



Finance and Administration Committee

Minutes

Finance and Administration Committee – Special Meeting

May 14, 2025 03:00 PM

35 Third Ave, Portola, CA 96122

<https://www.cityofportola.com/>

1. Call to Order

The meeting was called to order at 3:00 pm by Mayor Jim Murphy.

A. Roll Call

Present: Mayor Jim Murphy, Councilmember Pat Morton

2. Public Comments

Public Comment: None

3. Independent audit provider quote for years 2026-2028

Finance Officer Susan Scarlet provided counsel on the effectiveness of Clifton Larson Allen LLP. Scarlet noted several strengths of the firm such as the firm's dedicated government division, their experience with the city, and their handling of difficult tasks such as the city's pension liability. City Manager Ryan Bonk also noted that engaging a new auditor may result in additional cost of staff time.

The committee voted to bring the quote for auditing services from Clifton Larson Allen LLP to the City Council for consideration at a later date.

Mayor Jim Murphy motioned to approve. Councilmember Pat Morton seconded the motion.

The motion passed with the following vote:

 2 **In Favor** **Opposed**
 Abstained **Absent** **Recused**

4. Adjournment

The meeting adjourned at 3:10 pm.