

# **BECKWOURTH PEAK**

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## **FIRE PROTECTION DISTRICT**

### **Agenda Brief**

**MEETING DATE:** October 1, 2025

**FROM:** Board President Curtis

**RE:** Cost Recovery Resolution and Policy - Possible Adoption

#### **REASON FOR RECOMMENDED BOARD ACTION:**

The District with guidance from District Legal Counsel, has pursued a Cost Recovery Program that allows for recovery of certain costs when appropriate. On August 6, 2025, the BPPFD Board of Directors adopted Ordinance 2025-02 *An Ordinance Establishing And Implementing A Program To Charge Fees For Emergency And Non-Emergency Services By The Beckwourth Peak Fire Protection District*. This Ordinance is supported by a Fee Schedule named, "Appendix A".

For review and possible adoption, the Board is now presented with supporting Cost Recovery Resolution and Policy. The Resolution details the reasons for the Cost Recovery Program, and the Policy specifies the intent and steps involved with implementing the Program. The Resolution, Policy and adopted Ordinance and Fee Schedule, (Appendix A), are included with this brief. The titles of the Resolution and Policy are as follows:

- ✓ RESOLUTION 2025-06 - ADOPTING GENERAL FIRE, STANDBY FEES AND EMERGENCY MEDICAL RESPONSE BILLING RATES AND RELATED COST RECOVERY ~ POLICY NO: 2102
- ✓ POLICY 2102 - COST RECOVERY OF FEES FOR EMERGENCY AND NON-EMERGENCY SERVICES

#### **BACKGROUND:**

The BPPFD Board has previously reviewed the specifics of a Cost Recovery Program. First on June 4, 2025, and then on August 6, 2025. On August 6, 2025 at their regular scheduled board meeting and after extensive Public Comment, the BPPFD Board of Directors unanimously adopted Ordinance 2025-02 *An Ordinance Establishing And Implementing A Program To Charge Fees For Emergency And Non-Emergency Services By The Beckwourth Peak Fire Protection District*. The Board also issued directions to staff to craft a supporting Resolution and Policy. The presented Resolution and Policy are now ready for Board review and adoption. Both have been reviewed and edited by the District's Legal Counsel and all edits received have been accepted.

#### **IMPACTS TO THE CUSTOMER:**

Adopting Resolution 2025-06 and Policy 2102 provides the necessary intent and process for the District's Cost Recovery Program and provides transparency to the public on how the Program will be administered.

As promised to the public, certain response costs for fire and medical emergencies will not be charged to District residents and District taxpayers.

**FISCAL IMPACT:** Positive financial impact for the District when certain costs are reimbursed. Positive impact to the taxpayers of the District when costs for certain services are recoverable.

**RECOMMENDATION:** Waive the second reading and adopt Resolution 2025-06 and adopt Policy 2102 as written.

## **BECKWOURTH PEAK**

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### **FIRE PROTECTION DISTRICT**

#### **BECKWOURTH PEAK FIRE PROTECTION DISTRICT RESOLUTION 2025-06**

#### **A RESOLUTION ADOPTING GENERAL FIRE, STANDBY FEES AND EMERGENCY MEDICAL RESPONSE BILLING RATES AND RELATED COST RECOVERY POLICY NO: 2102**

**WHEREAS**, the Beckwourth Peak Fire Protection District (the “District”) is responsible for providing fire and medical emergency and non-emergency services within its service area, which is approximately 476 square miles, including but not limited to, the City of Portola, Beckwourth, Sierra Valley, Chilcoot, Vinton, Gold Mountain/Nakoma, Delleker and Lake Davis; and

**WHEREAS**, emergency and non-emergency services response activity to incidents continues to increase each year and state and federal requirements involving equipment and training create additional demands on all operational aspects of District services; and

**WHEREAS**, the District has investigated different methods to maintain a high level of quality emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the District decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

**WHEREAS**, raising real property tax to meet the increase in service demands is not always fair when the Responsible Party can be held accountable in certain situations; and

**WHEREAS**, the newly adopted Beckwourth Peak Fire Protection District Ordinance No: 2025-02, established and implemented a program to charge fees for emergency and non-emergency services; and

**WHEREAS**, adopting a separate cost-based recovery policy in addition to imposing a reasonable property tax on property owners of the District is a balanced approach to providing a consistent baseline of funding of services and general operation and administration costs to property owners and residents while also recovering, where possible and when applicable, actual response costs from responsible parties to mitigate the need for increased property taxes, and doing so does not amount to “double-taxation”.

