IN SIDEWA	3.00	EA	4,045.00	12,135.00	3.00	0.00	3.00	12,135.00	0.00	12,135.00	0.00
670	CONSTRUCT NEW WATER METER ASSEMBLY & BOX OUTSIDE S	5.00	EA	4,190.00	20,950.00	3.00	2.00	5.00	12,570.00	8,380.00	20,950.00	0.00
680	1' Driveway Transitions/Conforms	3.00	CY	927.00	2,781.00	0.00	3.00	3.00	0.00	2,781.00	2,781.00	0.00

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1000	TRUCKING	1.00	LSU	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1010	MATERIALS	1.00	LSU	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1020	FULL DEPTH RECYCLING-CEMENT	6,114.00	SY	0.00	53,680.92	0.00	0.00	0.00	53,680.92	0.00	53,680.92	0.00
1030	CEMENT (	89.00	TON	0.00	105,263.60	0.00	0.00	0.00	0.00	105,263.60	105,263.60	0.00
1040	MIX DESIGN (FULL DEPTH RECYCLING-CEMENT)	1.00	LSU	0.00	5,536.83	0.00	0.00	0.00	5,536.83	0.00	5,536.83	0.00
1050	ASPHALTIC EMULSION (FULL DEPTH RECYCLING-CEMENT)	12.75	TON	0.00	14,176.09	0.00	0.00	0.00	0.00	14,176.09	14,176.09	0.00
1060	SAND COVER (FULL DEPTH RECYCLING-CEMENT)	85.00	TON	0.00	6,635.95	0.00	0.00	0.00	0.00	6,635.95	6,635.95	0.00
3000	CHANGE ORDERS	0.00	LS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total Billed To Date:	1,896,216.39
Less Retainage:	0.00
Less Previous Applications:	712,962.87
<b>Total Due This Invoice:</b>	<b>1,183,253.52</b>

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