

Plumas Local Agency Formation Commission Bylaws

Adopted
January 11, 2010
Resolution 2010-0001

Amended
October 21, 2019
Resolution 2019-0009

Amended
August 14, 2023

4.6 Commission Officers

The officers of the Commission shall be a Chair and a Vice-Chair, chosen by the current regular members of the Commission from their number.

- a) The Chair and the Vice- Chair shall be elected each year at the first meeting in the new fiscal year or the next regular meeting thereafter and shall take office at the next meeting. If a vacancy occurs in any Commission office during the year, it shall be filled by election at the next regular meeting following occurrence of the vacancy.
- ~~b) The Chair and Vice-Chair positions shall be held alternatively by a County and City member, and will rotate annually between representatives from each agency.~~
- e)b) The term of office for the Chair and Vice-Chair shall normally be twelve months or until the officer's membership on the Commission terminates, whichever occurs sooner.
- d)c) The Chair shall preside at all meetings of the Commission and shall conduct the business of the Commission pursuant to and in compliance with the procedures prescribed by these rules. The Chair shall preserve order and decorum at all meetings and shall decide all questions of order and procedure, subject to the action of the majority of the Commission.
- e)d) The Chair has the authority to act outside a meeting, in consultation with the Executive Officer and Legal Counsel, on procedural and administrative matters, such as staffing issues, correspondence, and agenda preparation, that cannot reasonably be deferred to the next Commission meeting. The Chair's authority shall include the signing of contracts and claims for urgently needed goods and services if the Executive Officer is unavailable, provided adequate funding has been budgeted.

- ~~f~~e) Upon ratification by the Commission, the Chair has authority to appoint members to all subcommittees of the Commission, including the authority to create special-purpose subcommittees not named in these Bylaws.
- ~~g~~f) In the event of the Chair's absence or inability to act as the Chair, the Vice - Chair shall have all the powers and duties of the Chair.
- ~~h~~g) In the event both the Chair and the Vice-Chair are absent from a Commission meeting at which a quorum is present, the voting members present may select one of themselves by majority vote to act as Chair *pro tempore* for that meeting.