

# **Minutes**

Roseville Public Cemetery District  
Board of Trustees  
Regular Meeting  
**Thursday, January 08, 2026**  
5:00 p.m.  
District Office

The regular meeting of the Roseville Public Cemetery District Board of Trustees was held at the District Office, located at 421 Berry Street, Roseville, California, 95678.

A. **CALL TO ORDER:**

Chairman Howe called the meeting to order at 5:00 p.m.

B. **ROLL CALL:**

Members present: Howe, Fratis, Alameida, Parola and Martinez  
Also present: District Manager Forrey, Assistant District Manager Riley

C. **PUBLIC COMMENTS:**

No public comments

D. **APPROVAL OF MINUTES:**

Approved minutes of December 11, 2025

E. **CONSENT AGENDA:**

A motion was made by Alameida and seconded by Fratis to approve the December Consent Agenda. The motion passed 5-0.

F. **CORRESPONDENCE**

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**OLD BUSINESS:**

1. LAFCO:

Had a phone call with the new manager and our attorney. Waiting for report in February or March.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**NEW BUSINESS:**

2. 2024-2025 Audit:

A motion was made by Alameida and seconded by Martinez to approve the 2024-2025 Annual Financial Report. The motion passed 5-0.

3. Board Compensation:

Reviewed board compensation policy. No changes made.

G. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS:**

**NEW BUSINESS CONTINUED:**

4. February Board Meeting:  
Discussed February board meeting. Due to Lincoln's Birthday the regular board meeting on February 12, 2026 will be cancelled. The board meeting will be held on February 19, 2026.
5. Storage Containers:  
A motion was made by Alameida and seconded by Martinez to approve the bid from Conexwest for \$8,313.99. The motion passed 5-0.
6. Wreaths Across America:  
A motion was made by Alameida and seconded by Parola to take over as location coordinator for Wreaths Across America. The motion passed 5-0.

H. **INFORMATION ITEMS:**

7. District Manager's Report:
  - a. Safety Meeting – The January safety meeting was on Slips Trips and Falls.
  - b. Form 700 – New program – Due April 1st
  - c. Lincoln's Birthday/President's Day – The office will be closed February 12<sup>th</sup> and February 16<sup>th</sup>
  - d. Watt Ave. Project – Still in escrow
  - e. Windows Update – The windows in the hall will be replaced January 16<sup>th</sup>

M. **BOARD MEMBER'S COMMENTS:**

No comments were made.

N. **CHAIRPERSON'S COMMENTS:**

No comments were made.

O. **ADJOURNMENT:**

The meeting was adjourned at 5:35 p.m. The next regular meeting will be held on February 19, 2026.

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Secretary, Board of Trustees  
Roseville Public Cemetery District