



# Indian Valley Community Services District

Indian Valley Community Services District

## **AGENDA**

### **Special Meeting**

Friday, August 22nd

127 Crescent St., Suite 1, Greenville, CA 95947

<https://www.indianvalleycsd.com/>

Board of Directors

Wanda Carpenter • Andy Meyers

Susan Doran • Dan Kearns • Roger Cherry

#### **1. Call to Order**

A. Roll Call

B. Pledge of Allegiance

#### **2. Public Comment: Agenda Items**

The board cannot take action on comments regarding non-agenda items. We do, however, value public input and will consider comments for future action. Comments on non-agenda items are not accepted at special meetings. Public Comment: Agenda Items The chairperson or presiding officer shall have the exclusive authority to recognize speakers from the public during the point of discussion and before action is taken for each agenda item within the agenda. Although there is no time limit, comments are respectfully requested to be within 3 minutes per speaker per agenda item.

### **REASONABLE ACCOMMODATIONS**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the clerk of the Board at 530-284-7224. Notification 72 hours prior to the meeting will enable the IVCSD to make reasonable arrangements to ensure accessibility {28 CFR 35.102.35.104 ADA Title II}

**3. Approve Agenda**

Discussion \_\_Possible Action\_\_

**4. Award Greenville Park Renovation Project/Landscaping & irrigation Bids  
Spurs Trucking and Equipment**

**All Phase Landscape**

Discussion \_\_Possible Action\_\_

**5. Award Greenville Park Renovation Project/Fencing**

**Willard Fence Company**

Discussion \_\_Possible Action\_\_

**6. Umpqua Bank Account Credit Card(s) Updated:**

**Remove: Kristine Gorbet/Board Chair; Adam Cox/ General Manager; Mike Sundby/ Operation Manager; Mary Cronin/Director; Jennifer Ayres/ Business Manager; Bob Orange/ Fire Chief; George Wolley/Operator II; Patti Nordt/ Financial Controller; Chris Gallagher/ General Manager**

**Add: Wanda Carpenter/Board Chair**

Discussion \_\_Possible Action\_\_

**7. Plumas Bank Signature Cards Updated:**

**Remove: Adam Cox/Previous General Manager; Keegin**

**Lee/Administrative Supervisor/Board Clerk; and Patti Nordt/Financial Controller; Kristine Gorbet/ Board Chair; Mary Cronin/ Director**

**Add: Jamie Little/Interim General Manager; Daniel Kearns/Director; Roger Cherry/ Director**

Discussion \_\_Possible Action\_\_

**8. Umpqua Bank Signature Cards Updated:**

**Remove Adam Cox/ Previous General Manager; Keegin Lee/  
Administrative Supervisor; and Patti Nordt/ Financial Controller**

**Add: Jamie Little/Interim General Manager**

**Discussion \_\_Possible Action\_\_**

**9. Cancel all current district Debit/Credit cards**

**Discussion \_\_Possible Action\_\_**

**10. Emergency temporary appointment of Administrative Assistant**

**To assist General Manager with duties as needed**

**Discussion \_\_Possible Action\_\_**

**11. CLOSED SESSION: Government Code §54957 (E) with respect of every item of  
business to be discussed in closed session pursuant to section 54957**

**Public employee Appointment Interim General Manager: JLL LLC, Jamie Little**

**12. Report of action taken in closed session**

**A. Report of action taken in closed session**

**13. Adjournment**

**\*This agenda was posted at least 24 hours prior meeting time listed above**

|                                                 |                 |           |                   |                                                 |         |                      |                       |
|-------------------------------------------------|-----------------|-----------|-------------------|-------------------------------------------------|---------|----------------------|-----------------------|
| Bid Opening for Indian Valley Services District |                 |           |                   | Greenville Park Renovation Project - Irrigation |         | 18-Aug-25            | Start Time: 12:00pm   |
| Contractor                                      | Date Bid Recvd. | Recvd. By | Bond Included Y/N | Phase 1                                         | Phase 2 | Phase 3              | Total Bid Amount      |
| All Phase Landscaping                           | 8/18/25         | KD        | Y                 |                                                 |         | \$                   | 398,000 <sup>00</sup> |
| Spurs Trucking                                  | 8/18/25         | KD        | Y                 |                                                 |         | \$                   | 142,939 <sup>00</sup> |
|                                                 |                 |           |                   |                                                 |         |                      |                       |
|                                                 |                 |           |                   |                                                 |         |                      |                       |
|                                                 |                 |           |                   |                                                 |         |                      |                       |
|                                                 |                 |           |                   |                                                 |         |                      |                       |
|                                                 |                 |           |                   |                                                 |         |                      |                       |
| Bid Opened By: <u>Kaley</u>                     |                 |           |                   | Signature: <u>Kristine Vineyard</u>             |         | Date: <u>8/18/25</u> |                       |
| <u>KALEY BENIZ</u>                              |                 |           |                   |                                                 |         | Date: <u>8/18/25</u> |                       |

Print Name Above



## **Bid Proposal**

Indian Valley Community Services District

Greenville Park Renovation Project/Landscaping & Irrigation

320 Greenville Park rd, Greenville , Ca

Contractor: Spurs Trucking and Equipment Inc

4863 N Valley rd Greenville, Ca 95947

775-771-5493

[megan@spurstrucking.com](mailto:megan@spurstrucking.com)

Contractors # 1109440

DIR# PW-LR-100199267

BID

TO: Greenville Park Renovation Project – Landscaping & Irrigation  
Project Location: 320 Greenville Park Rd, Greenville, CA  
Owner: Indian Valley Community Services District  
Bid Due Date: August 18, 2025

The undersigned declares that he/she has carefully examined the location of the proposed work; that he has examined the Contract Documents entitled:

Greenville Park Renovation Project  
Landscaping & Irrigation  
320 Greenville Park Rd., Greenville, CA

and that he has read all the accompanying Scope of Work and that he hereby proposes to begin work and complete the project as follows:

Work must be completed in 95 calendar days from the date the Contractor receives Notice to Proceed and approved contract.

and that he hereby proposes to furnish all labor, materials tools, and equipment, and to perform all the work required, complete in place, in accordance with the Contract Documents, and that he will take in full payment therefore the following prices, to wit:

The undersigned hereby acknowledges the receipt of addenda nos.

|                     |                                                                                                    |
|---------------------|----------------------------------------------------------------------------------------------------|
| Name:<br>Megan Neer | Signature:<br> |
|---------------------|----------------------------------------------------------------------------------------------------|

|                                     |                                         |
|-------------------------------------|-----------------------------------------|
| Date:<br>8/18/25                    | Title:<br>President                     |
| Contractor's License No.<br>1109440 | DIR Registration No.<br>PW-LR-100199267 |

### **BIDDER'S BOND**

(10% of Agreement Price)

**Bidders must use this form, NOT a surety company form**

**KNOW ALL PERSONS BY THESE PRESENTS:**

That the undersigned, Spurs Trucking and Equipment Inc as Principal ("Principal"), and Merchants National Indemnity Company as Surety ("Surety"), a corporation organized and existing under and by virtue of the laws of the State of and authorized to do business as a surety in the State of California, are held and bound unto the Indian Valley Community Services District ("District"), as Oblige, in the sum of 10% Dollars (\$ ) lawful money of the United States of America, for the payment of which sum well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted a bid to the District for all work specifically described in the accompanying bid.

NOW, THEREFORE, if the Principal is awarded the Project and, within the time and manner required under the Bid Documents, after the prescribed forms are presented to Principal for signature, enters into a written contract ("Agreement"), in the prescribed form in accordance with the bid, and files two bonds, one guaranteeing construction performance and the other guaranteeing payment for labor and materials as required by law, and meets all other conditions to the contract between the Principal and the Oblige becoming effective, or if the Principal shall fully reimburse and save harmless the Oblige from any damage sustained by the Oblige through failure of the Principal to enter into the Agreement and to file the required performance and labor and material bonds, and to meet all other conditions to the Agreement between the Principal and the Oblige becoming effective, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. The full payment of the sum stated above shall be due immediately if Principal fails to submit and execute the Agreement award documents as required in the Invitation for Bid Document within the timeline specified therein.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work, or to the specifications.

In the event suit is brought upon this bond by the Oblige and judgment is recovered, the Surety shall pay all costs incurred by the Oblige in such suit, including a reasonable attorneys' fee to be fixed by the Court.

If the District awards the bid, the security of unsuccessful DBE(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no DBE may withdraw its bid for ninety (90) days after the date of the bid opening.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the 13 day of August, 2025, accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Contract:

CONTRACTOR:

(Affix Corporate Seal)

Spurs Trucking and Equipment Inc

Principal

By

Megan Veer president  
Print Name and Title of Signatory

SURETY:

(Affix Corporate Seal)



Merchants National Indemnity Company

Surety

Todd A. Stein

By

Todd A. Stein Attorney-in-Fact

Brunswick Companies

Name of California Agent of Surety

5309 Transportation Blvd. Cleveland, OH 44125

Address of California Agent of Surety

(800)-686-8080

Telephone Number of California Agent of Surety

Attach Notary acknowledgments for all signatures. Attach Power of Attorney Attach Power of Attorney if executed by Attorney-in-Fact. The California Department of Insurance must authorize the Surety to be an admitted Surety Insurer.

**INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_ } ss

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public within and for said county, personally appeared, \_\_\_\_\_

to me known to be the person (s) described in and who executed the foregoing instrument, as Principal (s), and acknowledged to me that they executed the same as their free act and deed.

(Notarial Seal)

Notary Public \_\_\_\_\_  
County, \_\_\_\_\_  
My commission expires \_\_\_\_\_**CORPORATE ACKNOWLEDGEMENT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_ } ss

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, personally appeared, \_\_\_\_\_

to me known, who being by me duly sworn, did depose and say, that he resides in \_\_\_\_\_ and that he is the \_\_\_\_\_ of the \_\_\_\_\_

the corporation described in, and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he signed his name thereto by like order.

(Notarial Seal)

Notary Public \_\_\_\_\_  
County, \_\_\_\_\_  
My commission expires \_\_\_\_\_**ACKNOWLEDGEMENT OF CORPORATE SURETY**STATE OF OhioCOUNTY OF Cuyahoga } ssOn the 13 day of August, 2025, before me, appeared,  
Todd A. Stein

to me personally known, who being by me duly sworn, did say that he is the aforesaid officer or attorney-in-fact of the surety company; that the seal affixed to the foregoing instrument is the corporate seal of the surety company, and that said instrument was signed and sealed in behalf of the surety company by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of the surety company.

(Notarial Seal)



Jennifer Orzel  
Notary Public Jennifer Orzel  
County, Cuyahoga  
My commission expires December 2, 2029

# MERCHANTS BONDING COMPANY

## POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY, an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, **Todd A. Stein**

Surety Bond #: Bid Bond

Principal: Spurs Trucking and Equipment Inc

Obligee: Indian Valley Community Services District

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 13th day of August, 2025



MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
MERCHANTS NATIONAL INDEMNITY COMPANY

By

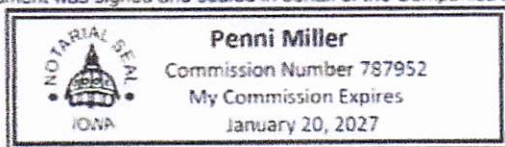
*Larry Taylor*

President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 13th day of August, 2025

, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission  
does not invalidate this instrument)

*[Signature]*

Notary Public

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 13th day of August, 2025.



*Elisabeth Sandersfeld*

Secretary

POA 0018 (5/25)



## Insurance Producer

|          | Qualification Effective Dates |                     |
|----------|-------------------------------|---------------------|
| Casualty | 01/06/2003                    | Property 01/06/2003 |
| Life     | 03/22/2022                    |                     |

**TODD A STEIN**

NPN: 246251

5309 TRANSPORTATION BLVD  
CLEVELAND, OH 44125-5333

**is authorized to transact business as described above**

License No: 0D78790 Issue Date: 01/06/2003 Expiration Date: 01/31/2027

Generated by Sircon 341331889

|                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>California Department of Insurance</b><br/>THIS IS TO CERTIFY THAT</p> <p><b>TODD A STEIN</b><br/>5309 TRANSPORTATION BLVD<br/>CLEVELAND, OH 44125-5333</p> <p>LICENSE NUMBER: 0D78790</p> |  <p>IS HEREBY AUTHORIZED TO TRANSACT BUSINESS IN<br/>ACCORDANCE TO THE LICENSE DESCRIPTION SHOWN<br/>BELOW:</p> <p><b>Insurance Producer</b><br/>Casualty, Property, Life</p> <p>Issue Date: 01/06/2003 Expiration Date: 01/31/2027</p> <p>Generated by Sircon 341331889</p> |
| NPN: 246251                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                 |

Contractor shall provide unit prices for each item listed below. Totals shall reflect all labor, materials, equipment, and incidentals necessary for a complete and functional installation.

| Item No. | Description                                                                             | Estimate (\$)                 |
|----------|-----------------------------------------------------------------------------------------|-------------------------------|
| 1        | Demolition and removal of existing grass, vegetation, and debris                        | 7,519 <sup>00</sup>           |
| 2        | Supply, grade, and compact approximately 1" of infield mix to both fields               | 21,300 <sup>00</sup>          |
| 3        | Re-square fields and verify/set base, mound, and foul plate locations                   | 2,440 <sup>00</sup>           |
| 4        | Install in-ground base anchors and mark foul pole locations                             | 2,940 <sup>00</sup>           |
| 5        | Grade outfields to match infield elevation and establish proper crown and drainage      | 9,320 <sup>00</sup>           |
| 6        | Remove stumps between fields and fill/compact holes                                     | 7,280 <sup>00</sup>           |
| 7        | Grade area between fields to match surrounding field elevations                         | 42,400 <sup>00</sup>          |
| 8        | Install brand-new irrigation system for both fields and landscaped areas (design-build) | 84,900 <sup>00</sup>          |
| 9        | Install water fountains (units provided by IVRPD) including connection to water supply  | 3,000 <sup>00</sup>           |
|          | <b>TOTAL</b>                                                                            | <b>\$142,939<sup>00</sup></b> |

Indian Valley Community Services District reserves the right to select which items of the project stated above will be selected and awarded in the contract, while the remaining items will be deleted from the Scope of Work

## GREENVILLE PARK RENOVATION PROJECT BASKETBALL COURT IMPROVEMENTS

### DIVISION 1 GENERAL REQUIREMENTS

#### SECTION 1A SPECIAL CONDITIONS

The Greenville Park Renovation Conditions and the Special Conditions apply to all work and to each Section of these specifications as if repeated in each Section and for each trade or subcontractor.

While no formal engineering drawings are included, the scope of work is based on verified site measurements and detailed task descriptions provided in this bid packet. The specifications and accompanying descriptions shall be considered cooperative, and any work or materials referenced in either shall be provided as if included in both.



## GREENVILLE PARK RENOVATION PROJECT LANDSCAPING & IRRIGATION

IVCSD IN PARTNERSHIP WITH IVRPD

Indian Valley Community Services District, in partnership with Indian Valley Recreation and Park District, is soliciting bids for irrigation and landscaping improvements at Greenville Park in Greenville, California. This project includes grading and resurfacing of both softball fields, installation of new infield mix, field layout verification, and stump removal. Work also includes the installation of a brand-new irrigation system to serve both fields and surrounding landscaped areas, as well as the installation of in-ground base hardware and water fountains. These improvements aim to enhance the playability, aesthetics, and long-term maintenance efficiency of the park's athletic and recreation facilities.

Licensed contractors are invited to submit proposals for this important investment in the long-term resilience and readiness of the Indian Valley region.

**ADVERTISEMENT TO BID**

**NOTICE TO CONTRACTORS**

**SEALED PROPOSALS**

**GREENVILLE PARK RENOVATION PROJECT – LANDSCAPING & IRRIGATION  
Greenville Park, Greenville, CA – Plumas County**

Sealed bids will be received by the Indian Valley Community Services District (IVCSD) on behalf of the Indian Valley Community Services District (IVCSD) at 127 Crescent St #1, Greenville CA 95947, until 12:00 p.m. on August 18 2025, at which time they will be publicly opened and read aloud.

**Mandatory Pre-Bid Meeting:**

A mandatory pre-bid walk-through will be held on-site at Greenville Park (320 Greenville Park Street, Greenville, CA on August 11, 2025 @ 10:00am. Attendance is required for all prospective bidders.

**Contractor Requirements:**

All contractors must possess a valid and appropriate California contractor's license (e.g., Class C-27 Landscaping Contractor, or Class A General Engineering Contractor, if applicable) at the time the contract is awarded. The selected contractor must also provide proof of insurance, including general liability and workers' compensation, with Indian Valley Community Services District (IVCSD) named as additional insured.

This project is subject to California prevailing wage requirements under Labor Code Sections 1770–1784 and contractor registration requirements with the Department of Industrial Relations (DIR).

**Bid Security:**

Each bid shall be accompanied by a Bidder's Bond, in the amount of 10% of the total bid (including any bid alternates), secured by an admitted surety insurer authorized to do business in California.

Bidders must use the form attached as Exhibit A. Submittal of a surety company form in place of this District-required form is not acceptable.

In lieu of a bond, a certified or cashier's check in the same amount is acceptable. Personal or company checks will not be accepted. Failure to submit the required bid security shall render the bid non-responsive.

