



MEETING DATE: February 25, 2026

AGENDA ITEM: 6. Resolution 2641: Lot Line Adjustment with Plumas County

FROM: Ryan Bonk

RE: Resolution 2641: Lot Line Adjustment with Plumas County

BACKGROUND:

At the December 11, 2024 Regular Meeting of the City Council, the Council expressed intentions to utilize a portion of the American Rescue Plan Act (ARPA) grant funding to establish a public dog park at the City's current "West End Park". A requirement to establish the park is to process a lot line adjustment allowing Plumas County to transfer a portion of property that it owns to the City of Portola in order to create the park.

This Resolution is an administrative procedural requirement for both parties to move forward with the proposed lot line adjustment.

RECOMMENDATION:

Staff recommends that the Council adopt Resolution 2641.

FISCAL IMPACT:

There is no fiscal impact to the adoption of this Resolution.

ATTACHMENTS:

- A. RESOLUTION 2641 - LOT LINE ADJUST PUBLIC PARK FINAL

RESOLUTION NO. 2641

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA EXPRESSING ITS INTENTION TO PROCESS A LOT LINE ADJUSTMENT WITH THE INTENDED USE OF THE RESULTANT PARCEL FOR THE PURPOSES OF ESTABLISHING AND MAINTAINING A PUBLIC PARK

WHEREAS, the City Council intends to process a lot line adjustment for the purposes of allowing Plumas County to transfer a portion of property that it owns, APN 125-302-004-000, (“County Parcel”) through a grant deed to the City, thereby increasing the size of a parcel owned by the City, APN 125-302-003-000, (“City Parcel”), which is currently utilized as a public park, and for the City to establish and maintain a public park on a the City Property after the lot line adjustment has been completed (“Resultant City Parcel”) that will be in the public interest of the City and County; and,

WHEREAS, the City intends to develop the Resultant City Parcel into a public park within five (5) years from the date of the recorded grant deed conveying a portion of the County Parcel to the City; and,

WHEREAS, the City intends to use the Resultant City Parcel exclusively for public park purposes in perpetuity and the City shall expend American Rescue Plan Act (“ARPA”) grant funding as noted in minutes from the December 11, 2024, Regular Meeting of the City Council, to develop the Resultant City Parcel into a public park.

NOW THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Portola does hereby intend to process a lot line adjustment between the City Parcel and the County Parcel, accept a grant deed from Plumas County for a portion of the County Parcel, and use the Resultant City Parcel for the purposes of establishing and maintaining a public park that shall promote the public welfare and serve the best interests of the residents of both the City and the County in perpetuity.

PASSED, APPROVED AND ADOPTED this 25th day of February 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bill Powers, Mayor

ATTEST:

Kristen Schiavone, Deputy City Clerk

I, Kristen Schiavone, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a regular meeting thereof held on February 25th, 2026.

Kristen Schiavone, Deputy City Clerk