**WHEREAS**, the Board of Directors desire to implement a fair and equitable procedure by which to collect these recovery costs and to establish a billing system in accordance with applicable laws, regulations, and guidelines, and to adopt a schedule of fees.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Directors of Beckwourth Peak Fire Protection District as follows:

1. The attached “Beckwourth Peak Fire Protection District *Policy #2102 Cost Recovery of Fees for Emergency and Non-Emergency Services* is hereby adopted.
2. This Resolution shall be effective upon its adoption.

**RESOLVED** by a duly constituted quorum of the Beckwourth Peak Fire Protection District Board of Directors on this 1<sup>st</sup> day of October 2025.

**Beckwourth Peak Fire Protection District**

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Cary Curtis, Board President

**ATTEST:**

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Rose Comstock, District Administrator

# **BECKWOURTH PEAK**

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## **FIRE PROTECTION DISTRICT**

### **Policy 2102 ~ Cost Recovery of Fees for Emergency and Non-Emergency Services**

#### **2102.1 Purpose.**

This policy shall provide procedures for recovering costs incurred by the Beckwourth Peak Fire Protection District, (BPPFD), for assistance rendered by the Department in responding to motor vehicle incidents, hazardous materials emergencies, false alarms, fire investigations, fire emergencies, illegal fires, water incidents, emergency medical response, rescue response, non-emergencies, and site, building plans, and conditional use permit fees.

This Policy supports the Beckwourth Peak Fire Protection District Ordinance No: 2025-02, and its Appendix A, adopted by the BPPFD Board of Directors on August 6, 2025.

The purpose of Cost Recovery of Fees is to maintain adequate level of Beckwourth Peak FPD resources for the community served by the District. The BPPFD Special Tax revenue funds infrastructure, (Personnel, stations, apparatus, equipment), for taxpayers and residents within the service boundaries of the District.

As detailed in BPPFD Ordinance 2025-02, many services provided by BPPFD do not receive funding for certain responses and services or funding is inadequate to cover the cost of these services. BPPFD Ordinance 2025-02 provides for a cost recovery mechanism for assessing costs to non-residents and property owners within the boundaries of the District who require assistance from BPPFD.

#### **2102.2 Specific Policy Intent.**

BPPFD Ordinance 2025-02 establishes a fee and cost recovery authority for the District.

Fees and cost recovery for Emergency or Non-Emergency Assistance/Response as defined in Ordinance 2025-02 will not be imposed on District residents or District commercial businesses, when served within the boundaries of the District, unless there are circumstances present that justify imposition of cost recovery fees. Circumstances justifying imposition of cost recovery fees, include, but are not limited to: negligence, illegal activity, criminal intent, non-permitted fires, excessive false alarm response, admission of liability or negligence in any legal proceeding, and criminal fine issuance.

Whether such justifiable circumstances exist shall be determined at the sole discretion of the Fire Chief or the Fire Chief's designee and shall be documented in the District's cost recovery files.

The Fire Chief or the Fire Chief's designee has the sole discretion to waive or decrease an otherwise applicable Cost Recovery Fee process for any District resident, District commercial business or non-

resident at his/her discretion if extenuating circumstances exist. Any decision to waive otherwise applicable fees shall be documented in the District's cost recovery files.