**General Work Description:**

The project includes the following scope of work:

1. **Site Preparation**  
Remove and properly dispose of existing grass, vegetation, debris, and any other unsuitable materials from both softball fields and surrounding work areas.
2. **Infield Soil Conditioning**  
Supply and apply approximately 1 inch of approved infield mix (recommended 50% clay / 50% sand blend) to both fields. Material volume to be calculated and confirmed by the Contractor. Grade and compact to standard infield specifications.
3. **Field Layout Verification**  
Re-square both fields and verify the locations of all bases, pitcher's mounds, and foul poles using the existing home plate as the fixed reference point.
4. **In-Ground Hardware Installation**  
Install in-ground base anchors at all base positions. Mark the intended foul pole locations for both fields.
5. **Outfield Grading**  
Grade the outfield areas to match the elevation of the infield, incorporating appropriate crown and slope to ensure effective runoff and drainage.
6. **Stump Removal**  
Remove all visible stumps located in the area between the two fields. Backfill and compact all resulting holes with suitable material to restore grade.
7. **Grading**  
Grade the area between the two fields to match the elevation of the surrounding infield and outfield areas.
8. **Irrigation System Installation**  
Install a new, comprehensive irrigation system covering both softball fields, the area between them, and all landscaped areas including trees, shrubs, and water fountain zones. This will be a 100% new system—no existing diagrams are available. As-built irrigation diagrams and control system plans shall be provided by the Contractor upon project completion.
9. **Water Fountain Installation**  
Install new water fountains in four (4) designated locations. Units to be provided by

**Indian Valley Recreation and Park District (IVRPD). Contractor is responsible for connection to water supply and for ensuring full operational functionality.**

**Bid Documents Availability:**

**Project Scope and Bid Package will be made available upon request and will include a summary of expected work elements, performance standards, and site information. Bidders are responsible for visiting the site and verifying all field conditions. No formal design plans will be provided.**

**Indian Valley Community Services District  
Phone: (530) 284-7224  
Email: [office@indianvalleycsd.com](mailto:office@indianvalleycsd.com)  
Mail: P O Box 160, Greenville, CA 95947  
In Person: 127 Crescent St #1, Greenville, CA 95947**

**Reservation of Rights:**

**The Indian Valley Community Services District and Indian Valley Recreation and Park District reserve the right to reject any or all bids, to waive any informality or irregularity in any bid received, and to award the contract in part or in whole in the best interest of the public.**

**BID**

**TO: Greenville Park Renovation Project – Landscaping & Irrigation  
Project Location: 320 Greenville Park Rd, Greenville, CA  
Owner: Indian Valley Community Services District  
Bid Due Date: August 18, 2025**

**The undersigned declares that he/she has carefully examined the location of the proposed work; that he has examined the Contract Documents entitled:**

**Greenville Park Renovation Project  
Landscaping & Irrigation  
320 Greenville Park Rd., Greenville, CA**

**and that he has read all the accompanying Scope of Work and that he hereby proposes to begin work and complete the project as follows:**

**Work must be completed in 95 calendar days from the date the Contractor receives Notice to Proceed and approved contract.**

**and that he hereby proposes to furnish all labor, materials tools, and equipment, and to perform all the work required, complete in place, in accordance with the Contract Documents, and that he will take in full payment therefore the following prices, to wit:**

**The undersigned hereby acknowledges the receipt of addenda nos.**

|                                  |                                                                                                           |
|----------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Name:</b><br>Travis Broussard | <b>Signature:</b><br> |
|----------------------------------|-----------------------------------------------------------------------------------------------------------|

|                                           |                                           |
|-------------------------------------------|-------------------------------------------|
| <b>Date:</b><br>8/16/2025                 | <b>Title:</b><br>President                |
| <b>Contractor's License No.</b><br>954865 | <b>DIR Registration No.</b><br>2000003028 |

*Contractor shall provide unit prices for each item listed below. Totals shall reflect all labor, materials, equipment, and incidentals necessary for a complete and functional installation.*

| <b>Item No.</b> | <b>Description</b>                                                                      | <b>Estimate (\$)</b> |
|-----------------|-----------------------------------------------------------------------------------------|----------------------|
| 1               | Demolition and removal of existing grass, vegetation, and debris                        | \$20,000             |
| 2               | Supply, grade, and compact approximately 1" of infield mix to both fields               | \$20,000             |
| 3               | Re-square fields and verify/set base, mound, and foul plate locations                   | \$5,000              |
| 4               | Install in-ground base anchors and mark foul pole locations                             | \$10,000             |
| 5               | Grade outfields to match infield elevation and establish proper crown and drainage      | \$85,000             |
| 6               | Remove stumps between fields and fill/compact holes                                     | \$18,000             |
| 7               | Grade area between fields to match surrounding field elevations                         | \$20,000             |
| 8               | Install brand-new irrigation system for both fields and landscaped areas (design-build) | \$195,000            |
| 9               | Install water fountains (units provided by IVRPD) including connection to water supply  | \$25,000             |
|                 | <b>TOTAL</b>                                                                            | <b>\$398,000</b>     |

Indian Valley Community Services District reserves the right to select which items of the project stated above will be selected and awarded in the contract, while the remaining items will be deleted from the Scope of Work

## **GREENVILLE PARK RENOVATION PROJECT BASKETBALL COURT IMPROVEMENTS**

### **DIVISION 1 GENERAL REQUIREMENTS**

#### **SECTION 1A SPECIAL CONDITIONS**

The Greenville Park Renovation Conditions and the Special Conditions apply to all work and to each Section of these specifications as if repeated in each Section and for each trade or subcontractor.

While no formal engineering drawings are included, the scope of work is based on verified site measurements and detailed task descriptions provided in this bid packet. The specifications and accompanying descriptions shall be considered cooperative, and any work or materials referenced in either shall be provided as if included in both.

In cases of conflict or ambiguity, written specifications and quantified measurements shall take precedence over general descriptions.

#### **SECTION 1B INTERPRETATION OF PLANS**

Neither the Contractor nor any subcontractor or supplier shall make assumptions as to the intent or meaning of these specifications. All questions or need for clarification shall be directed to the IVRPD prior to bidding. After contract award, no additional compensation will be allowed for work that could have been clarified in advance.

#### **SECTION 1C EXAMINATION OF THE SITE**

Bidders shall visit the site and verify all existing conditions prior to submitting a bid. No allowances or change orders will be approved for conditions that could have been observed during a reasonable site inspection.

#### **SECTION 1D CLEANING**

The Contractor shall maintain a clean and orderly worksite, remove daily debris, and ensure the project area is left broom clean at the end of each day. Final cleaning of paved areas and site features is required upon project completion.

#### **SECTION 1E QUALITY CONTROL**

All required inspections and laboratory tests will be coordinated with IVRPD. Testing costs will be paid by IVRPD unless re-testing is required due to non-conformance.

#### **SECTION 1F MATERIAL ALTERNATIVES OR SUBSTITUTIONS**

All substitutions must be pre-approved by the IVRPD. Products listed with "or equal" must match or exceed the quality and function of specified items.

#### **SECTION 1G INSPECTION**

Contractor shall allow full access to the site for IVRPD and public officials. Full-time supervision is required while work is in progress.

#### **SECTION 1H CONSTRUCTION SCHEDULE AND COST BREAKDOWN**

Contractor shall provide a construction schedule, anticipated payment draw schedule, work plan, safety plan, and proposed material stockpile area.

#### **SECTION 1I SURVEYING**

IVRPD will assist in staking and verifying location of court edges and utility features as required.

## **DIVISION 2 SITE WORK**

### **SECTION 2A EXCAVATION, GRADING AND PAVING**

#### **SITE CLEARING**

- Remove existing vegetation, debris, and loose surface material.
- Stockpile or dispose of debris per IVRPD direction.

#### **GRADING**

- Grade and compact infield and outfield areas to specified elevations.
- Establish appropriate crown and slope for proper field drainage.
- Grade and compact interfield areas to match surrounding conditions.

#### **STUMP REMOVAL**

- Completely remove all visible stumps between fields.
- Backfill and compact holes to meet surrounding grade and compaction standards.

## **DIVISION 3 IRRIGATION AND SITE UTILITIES**

### **IRRIGATION INSTALLATION**

- Furnish and install a complete, new irrigation system for both fields and all landscaped areas.
- System must include controllers, valves, lines, and emitters necessary to ensure full coverage.
- Contractor is responsible for designing the system layout and providing as-built diagrams.

### **WATER FOUNTAINS**

- Install water fountains furnished by IVRPD/IVCSD.
- Contractor shall connect to water source and ensure all fountains are fully operational.

### **ADDITIONAL NOTES**

- This project does not include electrical, lighting, or fencing.
- Contractor shall verify all dimensions in the field before ordering or placing materials.
- Project is subject to prevailing wage requirements per California Labor Code.
- All contractors and subcontractors must be registered with the Department of Industrial Relations (DIR).

