

General Manager's Report

February 18, 2026

Reporting Period: January 21 – February 18, 2026

FEMA Projects Update:

Work continues with closing out completed FEMA projects and advancing documentation on remaining open projects. During this reporting period, Kristie gathered and organized FEMA project invoices, coordinated documentation required for reimbursement, and we completed Cal OES compliance paperwork.

NST Engineering was introduced to Disaster Recovery Experts (DRE) to ensure coordination between engineering and disaster recovery management efforts. We continue reviewing infrastructure repair and replacement priorities to align with FEMA project scopes and funding requirements.

DWR Grant:

Kristie worked on finalizing documentation necessary to close out the DWR grant. Remaining materials are being coordinated to complete the closeout process.

USFS Grant:

Final documentation and coordination efforts are underway to move the USFS grant toward closure.

BRIC Grant:

A letter to decline to sign the BRIC Grant agreement between IVCS and Plumas County was composed by our counsel, on counsel's letterhead, and sent to Keli Ward and Tracey Ferguson.

Financial Management / QuickBooks:

Significant time was dedicated to strengthening financial reporting and internal controls. Work included:

- Addressing journal entry corrections and reporting issues in QuickBooks
- Bank documentation and resolutions
- Invoice review and processing
- Draft IVRPD budget preparation
- Ongoing reconciliation and documentation review

These efforts are focused on improving transparency and ensuring accurate financial reporting.

Cybersecurity / IT:

Met with IT representatives to review server vulnerabilities, administrative access controls, and security improvements. Completed cyber insurance application, currently reviewing cyber insurance proposal. Cybersecurity risk mitigation remains a priority.

Communications Specialist Grant:

Continued coordination related to grant funding and review of resumes for the Communications Specialist position.

Safety Center / Engineering / Infrastructure:

Met with engineering, employees, and 2 [IVCSD Board members to discuss infrastructure repair and replacement planning. Shared the dam inundation map with the Board and gathered information for correspondence related to the Town Center. Continued coordination regarding district facilities and inter-agency planning.

Policy / Governance:

Prepared Board meeting materials and agendas. Drafted a resolution addressing Brown Act matters. Continued bi-weekly coordination meetings to support operational planning and Board communication.