

**FROM:** General Manager Adam Cox

**RE:** Election of Board Vice Chairperson for 2024

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**BACKGROUND:**

In order to ensure the orderly operation of the Board a Vice Chairperson should be selected to preside over Board meetings in the absence of the Chairperson.

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**EXECUTIVE SUMMARY:**

Existing CPUD Board Policy does not identify a list of officers that should be appointed, however, Board Policy 4040 ("Board Chairperson") suggests that the Board should have at least two officers: Chairperson and Vice Chairperson.

BP 4040.20 states in part, "In the absence of the Chair, the Vice Chair...shall serve as chairperson..."

At its annual organizational meeting held on December 19, 2023, the Board elected a Chairperson (Kim Green) and a Secretary/Treasurer (Art Tharpe) but did not elect a Vice Chairperson.

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**RECOMMENDATION:**

It is recommended that the Board select a Vice Chairperson from among its members; it is also recommended that the Board provide direction to staff on amending Board Policy to formally recognize which Board officer positions should be selected annually.

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**FISCAL IMPACT:**

None

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