



## Regular Board Meeting for December 2025

Minutes

Regular Meeting

January 08, 2026 02:00 PM

Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020

<https://senecahospital.org/>

### 1. Call to Order

The meeting was called to order at 2:00 pm by President Jerri Nielsen.

#### A. Roll Call

Present: President Jerri Nielsen, Vice President Shelley Stelzner, Secretary Kenneth Crandall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Sherrie Thrall

Staff Present: Rich Rydell, Treasurer, joined the Board Meeting via Zoom.

#### B. Pledge of Allegiance

Led by President Jerri Nielsen

### 2. Additions or Modifications to, or Deletions from the Agenda No Action

### 3. Approval of the Agenda Vice President Shelley Stelzner motioned to approve. Secretary Kenneth Crandall seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Shelley Stelzner Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Sherrie Thrall

### 4. Public Comments

There were no public comments presented to the Board for review.

### 5. Resolution No. 456 - RESOLUTION OF THE BOARD OF DIRECTORS OF SENECA HEALTHCARE DISTRICT OF COMMENDATION AND APPRECIATION TO BRIANNA DENNY, 2025 EMPLOYEE OF THE YEAR.

Resolution No. 456 was Approved by the Board, as presented by Shanna Roelofson, HR Director.

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye President Jerri Nielsen Aye Vice President Shelley Stelzner Aye Secretary Kenneth

**Crandall** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Sherrie Thrall**

**6. Staff Reports**

1. Chief Executive Officer - Presented by Shawn McKenzie, CEO -Verbal Report.
2. Chief Nursing Officer - Presented by Judith Cline, CNO - **Written Report.**
3. Chief Operations Officer - Presented by Brady Haynes, COO - **Verbal Report.**
4. Human Resources Manager - Presented by Shanna Roelofson - **Written Report.**
5. Marketing/Public Relations Director - Presented by Chelssa Outland - **Written Report.**
6. SH Foundation Executive Director Report - Presented by Chelssa Outland - **Written Report.**
7. Compliance/Privacy/HIM Director - Presented by Charlene Almocera - **No Report.**

**7. Chief Financial Officer Reports - Steve Boline, CFO**

**For Approval/Acceptance:**

1. November 2025 Financial Report. **Accepted by the Board.**

**For Discussion Only:**

2. Updated Cash Flow Report as of 01/02/26.
3. November 2025 R1 Revenue Cycle Report.
4. Interim Financing and Project Payment Update.

Treasurer Rich Rydell motioned to approve. Secretary Kenneth Crandall seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Secretary Kenneth Crandall** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Sherrie Thrall**

**8. New Critical Access Hospital & Skilled Nursing Facility - Contingency Usage Request 011**

**Informational Only:**

1. Informing of Contingency Usage Request #43, additional mock-up testing, for an added cost of \$16,500.00.

2. These items have been separately approved per SHD BOD Resolution #452 and documented in the Board packet. With #43 approved, Owner's Contingency remains at \$1,158,760.92 and Construction Contingency remains at \$4,633,734.49. (attached CUR011 memo, Capital Engineering ASR1 & ASR2) Report.

Presented by Donna Huntingdale, Building Rx.

**9. New CAH/SNF - General update**

No action taken. Information only. Presented by Donna Huntingdale, Building Rx.

**10. Policies and Procedures**

**Approved** by the Board - Policies and Procedures as presented by Charlene Almocera, Compliance/Privacy/HIM Director.

Assistant Secretary/Treasurer Sherrie Thrall motioned to approve. Vice President Shelley Stelzner seconded the motion.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Vice President Shelley Stelzner** Aye **Secretary Kenneth Crandall** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Sherrie Thrall**

**11. Closed Session**

**A. Government Code §54956.9 – Conference with Legal Counsel.**

The District has received a claim in connection with the Replacement Critical Access Hospital + Skilled Nursing Facility Project which is available for public inspection.

*The Regular Board Meeting (for December 2025) recessed at 3:51pm.*

*Closed Session commenced at 3:51pm.*

**B. Health and Safety Code §32106 - Report(s) involving Trade Secrets.**

No Reportable Action

**C. Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)**

*Simon Renteria v. Seneca Healthcare District, et al.*

*Claim No.: 24-001989 / Case No.: CV25-00084 (Plumas County Superior Court)* No Reportable Action

**D. Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation**

Title: Chief Executive Officer No Action

**12. Report on Closed Session**

Board President Jerri Nielsen announced that the CEO Performance Evaluation was complete and the Board decided unanimously to award a bonus of \$16,000 in total. [Note: This was later agendized as an action item and added to the public portion of the following Regular Board Meeting, held on January 29, 2026.]

Jerri Nielsen, President, stated for the record there were no other reportable actions taken in Closed Session.

*Closed Session concluded at 4:51pm.*

*The Regular Board Meeting (for December 2025) reconvened at 4:52pm.*

**13. Future Board Meeting Agenda Topics**

1. Election of Officers
2. Board Committee Assignments
3. Board Planning Session

**14. Next Regular Board Meeting Announcement**

**Date: Thursday, January 29th, 2025**

**Time: 2:00pm**

**Location: Lake Almanor Clinic (LAC) - Conference Room -199 Reynolds Rd., Chester**

*The Regular Board Meeting (for December 2025) adjourned at 4:53pm.*

**15. Agenda Posting Notice**