

General Manager's Report

Jamie Little, General Manager
Indian Valley Community Services District
Reporting Period: January 21, 2026 – Present

FEMA Projects

Work continues on FEMA project closeout and compliance requirements. Documentation review and organization has continued to support reimbursement and ensure compliance with FEMA reporting standards. Coordination with engineering partners and recovery consultants remains ongoing to confirm project scopes, cost documentation, and final reimbursement submissions.

Grants (DWR & USFS)

Grant administration and closeout activities continue for the District's DWR and USFS grants. Coordination has continued regarding compliance documentation and final reporting requirements. I attended a Plumas County Board of Supervisors meeting on March 17, 2026 to give an update on the Safety Center and listen to the decision on whether or not the county will move forward with the BRIC Grant.

Financial Management & Internal Controls

Continued focus has been placed on strengthening the district's financial organization and internal controls. Work included reviewing financial documentation, organizing records, and improving tracking of expenditures and revenues to support transparency and financial reporting. Pam Duffield from CSDA is analyzing the P&L from the auditor vs current QB balances. There were adjustments made in QB after reports were sent to the auditor. Pam is trying to confirm whether the adjustments were made as a result of the audit or for another reason.

Cybersecurity & IT

Cybersecurity risk reduction remains a priority. Work has continued with IT providers regarding system security, network oversight, and evaluation of cybersecurity best practices. The District also approved the Foresight IT service proposal.

Communications & Public Information

Efforts continue to improve transparency, public communication, and access to District information. Our new Communication Specialist has been working on uploading the recordings of board meetings; she is working on updating the website and creating an IVCS D Facebook page.

Safety Center, Engineering & Infrastructure

1. NST Engineering received an email from Tim Evans at the Planning Dept, regarding his plan review comments. There were several items that he needed in order to meet all the Conditions of Approval for the Use Permit. They included: landscape and outdoor lighting plans, submittal for sign permit, etc. NST intended to submit these plans once we received the plan check comments from the Building Dept in order to finalize the permit and plans all at once.
2. As of 3-3-26, Jeff Moorish with NST did not think the Building Dept had reviewed the plans. Jeff mentioned that he would try to get an update since the building department was highly impacted with submittals for projects prior to the end of 2025 and are probably catching up.
3. Timeline for Completion of Plans: the final date will be dependent on finishing the plan check by the Building Dept, but the goal at NST Engineering is to have them completed by the end of April 2026.
4. Presently, NST is working on creating a replacement floor plan for the old fire station that would sit on the new site. They are also preparing a construction cost estimate with a list of Building Code upgrades necessary if the old fire station was rebuilt. The reason for this work is to prepare a reasonable construction cost estimate that can be submitted to FEMA. The original FEMA cost estimate was very low, and Disaster Recovery Experts, who are working with IVCS D on finding ways to finance the New Safety Center, has proposed sending FEMA more realistic construction cost for funding of the rebuild. That cost estimate should be done around mid-March.
5. Once funding is finalized, the Building Permit process can be completed, and the Bid Process for Phase #2 can begin.

Coordination has continued with engineers, staff, and Disaster Recovery Experts regarding infrastructure planning, facility needs, and Safety Center planning. Meetings and communication have supported planning efforts.

Interagency & Community Coordination

Continued coordination with local agencies, regulatory partners, and community members. Responded to public inquiries, participated in meetings with partner organizations, and supported ongoing district operational coordination.