**BIDDER'S BOND**

(10% of Agreement Price)

**Bidders must use this form, NOT a surety company form**

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned, \_\_\_\_\_, as Principal ("Principal"), and \_\_\_\_\_ as Surety ("Surety"), a corporation organized and existing under and by virtue of the laws of the State of and authorized to do business as a surety in the State of California, are held and bound unto the Indian Valley Community Services District ("District"), as Obligee, in the sum of \_\_\_\_\_ Dollars (\$ ) lawful money of the United States of America, for the payment of which sum well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted a bid to the District for all work specifically described in the accompanying bid.

NOW, THEREFORE, if the Principal is awarded the Project and, within the time and manner required under the Bid Documents, after the prescribed forms are presented to Principal for signature, enters into a written contract ("Agreement"), in the prescribed form in accordance with the bid, and files two bonds, one guaranteeing construction performance and the other guaranteeing payment for labor and materials as required by law, and meets all other conditions to the contract between the Principal and the Obligee becoming effective, or if the Principal shall fully reimburse and save harmless the Obligee from any damage sustained by the Obligee through failure of the Principal to enter into the Agreement and to file the required performance and labor and material bonds, and to meet all other conditions to the Agreement between the Principal and the Obligee becoming effective, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. The full payment of the sum stated above shall be due immediately if Principal fails to submit and execute the Agreement award documents as required in the Invitation for Bid Document within the timeline specified therein.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work, or to the specifications.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorneys' fee to be fixed by the Court.

If the District awards the bid, the security of unsuccessful DBE(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no DBE may withdraw its bid for ninety (90) days after the date of the bid opening.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the \_\_ day of \_\_\_\_\_, 20\_\_ accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Contract:

CONTRACTOR:

(Affix Corporate Seal)

---

**Principal**

---

**By**

---

**Print Name and Title of Signatory**

SURETY:

(Affix Corporate Seal)

---

**Surety**

---

**By**

---

**Name of California Agent of Surety**

---

**Address of California Agent of Surety**

---

**Telephone Number of California Agent of  
Surety**

Attach Notary acknowledgments for all signatures. Attach Power of Attorney Attach Power of Attorney if executed by Attorney-in-Fact. The California Department of Insurance must authorize the Surety to be an admitted Surety Insurer.

## **BIDDER'S BOND**

(10% of Agreement Price)

### **Bidders must use this form, NOT a surety company form**

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned, All Phase Landscape and Excavation DBA All Phase Landscape, as Principal ("Principal"), and Merchants Bonding Company (Mutual) as Surety ("Surety"), a corporation organized and existing under and by virtue of the laws of the State of and authorized to do business as a surety in the State of California, are held and bound unto the Indian Valley Community Services District ("District"), as Oblige, in the sum of Ten Percent of Amount Bid Dollars (\$10% of Amount Bid) lawful money of the United States of America, for the payment of which sum well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted a bid to the District for all work specifically described in the accompanying bid.

NOW, THEREFORE, if the Principal is awarded the Project and, within the time and manner required under the Bid Documents, after the prescribed forms are presented to Principal for signature, enters into a written contract ("Agreement"), in the prescribed form in accordance with the bid, and files two bonds, one guaranteeing construction performance and the other guaranteeing payment for labor and materials as required by law, and meets all other conditions to the contract between the Principal and the Oblige becoming effective, or if the Principal shall fully reimburse and save harmless the Oblige from any damage sustained by the Oblige through failure of the Principal to enter into the Agreement and to file the required performance and labor and material bonds, and to meet all other conditions to the Agreement between the Principal and the Oblige becoming effective, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. The full payment of the sum stated above shall be due immediately if Principal fails to submit and execute the Agreement award documents as required in the Invitation for Bid Document within the timeline specified therein.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work, or to the specifications.

In the event suit is brought upon this bond by the Oblige and judgment is recovered, the Surety shall pay all costs incurred by the Oblige in such suit, including a reasonable attorneys' fee to be fixed by the Court.

If the District awards the bid, the security of unsuccessful DBE(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no DBE may withdraw its bid for ninety (90) days after the date of the bid opening.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the 12<sup>th</sup> day of August, 2025 accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Contract:

CONTRACTOR:

(Affix Corporate Seal)

**All Phase Landscape and Excavation DBA All Phase Landscape**

**Principal**

**By**

**Trans Brunsard President**  
**Print Name and Title of Signatory**

SURETY:

(Affix Corporate Seal)

**Merchants Bonding Company (Mutual)**

**Surety**

**By Kathleen Le, Attorney-in-Fact**

**InterWest Insurance Services, LLC**

**Name of California Agent of Surety**

**8950 Cal Center Dr., Bldg 3, Ste. 200**

**Sacramento, CA 95826**

**Address of California Agent of Surety**

**800-444-4134**

**Telephone Number of California Agent of Surety**

Attach Notary acknowledgments for all signatures. Attach Power of Attorney Attach Power of Attorney if executed by Attorney-in-Fact. The California Department of Insurance must authorize the Surety to be an admitted Surety Insurer.

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## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

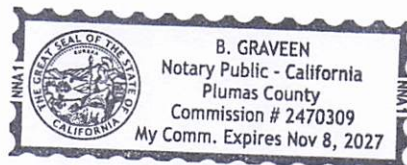
County of Plumas

On 8-15-25 before me, B. GRAVEEN, NOTARY PUBLIC  
(insert name and title of the officer)

personally appeared TRAVIS BROUSSARD,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature B. Graveen (Seal)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Sacramento

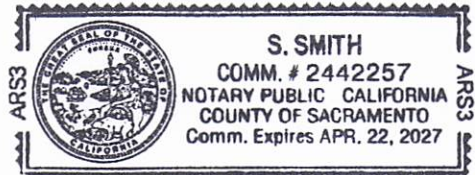
On August 12, 2025 before me, S. Smith, Notary Public  
(insert name and title of the officer)

personally appeared Kathleen Le,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



# MERCHANTS

## BONDING COMPANY™

### POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY, an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Bill Rapp; Brad Espinosa; Breanna Boatright; Cassandra Medina; Deanna Quintero; Elizabeth Collodi; Jason March; Jennifer Lakmann; John Hopkins; John Weber; Kathleen Le; Matthew Foster; Mindy Whitehouse; Pam Sey; Paula Senna; Phillip Watkins; Samantha Watkins; Sara Walliser; Sharon Smith; Steven Lee Williams; Tony Clark

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

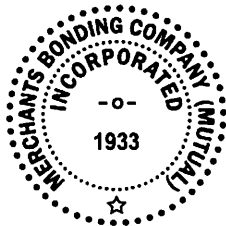
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of June, 2025



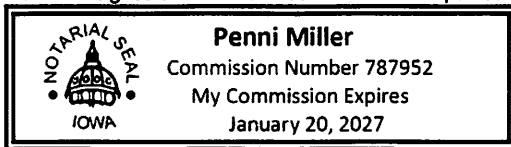
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
MERCHANTS NATIONAL INDEMNITY COMPANY

By

President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 2nd day of June, 2025, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission  
does not invalidate this instrument)

Notary Public

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 12th day of August, 2025



Secretary



STATE OF CALIFORNIA  
DEPARTMENT OF INSURANCE  
SAN FRANCISCO

AMENDED

Certificate of Authority

THIS IS TO CERTIFY, That, pursuant to the Insurance Code of the State of California,

MERCHANTS BONDING COMPANY (MUTUAL)

of DES MOINES , IOWA , organized under the  
laws of IOWA , subject to its Articles of Incorporation or  
other fundamental organizational documents, is hereby authorized to transact within this State,  
subject to all provisions of this Certificate, the following classes of insurance:

SURETY, LIABILITY AND MISCELLANEOUS

as such classes are now or may hereafter be defined in the Insurance Laws of the State of California.

THIS CERTIFICATE is expressly conditioned upon the holder hereof now and hereafter being in  
full compliance with all, and not in violation of any, of the applicable laws and lawful requirements  
made under authority of the laws of the State of California as long as such laws or requirements are  
in effect and applicable, and as such laws and requirements now are, or may hereafter be changed  
or amended.

IN WITNESS WHEREOF, effective as of the 7th day  
of May, 1985, I have hereunto set  
my hand and caused my official seal to be affixed this 7th  
day of May, 1985.



