

Minutes

Roseville Public Cemetery District
Board of Trustees
Regular Meeting
Thursday, October 09, 2025
5:00 p.m.
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Howe, Fratis, Alameida, and Martinez.

Absent: Parola

Also present: District Manager Forrey, and Administrative Assistant Sturges

C. **PUBLIC COMMENTS:**

No public comments

D. **APPROVAL OF MINUTES:**

Approved minutes of September 11, 2025

E. **CONSENT AGENDA:**

A motion was made by Alameida and seconded by Fratis to approve the September Consent Agenda. The motion passed 4-0.

F. **CORRESPONDENCE:**

Wreaths Across America to be featured in Bonnie Gore's Newsletter.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

OLD BUSINESS:

1. LAFCO:

The chairperson retired and they are selecting an interim.

2. Watt Ave. Project:

Still waiting on agreement.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

NEW BUSINESS:

3. Claims Policy:

A motion was made by Alameida and seconded by Martinez to approve the new Claims Policy and remove the existing Tort policy. The motion passed 4-0.

4. Equipment Purchase:

A motion was made by Alameida and seconded by Fratis to approve the purchase of a new ride on mower from Baker Supply for \$9,787.50. The motion passed 4-0.

5. Engineering:

Move to next meeting.

H. **INFORMATION ITEMS:**

6. District Manager's Report:

- a. Safety Meeting – The September Safety meeting was on Excavator loading
- b. Appreciation Dinner: Thursday, December 4, 2025
- c. Columbus day – The office will be closed October 13th
- d. Dia De Los Muertos – November 1st on Vernon St.
- e. Staff Meeting – Discussed upcoming policies and issues.
- f. Wreaths Across America: 1124 wreaths, Deadline is November 14. Discussed artificial wreaths or other ways to make up the difference.

I. **BOARD MEMBER'S COMMENTS:**

No comments were made.

J. **CHAIRPERSON'S COMMENTS:**

No comments were made.

K. **ADJOURNMENT:**

The meeting was adjourned at 5:18 p.m. The next regular meeting will be held on November 13, 2025.

Secretary, Board of Trustees
Roseville Public Cemetery District