

Minutes

Roseville Public Cemetery District
Board of Trustees
Regular Meeting
Thursday, December 11, 2025
5:00 p.m.
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Howe, Fratis, Alameida, Parola and Martinez.

Also present: District Manager Forrey, Assistant District Manager Riley

C. **PUBLIC COMMENTS:**

No public comments

D. **APPROVAL OF MINUTES:**

Approved minutes of November 13, 2025

E. **CONSENT AGENDA:**

A motion was made by Alameida and seconded by Parola to approve the November Consent Agenda. The motion passed 5-0.

F. **CORRESPONDENCE**

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

NEW BUSINESS:

1. **Reception Hall Windows:**

A motion was made by Alameida and seconded by Martinez to approve the bid from Ace Glass & Window for \$8,005.46. The motion passed 4-0. One member abstained.

H. **INFORMATION ITEMS:**

7. **District Manager's Report:**

- a. Safety Meeting – The November Safety meeting was on Good Housekeeping
- b. Appreciation Dinner: Great turnout, good time
- c. Christmas Day – Office Closed.
- d. LAFCO – Call scheduled for Monday, January 5, 2025
- e. Watt Ave. Project – Documents notarized – sitting in escrow
- f. Wreaths Across America: 1812 wreaths and 1000 artificial ready to go

M. **BOARD MEMBER'S COMMENTS:**

No comments were made.

N. **CHAIRPERSON'S COMMENTS:**

No comments were made.

O. **ADJOURNMENT:**

The meeting was adjourned at 5:08 p.m. The next regular meeting will be held on January 08, 2026.

Secretary, Board of Trustees
Roseville Public Cemetery District