By

BRUCE BUNNER  
Insurance Commissioner  
VICTORIA S. SIDBURY  
Deputy

NOTICE:

Qualification with the Secretary of State must be accomplished as required by the California Corporations Code promptly after issuance of this Certificate of Authority. Failure to do so will be a violation of Ins. Code Sec. 701 and will be grounds for revoking this Certificate of Authority pursuant to the covenants made in the application therefor and the conditions contained herein.

| Bid Opening for Indian Valley Services District |                 |           |                   | Greenville Park Renovation Project - Baseball Field Fencing |                                                 | 13-Aug-25                               | Start Time:                            |                        |
|-------------------------------------------------|-----------------|-----------|-------------------|-------------------------------------------------------------|-------------------------------------------------|-----------------------------------------|----------------------------------------|------------------------|
| Contractor                                      | Date Bid Recvd. | Recvd. By | Bond Included Y/N | Phase 1                                                     | Phase 2                                         | Phase 3                                 | Phase 4<br><del>Total Bid Amount</del> | TOTAL<br>Bid<br>Amount |
| WILLARD<br>FENCE Company                        | 8/12/25         | <i>WV</i> | Yes <b>(NO)</b>   | Fence Removal<br>\$500 Deposit (material)                   | Backstop Install<br>\$21,000 Deposit (material) | Field 1<br>\$25,000 material<br>Deposit | Field 2<br>\$21,000 material Deposit   | <del>72,800</del>      |
|                                                 |                 |           |                   | \$4325 upon Removal<br>being completed                      | \$19,150 after Post being Set                   | \$17,900 After<br>Posts are Set         | \$19,400 Due after posts are<br>Set    | 60,775                 |
|                                                 |                 |           |                   | \$4325 upon completion<br>of job                            | \$19,150 at completion of job                   | \$17,900 at<br>completion of job        | \$19,400 Due at completion<br>of job   | 60,775                 |
|                                                 |                 |           |                   | ↓<br>\$14,450 TOTAL                                         | ↓<br>\$59,300 TOTAL                             | ↓<br>\$60,800 TOTAL                     | ↓<br>\$159,800 TOTAL                   | 194,350                |
|                                                 |                 |           |                   |                                                             |                                                 |                                         |                                        |                        |
|                                                 |                 |           |                   |                                                             |                                                 |                                         |                                        |                        |
|                                                 |                 |           |                   |                                                             |                                                 |                                         |                                        |                        |

|                                   |                                      |                      |
|-----------------------------------|--------------------------------------|----------------------|
| Bid Opened By: <u>KAREY BENTZ</u> | Signature: <u><i>[Signature]</i></u> | Date: <u>8/13/25</u> |
| <u>Kristie Vinayard</u>           |                                      | Date: <u>8/13/25</u> |

Print Name Above

**Galen Belcher**  
Owner, Willard Fence Company  
159 Tonea Way #1  
Chico, CA 95973  
willard4fence@gmail.com  
(530) 894-2449  
Lic# 1095092

08/11/2025

**To Whom It May Concern:**

I am writing on behalf of Willard Fence Company regarding the fencing improvements for the Greenville Park Renovations project for the Indian Valley Community Services District. Our company specializes in providing high-quality fencing installation and repair services, with a proven track record of delivering durable, secure, and aesthetically pleasing results for public and private projects.

We are fully licensed (License# 1095092), insured, bonded, and committed to meeting all project specifications and deadlines. We have enjoyed working in the community during the rebuilding process and have completed several projects in the area, including a fence for Dan Kearns. Additionally, we have performed Public Works jobs for the Butte County Jail, Butte County Juvenile Hall, and the Chico State Agricultural Learning Center.

Last year, we built three large batting cages for Pleasant Valley High School, each fully enclosed with gates and top supports for netting. These projects reflect our ability to handle complex and specialized fencing work with precision and quality.

If you require additional information, design suggestions, or a formal proposal with materials and cost estimates, please contact me at (530) 894-2449 or willard4fence@gmail.com. I look forward to the opportunity to contribute to the successful completion of the Greenville Park renovations.

Thank you for your time and consideration.

Sincerely,  
**Galen Belcher**  
Owner  
Willard Fence Company

# WILLARD FENCE CO.

159 TONEA WAY, #1

CHICO, CA 95973

willard4fence@gmail.com

(530) 894-2449

License # 1095092

PROPOSAL SUBMITTED TO

Indian Valley Community Service District

JOB LOCATION

STREET

PO Box 160

CITY, STATE AND ZIP CODE

Greenville Ca 95947

BILLING

PHONE

530-284-7224

DATE

08/11/2025

office@indianvalleycsd.com

JOB PHONE

## JOB DESCRIPTION AND SPECIFICATIONS:

Remove and dispose of (2) existing backstops.  
Removal and dispose of approximately 2,120 feet of  
existing chain link fence on (2) baseball fields.

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications, for the sum of

Fourteen thousand four hundred fifty 00/100

dollars (\$ 14,450.00 ).

Payment to be made as follows:

Material deposit of 5,800.00 is due prior to start of job, 4,325.00 is due upon completion of posts being set,

balance of 4,325.00 due upon completion of job.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized  
Signature

*Galen Belcher*

Note: This proposal may be  
withdrawn by us if not accepted within 10 days.

**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

# WILLARD FENCE CO.

159 TONEA WAY, #1

CHICO, CA 95973

willard4fence@gmail.com

(530) 894-2449

License # 1095092

PROPOSAL SUBMITTED TO

Indian Valley Community Service District

STREET

PO Box 160

CITY, STATE AND ZIP CODE

Greenville Ca 95947

PHONE

530-284-7224

DATE

08/11/2025

JOB LOCATION

127 Crescent St #1 Greenville Ca 95947

BILLING

office@indianvalleycsd.com

JOB PHONE

JOB DESCRIPTION AND SPECIFICATIONS:

BACK STOPS

Install (2) new back stops.

Install 50' wide 22' high overall.

Install 4' high 2X12 pressure treated wood bottom.

Install 12' high chain link in the middle.

Install 10' high chain link on top leaning towards home base. Post will be set 4' deep in concrete.

MATERIAL

All materials black powder coated and heavy duty.

Black Vinyl Chain Link

4"X19' Schedule 40 Post

1 7/8 Schedule 40 Top, Middle & Bottom Rail

12' Black Vinyl 9GA Chain Link Fabric

10' Black Vinyl 9GA Chain Link Fabric

2 3/8 Schedule 40 Top Uprights for Lean

2X12 Pressure Treated Wood for 4' Bottom

9GA Black Ties

4" Caps

2 3/8 Caps

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of

Fifty-nine thousand three hundred 00/100

dollars (\$ 59,300.00 ).

Payment to be made as follows:

Material deposit of 21,000.00 is due prior to start of job, 19,150.00 is due upon completion of posts being set,

balance of 19,150.00 due upon completion of job.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized  
Signature

*Jalen Belcher*

Note: This proposal may be withdrawn by us if not accepted within 10 days.

**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_



# WILLARD FENCE CO.

159 TONEA WAY, #1

CHICO, CA 95973

willard4fence@gmail.com

(530) 894-2449

License # 1095092

PROPOSAL SUBMITTED TO

Indian Valley Community Service District

JOB LOCATION

127 Crescent St #1 Greenville Ca 95947

STREET

PO Box 160

CITY, STATE AND ZIP CODE

Greenville Ca 95947

BILLING

PHONE

530-284-7224

DATE

08/11/2025

office@indianvalleycsd.com

JOB PHONE

JOB DESCRIPTION AND SPECIFICATIONS:

Ball Field A & Dug Outs  
Install 1060' of 5' high black vinyl chain link fence.  
Install (2) 10' double drive gates.  
Install (2) 3' walk gates.  
Install 475' to the outfield section with green privacy decorative slats chain link fence.  
Install 166' of 8' high black vinyl chain link including (4) 3' walk gates.

MATERIAL

All materials black powder coated and heavy duty.  
As well as Black Vinyl Coated Chain Link  
2 3/8 Schedule 40 Terminal Post  
1 7/8 Schedule 40 Line Post  
1 5/8 Schedule 40 Top Rail  
9 GA Tension Wire  
5' 9GA Black Vinyl Chain Link Fabric  
1 5/8 Schedule 40 Welded Gate Frames w/truss  
5' Green Privacy Slats for out field  
8' Black Vinyl Chain Link Fabric 9GA for Dug Outs

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of

Six thousand eight hundred 00/100

dollars (\$ 60,800.00 ).

Payment to be made as follows:

Material deposit of 25,000.00 is due prior to start of job, 17,900.00 is due upon completion of posts being set, balance of 17,900.00 due upon completion of job.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized  
Signature