### **2102.3 Definitions.**

As used in this policy, the following words and phrases shall have the following meanings:

- 1) **"Assessable Costs"** mean those costs and fees for services incurred by the Department in connection with a response to a request for emergency assistance, non-emergency response or other requested extraordinary service or stand-by requests. Such costs include but are not necessarily limited to, the actual labor and materials costs of the Department, (including, without limitation, employee wages, fringe benefits, administrative overhead, costs of equipment, costs of equipment operation, costs of materials, costs of transportation, costs of material disposal and costs of contracted labor) whether or not the services are provided by the Department or by a third party on behalf of the Department; service charges and interest, attorney's fees, litigation costs and any costs, charges, fines or penalties to the Department imposed by any court or state or federal government entities.
- 2) **"Cost Recovery Schedule"** The Department's Board of Directors shall from time to time adopt a Schedule of Fees by resolution, following state law requirements applicable to the imposition of fee increases, which sets forth a schedule of the costs incurred in making any type of emergency or non-emergency assistance response. It shall be presumed that the costs listed in the schedule are less than or equal to the BPPFD's minimum cost of the incident or request response, and as set forth in **Exhibit A** of the BPPFD Ordinance No: 2025-02, however, fees may be itemized and based on the actual cost of services provided and incurred by the Department. In the event the Schedule of Fees does not contain a category for cost recovery, the amount of cost recovery shall be based on the fully-burdened cost to the District of the employee(s) responding to the incident as well as any actual costs to the District. This schedule is available to the public.
- 3) **"Emergency or Non-Emergency Assistance/Response"** means but is not limited to, any request for emergency or non-emergency medical, public health, public safety, public works, fire, rescue, site, building plans and conditional use permits, commercial/industrial/residential special inspections, fees for annexation and administrative services.
- 4) **"Responsible Party"** means any individual, corporation, partnership, government entity, or any other legal entity that is responsible for causing a public safety emergency or non-emergency incident; or the release of a hazardous substance or material, either actual or threatened; or is the owner, tenant, occupant or party in control of real and personal property to which there is a public safety-emergency or non-emergency incident or from which or onto which hazardous material is released; or the owner, possessor or party in control of the hazardous substance immediately prior to said release; and their heirs and beneficiaries, successors and assigns.

### **2102.4 Cost Recovery Authorization and Procedure.**

The Department is authorized to recover expenses incurred by virtue of the Department's response to requests for Emergency or Non-Emergency Assistance from any Responsible Party in accordance with Section 2102.2 of this Policy. The following procedure shall be followed to establish grounds:

- 1) The Department shall notify the Responsible Party by certified mail, return receipt requested, of the Department's expenses to be recovered, with reference to the then-adopted Department Schedule of Fees.
- 2) The notice shall specify that the determined Responsible Party may appeal against the department's decision by filing a request to appeal with the Fire Chief within 30 days of the notice.
- 3) If the Responsible Party appeals the determination, the Fire Chief or the Fire Chief's designee shall hold a hearing within 30 days, during which the appealing party and the parties shall be entitled to present evidence in support of their respective positions.
- 4) After the hearing, the Fire Chief or designee shall make a written recommendation to the BPPFD board of directors within 30 days and shall issue a decision determining responsibility and assessing expenses. The BPPFD board of directors may adopt, modify, or reject the Fire Chief's recommendation. The BPPFD board of directors may, in its sole discretion, hear additional evidence prior to issuing its decision.
- 5) The Responsible Party will be encouraged to recover the assessed cost from their insurance company.

#### **2102.5 No Admission of Liability.**

The payment of expenses determined owing under this section does not constitute:

1. An admission of liability or negligence in any legal proceedings; or
2. An admission of criminal intent or liability; or
3. A criminal fine.

#### **2102.6 Civil Action to Recover Expenses.**

In the event the parties are determined to be responsible for the repayment of expenses incurred due to the Department's response to such an emergency, failure to make payment to the Department within ninety (90) days after a final administrative determination of any appeal to the Department or ninety (90) days from the deadline for the appeal in the event no appeal is filed, the Department may initiate legal action to recover from the determined responsible parties the expenses determined to be owing, including the Department's reasonable legal fees.

#### **2102.7 Payment of Fees.**

All fees shall be made payable to: Beckwourth Peak Fire Protection District, 180 Main Street, Beckwourth, CA 96129, in the form of cash, check, or money order. A \$50.00 charge will be assessed on all returned payments. BPPFD requests related to site, building plan and inspection fees and permit fees must be received at the district office prior to the issuance of the records or permit. A late charge of 10% of the invoice, as well as 1.5% per month interest charge, as well as the actual cost of the collections, will be assessed to the responsible parties on all late accounts.

