

FROM: General Manager Adam Cox

RE: Adopt Schedule of 2024 Regular Board Meetings

BACKGROUND:

The Board should annually adopt a schedule of its regular meetings.

EXECUTIVE SUMMARY:

Board Policy 5010 ("Board Meetings") allows the Board to annually adopt a schedule of its regular meetings should it choose to meet at a time different from that prescribed in the policy.

BP 5010 currently sets regular meetings on the third Tuesday of each month at 3:00pm. In 2023 the Board authorized meetings to be held on the fourth Tuesday at 5:30pm.

The proposed 2024 meeting schedule, attached, calls for meetings to begin at 5:30pm on the fourth Tuesday of each month except in November and December when the third Tuesday is the best option due to holidays.

RECOMMENDATION:

It is recommended that the Board adopt a schedule for its 2024 regular meetings.

FISCAL IMPACT:

None

ATTACHMENTS:

A. 2024 REGULAR MEETING SCHEDULE

Chester Public Utility District

2024 Regular Board Meeting Schedule

All meetings begin at 5:30pm on the fourth Tuesday of each month at 251 Chester Airport Road in Chester, unless otherwise noted

January 23

February 27

March 26

April 23

May 28

June 25

July 23

August 27

September 24

October 22

November 19 (third Tuesday)

December 17 (third Tuesday)