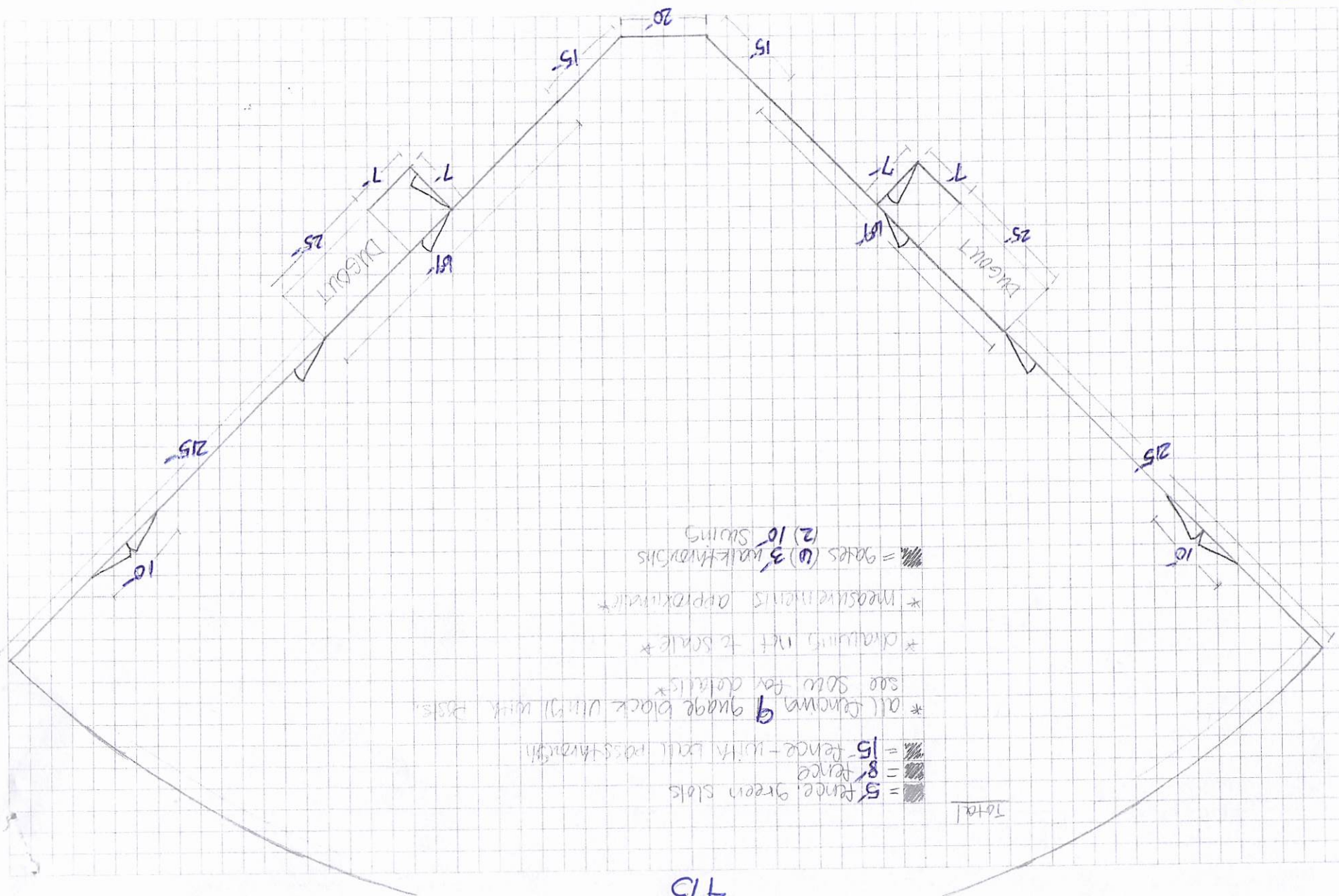
*Galen Belcher*

Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

FIELD A



# WILLARD FENCE CO.

159 TONEA WAY, #1  
CHICO, CA 95973  
willard4fence@gmail.com

(530) 894-2449

License # 1095092

PROPOSAL SUBMITTED TO

Indian Valley Community Service District

JOB LOCATION

127 Crescent St #1 Greenville Ca 95947

STREET

PO Box 160

CITY, STATE AND ZIP CODE

Greenville Ca 95947

BILLING

PHONE

530-284-7224

DATE

08/11/2025

office@indianvalleycsd.com

JOB PHONE

JOB DESCRIPTION AND SPECIFICATIONS:

Ball Field B & Dug Outs  
Install 1060' of 5' high black vinyl chain link fence.  
Install (2) 10' double drive gates.  
Install (2) 3' walk gates.  
Install 475' to the outfield section with green privacy decorative slats chain link fence.  
Install 146' of 8' high black vinyl chain link including (4) 3' walk gates.

MATERIAL

All materials black powder coated and heavy duty.  
As well as Black Vinyl Coated Chain Link  
2 3/8 Schedule 40 Terminal Post  
1 7/8 Schedule 40 Line Post  
1 5/8 Schedule 40 Top Rail  
9 GA Tension Wire  
5' 9GA Black Vinyl Chain Link Fabric  
1 5/8 Schedule 40 Welded Gate Frames w/truss  
5' Green Privacy Slats for out field  
8' Black Vinyl Chain Link Fabric 9GA for Dug Outs

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of

Fifty-nine thousand eight hundred 00/100

dollars (\$ 59,800.00 ).

Payment to be made as follows:

Material deposit of 21,000.00 is due prior to start of job, 19,400.00 is due upon completion of posts being set,  
balance of 19,400.00 due upon completion of job.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized  
Signature

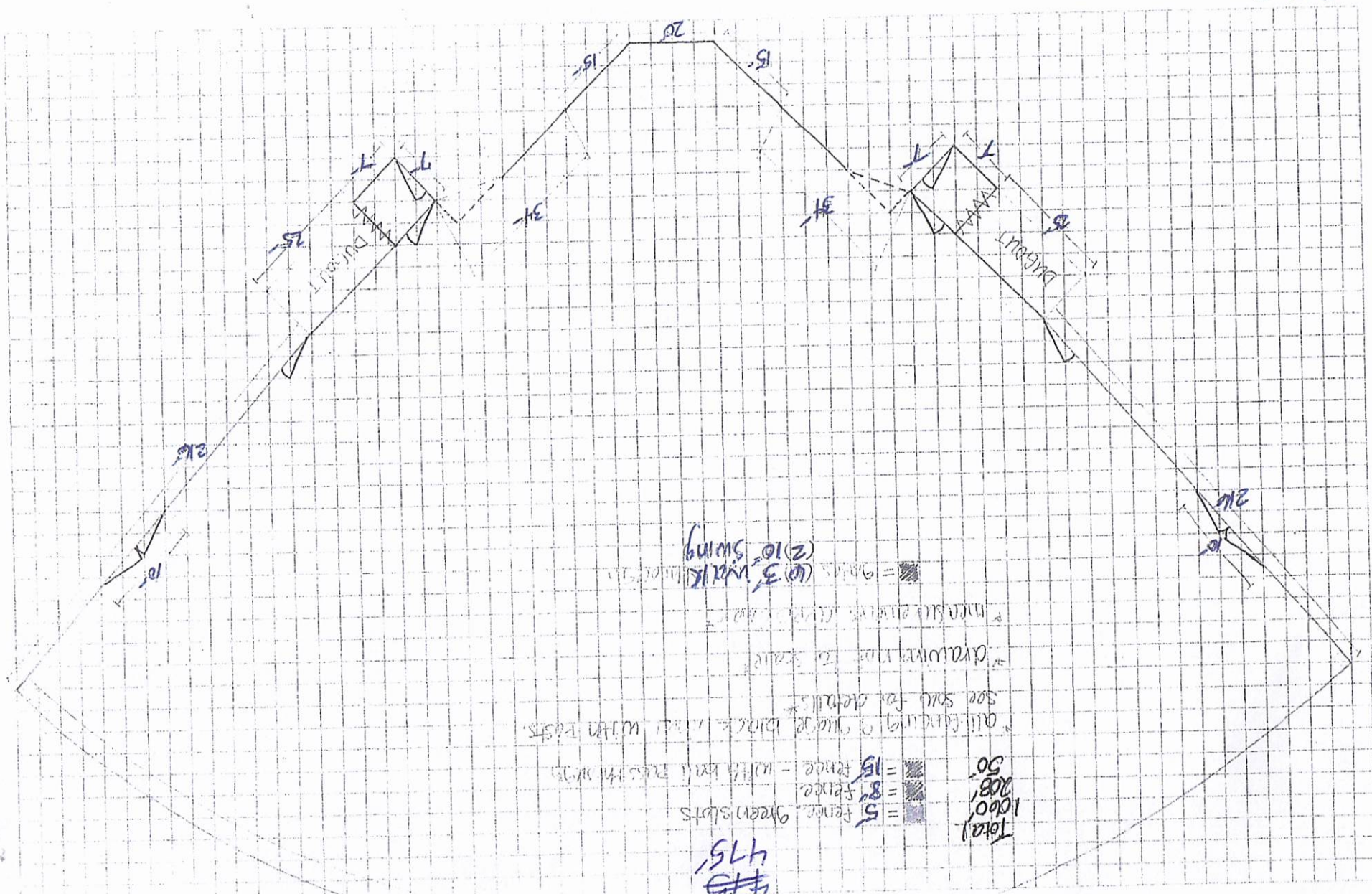
*Galen Belcher*

Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

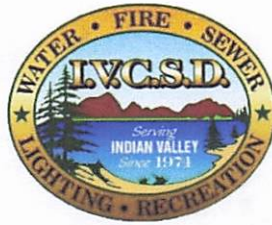
Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

FIELD B





## GREENVILLE PARK RENOVATION PROJECT FENCING IMPROVEMENTS



IVCSD IN PARTNERSHIP WITH IVRPD

Indian Valley Community Services District is soliciting bids for fencing at Greenville Park in Greenville, California. This project includes demolition and removal of existing fencing, installation of new black vinyl-coated chain-link fencing and access gates, and construction of high-back backstops with overhangs. The improvements are intended to enhance the safety, security, and recreational value of the park facilities for the community.