#### **2102.8 Document Retention of Cost Recovery Case Files.**

The BPPFD Administrative Assistant will maintain cost recovery files and will follow the BPPFD Document Retention Policy for archiving files. For each instance where an otherwise applicable Cost Recovery Fee is waived by the Fire Chief or the Fire Chief's designee, or modified upon appeal, the Fire Chief or the Fire Chief's designee shall complete a written record documenting the circumstances justifying the waiver or modification.

**Adopted:** \_\_\_\_\_

# **BECKWOURTH PEAK**

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## **FIRE PROTECTION DISTRICT**

### **ORDINANCE NO: 2025-02**

**AN ORDINANCE ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE FEES FOR EMERGENCY AND NON-EMERGENCY SERVICES BY THE BECKWOURTH PEAK FIRE PROTECTION DISTRICT.**

**WHEREAS, the emergency and non-emergency services response activity to incidents continues to increase each year; environmental protection requirements involving equipment**

**and training, and Homeland Security regulations involving equipment and training, creating**

**additional demands on all operational aspects of fire department services; and**

**WHEREAS, the Beckwourth Peak Fire Protection District has investigated different methods**

**to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective**

**response by the Beckwourth Peak Fire Protection District decreases the costs of incidents to**

**insurance carriers, businesses, and individuals through timely and effective management of**

**emergency situations, saving lives and reducing property and environmental damage; and**

**WHEREAS, raising taxes to meet the increase in service demands would not be fair when the**

**responsible party should be held accountable for their actions; and**

**WHEREAS, the Board of Directors of the Beckwourth Peak Fire Protection District desires**

**to implement a fair and equitable procedure by which to collect rates or fees and shall establish a billing system in accordance with applicable laws, regulations and guidelines.**

**NOW, THEREFORE THE BOARD OF DIRECTORS OF THE BECKWOURTH  
PEAK FIRE PROTECTION DISTRICT ORDAINS AS FOLLOWS:**

**SECTION 1: The Beckwourth Peak Fire Protection District shall charge fees for the  
delivery**

**of emergency and non-emergency services by the Beckwourth Peak Fire Protection  
District**

**for personnel, supplies and equipment to the scene of emergency and non-emergency  
incidents as listed in "EXHIBIT A". The fees shall be less than or equal to the actual costs  
of  
the services.**

**SECTION 2: All persons receiving the services listed in EXHIBIT A shall be responsible  
for**

**the payment of such fees. At its election, the Beckwourth Peak Fire Protection District  
may**

**submit claims to the responsible party's insurance carrier for payment.**

**SECTION 3: The Beckwourth Peak Fire Protection District's Board of Directors may make  
rules or regulations and from time to time may amend, revoke, or add rules and  
regulations,**

**not consistent with this Section, as they may deem necessary or expedient in respect to  
billing**

**for these fees or the collection thereof.**

**SECTION 4: It is found and determined that all formal actions of this Board of Directors  
concerning and relating to the adoption of this Ordinance were adopted in open  
meetings of**

**this Board of Directors, and that all deliberations of this Board of Directors and any of its**

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**committees that resulted in such formal actions were in accordance with all legal  
requirements.**

**SECTION 5: This Ordinance shall take effect thirty days (30) from the date of adoption as  
permitted by law. This Ordinance shall be posted or published as required by law.**

This ordinance was introduced at a duly noticed meeting held on \_\_\_\_\_, 2025 and

was PASSED, APPROVED, AND ADOPTED on \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Board Secretary

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Cary Curtis, Board President

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## **EXHIBIT A**

### **FEES BASED ON PER HOUR**

The bulk of the fees below are minimum “billing levels”, and are less than or equal to the Beckwourth Peak Fire Protection District’s minimum cost of the incident responses listed,

however, fees may be itemized and based on the actual cost of services provided as set forth

in this Exhibit A.

#### **MOTOR VEHICLE INCIDENTS**

Level 1 - \$173.47 per hour Engine(s) \$44.97 per hour personnel(Chief Officer \$57.24 per hour)

Provide hazardous materials assessment and scene stabilization.

