

Chester Public Utility District

Manual of Policies

POLICY TITLE: Job Description – Seasonal Maintenance Worker

POLICY NUMBER: 2325

2325.10 Description:

Under general supervision, does a variety of semi-skilled work in the construction, installation and maintenance of the District's water and wastewater facilities and services; general house and grounds keeping; does related work as required. Seasonal work period is April through October.

2325.20 Example of Duties:

Assists in excavating for services using hand and/or power tools, set service saddles on mains and operates tapping equipment, runs service lines, set meter yoke, meter and meter boxes; assists in the repair of broken water and sewer mains, services, fire hydrants, etc.; learns location of valves, meters and manholes; reads and sets water meters; rods, cleans and flushes sewers; assists in pump and motor repairs and maintenance; general housekeeping of District facilities; performs water turn-on and turn-offs; works under a variety of weather conditions; generally available to respond to night and weekend emergencies; follow established District procedures, policies and safety requirements; other related duties as may be required.

2325.30 Qualifications and Requirements:

2325.31 High school diploma or GED

2325.32 Possession of a valid California driver's license with a driving history acceptable to the District's insurance carrier.

2325.40 Compensation:

2325.41 The Seasonal Maintenance Worker position is compensated on an hourly basis which is established by the Board of Directors on an annual basis.