Licensed contractors are invited to submit proposals for this important investment in the long-term resilience and readiness of the Indian Valley region.

**ADVERTISEMENT TO BID**

**NOTICE TO CONTRACTORS**

**SEALED PROPOSALS  
GREENVILLE PARK RENOVATION PROJECT – FENCING AND  
BATTING CAGE IMPROVEMENTS  
Greenville Park, Greenville, CA – Plumas County**

Sealed bids will be received by the Indian Valley Community Services District (IVCSD) on behalf of the Indian Valley Community Services District (IVCSD) at 127 Crescent St #1, Greenville CA 95947, until 12:00 p.m. on August 13, 2025, at which time they will be publicly opened and read aloud.

**Mandatory Pre-Bid Meeting:**

A second mandatory pre-bid walk-through will be held on-site at Greenville Park (320 Greenville Park Street, Greenville, CA) on July 29, 2025 @ 10:00am. Attendance is required for all prospective bidders that did not attend the first mandatory walkthrough.

**Contractor Requirements:**

All contractors must possess a valid and appropriate California contractor's license at the time the contract is awarded. The selected contractor must also provide proof of insurance, including general liability and workers' compensation, with IVCSD named as additional insured. Acceptable licenses include Class A, Class C-12, Class C-13 (Fencing), or C-61/D-34.

This project is subject to California prevailing wage requirements under Labor Code Sections 1770–1784 and contractor registration requirements with the Department of Industrial Relations (DIR).

**Bid Security:**

Each bid shall be accompanied by a Bidder's Bond, in the amount of 10% of the total bid (including any bid alternates), secured by an admitted surety insurer authorized to do business in California.

Bidders must use the form attached as Exhibit A. Submittal of a surety company form in place of this District-required form is not acceptable.

In lieu of a bond, a certified or cashier's check in the same amount is acceptable. Personal or company checks will not be accepted. Failure to submit the required bid security shall render

the bid non-responsive.

**General Work Description:**

The project includes demolition and removal of existing fencing and installation of new fencing infrastructure for two ballfields at Greenville Park. Specific scope includes:

- Removal and off-site disposal of all existing fencing prior to any dirt or irrigation work. New fence installation must occur after all earthwork and irrigation is complete.
- Install 20' tall backstops with 15' angled wings on each side, including 10' overhangs projecting toward home plate.
- Install a total of 6 pedestrian gates (3' wide), and two 5' gates that combine to create a 10' wide access gate.
- Construct a 10' x 10' (approximately square gate configuration at each dugout entrance with two access gates per square.
- Install 2 ball passthroughs per field, located along the 15' wing sections of the backstop.
- All fencing shall be black vinyl-coated 9-gauge chain-link with black Schedule 40 galvanized steel posts.
- Fence post spacing shall not exceed 10 feet on center.
- All gate latches must be standard fork-style locking mechanisms.
- Approximate fencing length is 1,100 linear feet per field, totaling 2,200 linear feet for both fields.
- Exact locations for fencing and gates will be determined in the field after dugout installation.
- Weed abatement around the outfield fence lines will be performed by IVRPD/IVCSD before construction begins.

The project includes the following scope of work:

Item 1: Remove and dispose of all existing fencing and gates surrounding both ballfields.

Item 2: Install 5' tall black vinyl-coated chain-link fencing around the perimeter of both fields, including:

- Outfield sections with green privacy slats

Item 3: Install access gates per field:

- (2) 10' wide gates
- (6) 3' wide pedestrian gates

Item 4: Fully fence the front of all four dugouts for player protection.

Item 5: Construct backstops (one per field):

- 20' wide backstop sections with 15' angled wings on each side

- Total height 22' with overhangs extending toward home plate

Item 6: Install (2) ball pass-throughs at each field

**Bid Documents Availability:**

Project Scope and Bid Package will be made available upon request and will include a summary of expected work elements, performance standards, and site information. Bidders are responsible for visiting the site and verifying all field conditions. No formal design plans will be provided.

Indian Valley Community Services District  
Phone: (530) 284-7224  
Email: [office@indianvalleycsd.com](mailto:office@indianvalleycsd.com)  
Mail: P O Box 160, Greenville, CA 95947  
In Person: 127 Crescent St #1, Greenville, CA 95947

**Reservation of Rights:**

The Indian Valley Community Services District and Indian Valley Recreation and Park District reserve the right to reject any or all bids, to waive any informality or irregularity in any bid received, and to award the contract in part or in whole in the best interest of the public.

BID

TO: Greenville Park Renovation Project – Basketball Courts Improvements  
Project Location: 320 Greenville Park Rd, Greenville, CA  
Owner: Indian Valley Community Services District  
Bid Due Date: July 23, 2025

The undersigned declares that he/she has carefully examined the location of the proposed work; that he has examined the Contract Documents entitled:

Greenville Park Renovation Project  
Basketball Courts Improvements  
320 Greenville Park Rd., Greenville, CA

and that he has read all the accompanying Scope of Work and that he hereby proposes to begin work and complete the project as follows:

Work must be completed in 95 calendar days from the date the Contractor receives Notice to Proceed and approved contract.

and that he hereby proposes to furnish all labor, materials tools, and equipment, and to perform all the work required, complete in place, in accordance with the Contract Documents, and that he will take in full payment therefore the following prices, to wit:

The undersigned hereby acknowledges the receipt of addenda nos.

|                                     |                                                                                                    |
|-------------------------------------|----------------------------------------------------------------------------------------------------|
| Name:<br>Galen Belcher              | Signature:<br> |
| Date:<br>8/11/25                    | Title:<br>Owner                                                                                    |
| Contractor's License No.<br>1095092 | DIR Registration No.<br>1001004996                                                                 |

| Item No.  | Description of Items                                                                  | Bid Amount           |
|-----------|---------------------------------------------------------------------------------------|----------------------|
| 1         | Demolition and removal of existing fencing                                            | \$ <u>14,450.00</u>  |
| 2         | Install perimeter black vinyl fencing with privacy slats <i>included w/ fence bid</i> | \$ _____             |
| 3         | Install new gates (total of 16)                                                       | \$ _____             |
| 4         | Fence all dugouts <i>Ball Field(A) Ball Field(B)</i>                                  | \$ <u>120,600.00</u> |
| 5         | Construct two backstops with overhangs and umpire gates                               | \$ <u>59,300.00</u>  |
| 6         | Install four ball pass-throughs <i>included w/ Backstop</i>                           | \$ _____             |
| TOTAL BID |                                                                                       | \$ <u>194,350.00</u> |

Indian Valley Community Services District reserves the right to select which items of the project stated above will be selected and awarded in the contract, while the remaining items will be deleted from the Scope of Work

## **GREENVILLE PARK RENOVATION PROJECT**

### **DIVISION 1 GENERAL REQUIREMENTS**

#### **SECTION 1A SPECIAL CONDITIONS**

The Greenville Park Renovation Conditions and the Special Conditions apply to all work and to each Section of these specifications as if repeated in each Section and for each trade or subcontractor.

While no formal engineering drawings are included, the scope of work is based on verified site measurements and detailed task descriptions provided in this bid packet. The specifications and accompanying descriptions shall be considered cooperative, and any work or materials referenced in either shall be provided as if included in both.

In cases of conflict or ambiguity, written specifications and quantified measurements shall take precedence over general descriptions.

#### **SECTION 1B INTERPRETATION OF PLANS**

Neither the Contractor nor any subcontractor or supplier shall make assumptions as to the intent or meaning of these specifications. All questions or need for clarification shall be directed to the IVRPD prior to bidding. After contract award, no additional compensation will be allowed for work that could have been clarified in advance.

#### **SECTION 1C EXAMINATION OF THE SITE**

The Contractor shall visit the site and verify all conditions prior to submitting a bid. No allowances will be made after the fact for site conditions that could have been observed.

#### **SECTION 1D CLEANING**

The Contractor shall maintain a clean and orderly worksite, remove daily debris, and ensure the project area is left broom clean at the end of each day. Final cleaning of paved areas and site features is required upon project completion.

#### **SECTION 1E QUALITY CONTROL**

All required inspections and laboratory tests will be coordinated with IVRPD. Testing costs will be paid by IVRPD unless re-testing is required due to non-conformance.

#### **SECTION 1F MATERIAL ALTERNATIVES OR SUBSTITUTIONS**

All substitutions must be pre-approved by the IVRPD. Products listed with "or equal" must match or exceed the quality and function of specified items.

#### **SECTION 1G INSPECTION**

Contractor shall allow full access to the site for IVRPD and public officials. Full-time supervision is required while work is in progress.

#### **SECTION 1H CONSTRUCTION SCHEDULE AND COST BREAKDOWN**

Contractor shall provide a construction schedule, anticipated payment draw schedule, work plan, safety plan, and proposed material stockpile area.

