

**RESOLUTION NO. 2635**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA  
RATIFYING AND ADOPTING THE COMPENSATION FOR THE CITY  
MANAGER**

**WHEREAS**, the City Council held a performance review of the City Manager during closed session at its regular meeting on December 10, 2025; and,

**WHEREAS**, the City Council took action by minute action in open session on December 10, 2025, after the closed session performance evaluation to increase the City Manager's Base Salary by 5% based on an exemplary performance review effective January 1, 2026; and,

**WHEREAS**, the City Manager's Employment Agreement Section 5D states that, "Manager's Base Salary increases approved by the City Council from time to time pursuant to this Agreement shall not require an amendment to this Agreement. Such increases may be set forth in a resolution or minute action approved by the City Council and ratified by resolution"; and,

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the City Council of the City of Portola does hereby ratify the minute action taken on December 10, 2025 to increase the City Manager's Base Salary by 5% effective January 1, 2026.

**PASSED, APPROVED AND ADOPTED** this 14<sup>th</sup> day of January 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Bill Powers, Mayor

ATTEST:

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Kristen Schiavone, Deputy City Clerk

I, Kristen Schiavone, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a regular meeting thereof held on January 14<sup>th</sup>, 2026.

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Kristen Schiavone, Deputy City Clerk