Level 2 - \$173.47 per hour Engine(s) \$44.97 per hour personnel(Chief Officer

**\$57.24 per hour) Disposable materials at direct cost**

**Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal.**

**Level 3 – CAR FIRE - \$173.47 per hour Engine(s) \$44.97 per hour**

**personnel(Chief Officer \$57.24 per hour) Disposable materials at direct cost**

**Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.**

**Level 4 - \$173.47 per hour Engine(s) \$44.97 per hour personnel(Chief Officer**

**\$57.24 per hour) Disposable materials at direct cost**

**Includes Level 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing etc.). This level is to be billed only if extrication equipment is deployed.**

**Level 5 - \$173.47 per hour Engine(s) \$44.97 per hour personnel(Chief Officer**

**\$57.24 per hour) Disposable materials at direct cost**

**Includes Levels 1, 2, & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). This level shall be charged any time a helicopter is utilized to transport the patient(s).**

**Level 6**

**Itemized Response: The District shall have the option to bill each incident as an independent event with actual costs incurred, for each incident using, itemized rates.**

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**These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used at the following rates:**

**Engine billed at \$173.47 per hour.**

**Water Tender billed at \$148.07 per hour.**

**Additional rate for personnel at \$27.77 per hour (Chief Officer \$34.59 per hour)**

**Miscellaneous equipment billed at \$75 per hour.**

#### **ADDITIONAL TIME ON-SCENE**

**Engine billed at \$173.47 per hour.**

**Water Tender billed at \$148.07 per hour.**

**Miscellaneous equipment billed at \$75 per hour**

#### **HAZMAT**

**Level 1 - \$173.47 per hour Engine(s) \$44.97 per hour personnel (Chief Officer \$57.24 per hour)**

**Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.**

**Level 2 - \$173.47 per hour Engine(s) \$44.97 per hour personnel (Chief Officer \$57.24 per hour) Miscellaneous equipment \$75 per hour- materials at cost.**

**Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.**

**Level 3 – \$173.47 per hour Engine(s) \$44.97 per hour personnel (Chief Officer \$57.24 per hour) Miscellaneous equipment \$75 per hour- materials at cost.**

**Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 per HAZMAT team.**

#### **ADDITIONAL TIME ON-SCENE (for all levels of service)**

**Engine billed at \$173.47 per hour.**

**Water Tender billed at \$148.07 per hour.**

**Miscellaneous equipment billed at \$75**

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### **FALSE ALARM BILLING RATES**

- (a) The first false alarms within twelve (12) months in a calendar year is free of charge
- (b) The second (2nd) false alarm in a twelve (12) month calendar year is billed at \$75
- (c) The third (3rd) false alarm in a twelve (12) month calendar year is billed at \$100
- (d) The fourth (4th) through sixth (6th) false alarms in a twelve month (12) calendar year are billed at \$150 per event not exceed \$200 per calendar day.

### **FIRE INVESTIGATION**

Single Resource - \$57.24 per hour

Fire Investigation Team - \$44.97 per hour per person

Includes:

- Scene Safety
- Investigation
- Source Identification
- K-9/Arson Dog Unit
- Identification Equipment
- Mobile Detection Unit
- Fire Report

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

### **FIRES**

Assignment - \$173.47 per hour, per engine / \$148.07 per hour, per Water

Tender- \$44.97 per firefighter- \$57.24 per Chief Officer

Includes:

- Scene Safety
- Investigation
- Fire / Hazard Control

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## **ILLEGAL FIRES**

**Assignment - \$173.47 per hour, per engine / \$148.07 per hour, per Water**

**Tender- Personnel: 44.97 per hour Firefighter-Captain**

**\$57.24 per hour-Chief**

**Officer**

**When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response at the following rates:**

### **WATER INCIDENTS**

#### **Level 1**

**Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control).**

**Billed at \$44.97 per hour, per rescue person- \$57.24 per hour for Chief Officer.**

#### **Level 2**

**Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal.**

**Billed at \$44.97 per hour, per rescue person- \$57.24 per hour for Chief Officer.**

#### **Level 3**

**Itemized Response:** The District shall have the option to bill each incident as an independent event with the actual costs of responding to each incident using itemized rates. These incidents will be billed, itemized, per trained rescue person, plus rescue products used at the following rates:

**Billed at \$44.97 per hour, per rescue person- \$57.24 per hour for Chief Officer.**

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#### **BACK COUNTRY OR SPECIAL RESCUE**

**Itemized Response:** Each incident will be billed the actual costs incurred in responding to the incident. These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used at the following rates:

**Minimum billed \$ for the first response vehicle plus \$173.47 per hour per rescue person. Additional rates of \$173.47 per hour per response vehicle and \$44.97 per hour per rescue person.**

#### **CHIEF RESPONSE**

**This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.**

**Billed at \$57.24 per hour.**

#### **MISCELLANEOUS / ADDITIONAL TIME ON-SCENE**

**Engine billed at \$173.47 per hour.**

**Water Tender billed at \$148.07 per hour.**

**Miscellaneous equipment billed at \$75 per hour.**

#### **LATE FEES**

**If the invoice is not paid within 90 days, a Late Charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be accessed to the responsible party.**

#### **SITE, BUILDING PLANS, AND CONDITIONAL USE PERMIT**

**1.**

2.

3.

#### **AIRCRAFT REFUELING OPERATIONS**

Aircraft repair hanger

#### **CARNIVALS, CIRCUSES, AND FAIRS**

#### **TENTS, CANOPIES, TEMPORARY MEMBRANE STRUCTURES**

201 – 1,499 square feet

#### **4. PRE-OCCUPANCY INSPECTION**

#### **5. RE-INSPECTION (per visit, after second visit)**

#### **FEES**

\$250 per year.

\$250 per event

\$250 per permit

\$100 first visit

\$50/hr.

Minimum 1 hr.

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#### **6. RESIDENTIAL (R-1 Motels/Hotels)**

Inspection prior to occupancy

1– 6 Units      \$200 Base Rate

7 – 16 Units      \$50 additional

17 – 30 Units      \$50 additional

31 Units or More      \$100 additional

**7. RESIDENTIAL CARE FACILITIES**

|                                                     |       |       |
|-----------------------------------------------------|-------|-------|
| Initial Fire Clearance/Annual Inspection            | \$100 |       |
| Residential Care Facilities with 6 or fewer persons |       | \$100 |
| Residential Homes (one-time fee)                    | \$100 |       |

**8. SPECIAL INSPECTION REQUESTS \$100 per visit**

No otherwise specified in the fee schedule

**9. ABOVE GROUND TANK INSTALLATION**

|                               |                 |
|-------------------------------|-----------------|
| Flammable/Combustible Liquids | \$100 per visit |
| Compressed Gases              |                 |
| Each additional tank          | \$150 each      |

**10. BUILDING PLAN BASIC REVIEW**

Flat \$.07 per square foot (minimum \$100)

**11. SITE PLAN REVIEW**

|                      |                 |
|----------------------|-----------------|
| Less than five acres | \$100 per visit |
| 5 – 15 acres         | \$200 per visit |

**COMMERCIAL/INDUSTRIAL/RESIDENTIAL SPECIAL INSPECTION FEE SCHEDULE**

**FEEES**

**12. PAINT SPRAY BOOTHS \$200 per year**

**13. ADMINISTRATION CHARGES FOR RE-SUBMITTALS \$100 per event**

**14. FIRE FLOW/HYDRANT TEST \$50 per hydrant**

**15. "WILL SERVE" LETTER PROCESSING     \$100**

**C.    Fees for Annexation (By Zoning): Actual cost with deposit as requested by District.**

**D. Fees for Administrative Services:**

**Request for documents:**

**1. Basic Run reports (Non-HIPAA) \$25**

**2. Patient Care Reports (HIPAA) \$25 + Attorney fees**

**3. Photos \$2/photo**

**Attorney Fees**

**(Needing Attorney Review and Approval)**

**\$50 + Basic**

**4. All HIPAA, and/or Subpoenas, additional legal charge**

**Charge + Attorney Fees + Photos**