#### **SECTION 1I SURVEYING**

IVRPD will assist in staking and verifying location of fencing edges and utility features as required.

#### **DIVISION 2 SITE WORK**

##### **GENERAL REQUIREMENTS**

- Remove existing vegetation, debris, and loose material.
- Stockpile or dispose of debris per IVRPD direction.

##### **ADDITIONAL NOTES**

- This project does not include electrical, lighting, or fencing.
- Contractor shall verify all dimensions in the field before ordering or placing materials.
- Project is subject to prevailing wage requirements per California Labor Code.

**BIDDER'S BOND**

(10% of Agreement Price)

**Bidders must use this form, NOT a surety company form**

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned, \_\_\_\_\_, as Principal ("Principal"), and \_\_\_\_\_ as Surety ("Surety"), a corporation organized and existing under and by virtue of the laws of the State of and authorized to do business as a surety in the State of California, are held and bound unto the Indian Valley Community Services District ("District"), as Obligee, in the sum of \_\_\_\_\_ Dollars (\$ ) lawful money of the United States of America, for the payment of which sum well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted a bid to the District for all work specifically described in the accompanying bid.

NOW, THEREFORE, if the Principal is awarded the Project and, within the time and manner required under the Bid Documents, after the prescribed forms are presented to Principal for signature, enters into a written contract ("Agreement"), in the prescribed form in accordance with the bid, and files two bonds, one guaranteeing construction performance and the other guaranteeing payment for labor and materials as required by law, and meets all other conditions to the contract between the Principal and the Obligee becoming effective, or if the Principal shall fully reimburse and save harmless the Obligee from any damage sustained by the Obligee through failure of the Principal to enter into the Agreement and to file the required performance and labor and material bonds, and to meet all other conditions to the Agreement between the Principal and the Obligee becoming effective, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect. The full payment of the sum stated above shall be due immediately if Principal fails to submit and execute the Agreement award documents as required in the Invitation for Bid Document within the timeline specified therein.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or the call for bids, or to the work, or to the specifications.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorneys' fee to be fixed by the Court.

If the District awards the bid, the security of unsuccessful DBE(s) shall be returned within

sixty (60) days from the time the award is made. Unless otherwise required by law, no DBE may withdraw its bid for ninety (90) days after the date of the bid opening.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the \_\_day of \_\_\_\_\_, 20\_\_ accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Contract:

CONTRACTOR:

(Affix Corporate Seal)

\_\_\_\_\_  
**Principal**

\_\_\_\_\_  
**By**

\_\_\_\_\_  
**Print Name and Title of Signatory**

SURETY:

(Affix Corporate Seal)

\_\_\_\_\_  
**Surety**

\_\_\_\_\_  
**By**

\_\_\_\_\_  
**Name of California Agent of Surety**

\_\_\_\_\_  
**Address of California Agent of Surety**

\_\_\_\_\_  
**Telephone Number of California Agent of**

---

**Surety**

Attach Notary acknowledgments for all signatures. Attach Power of Attorney Attach Power of Attorney if executed by Attorney-in-Fact. The California Department of Insurance must authorize the Surety to be an admitted Surety Insurer.

**NOTICE OF BID EXTENSION & ADDENDUM #1  
GREENVILLE PARK RENOVATION PROJECT –  
FENCING AND BATTING CAGE IMPROVEMENTS**

Indian Valley Community Services District  
Original Bid Opening Date: July 23, 2025  
New Bid Opening Date: August 13, 2025 @ 12:00 PM

Indian Valley Community Services District (IVCSD), on behalf of the Indian Valley Recreation and Park District (IVRPD), is issuing this notice to inform all prospective bidders of a bid extension for the Greenville Park Renovation Project – Fencing and Batting Cage Improvements.

During the initial walkthrough on July 11, 2025, several contractors raised valid concerns about missing specifications, unclear material requirements, and site-related construction questions. In response, the District is revising and expanding the bid documents to ensure an accurate, well-defined scope of work.

**Revised Bid Documents & Addendum #1**

Revised bid documents will be available no later than July 24, 2025, and will include:

- Required fencing height, gauge, mesh size, and privacy slat details
- Clarification of demolition and reinstallation procedures around existing landscape
- Expectations for site clearance, including direction on tree or shrub conflicts
- Property layout references and approximate fence boundary alignment
- Backstop and backboard specifications (materials, models, and dimensions)
- Batting cage structural and material requirements
- Expanded work sequencing details and construction tolerances

**Second Mandatory Pre-Bid Walkthrough**

A second mandatory pre-bid walkthrough will be held:  
Greenville Park, 320 Greenville Park Street, Greenville, CA  
Tuesday, July 29, 2025 at 10:00 AM

Attendance is required for all prospective bidders who did not attend the first walkthrough on July 11.

Contractors who already attended the July 11 walkthrough are not required to attend again, but are welcome to do so.

**Updated Key Dates:**

- **Revised Documents Released: July 24, 2025**
- **Second Pre-Bid Walkthrough: July 29, 2025 @ 10:00 AM**
- **Final Bid Submission Deadline: August 13, 2025 @ 12:00 PM**
- **Public Bid Opening: Immediately following at IVCSD Office**
- **Anticipated Contract Award: August 21, 2025 (pending board approval)**

**Contact Info:**

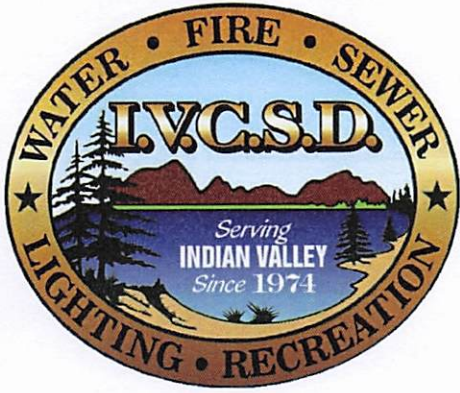
**office@indianvalleycsd.com**

**(530) 284-7224**

**127 Crescent St. #1, Greenville, CA 95947**

**Bidders are strongly advised not to submit proposals until Addendum #1 and the revised bid package have been reviewed.**

**IVCSD and IVRPD reserve the right to reject any or all bids, to waive informalities, and to award the contract in the best interest of the public.**



## Indian Valley Community Services District

*"Providing services for our community health, well-being, and prosperity."*

P.O. Box 160 Greenville, Ca 95947  
127 Crescent St. Greenville CA. 95947  
Phone (530) 284-7224, Cell (530) 375-7303

### Board of Directors

Dan Kearns  
Andy Meyers  
Roger Cherry  
Susan Doran  
Wanda Carpenter

August 19, 2025

To Whom It May Concern,

Subject: Authorization for Banking Transactions and Account Management

The Indian Valley Community Services District (IVCSD), California, hereby authorize the following individuals to open and manage accounts on behalf of IVCSD at Umpqua Bank (xxx6454 & xxx8878) and/or Plumas Bank (xxx9949 & xxx6195) for the purpose of investing and depositing funds into Public Money Market Account, Standard Checking, Certificate of Deposit, and/or Depository Operating Account.

These individuals are authorized to open and close accounts on behalf of IVCSD:

- Wanda Carpenter, Board Chair
- Susan Doran, Director
- Andrew Meyers, Director
- Jamie Little

These individuals are authorized to have view-only access online to all accounts at Umpqua Bank and Plumas Bank, as well as authorization to move funds between IVCSD accounts:

- Jamie Little
- Wanda Carpenter

Effective immediately, the following individuals no longer has any authorization on behalf of IVCSD:

- Adam Cox
- Patti Nordt
- Kristine Gorbet
- Keegin Lee

If you have any questions or require further information, please do not hesitate to contact our office.

Sincerely,

Wanda Carpenter  
Board Chair



# Indian Valley Community Services District

*"Providing services for our community health, well-being and prosperity"*

OFFICE: 127 Crescent Street | Greenville, CA 95947

MAILING ADDRESS: PO Box 160 | Greenville, CA 95947

530-284-7224 | [indianvalleycsd.com](http://indianvalleycsd.com) | [office@indianvalleycsd.com](mailto:office@indianvalleycsd.com)

Date: 8-22-2025

Dear: Jessica Johnson,

We're happy to offer you a position with us here at Indian Valley Community Services District as an Administrative Assistant and want to take this opportunity to convey some important information. Indian Valley Community Services District is an at-will employer, which means your employment may be terminated **at any time** by you or **by Indian Valley Community Services District**, with or without cause or advance notice.

Your expected starting date, is **August 25, 2025**. **Your position is a non-exempt position.**

On your first day of work, please bring with you evidence of your identity and eligibility to work in the United States. You will be required to complete the required employment eligibility verification document. We are required by federal law to examine documentation of your employment eligibility within three business days after you begin work. We will also need a voided check for your direct deposit.

Sincerely,

Please confirm your acceptance of this offer by signing and returning this letter by August 9, 2024.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_