



**Seneca Healthcare District
Minutes**

Regular Meeting

January 04, 2024 03:00 PM

Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020

<https://senecahospital.org/>

1. Call to Order

The meeting was called to order at 3:00 pm by Jerri Nielsen, President.

A. Roll Call

Present: Jerri Nielsen, President, Sherrie Thrall, Vice President, Kenneth Crandall, Secretary, Joining the Meeting via ZOOM @ 2 Via Olas, San Clemente, CA 92673 / Ph:530-258-6767 Rich Rydell, Treasurer

Absent: Shelley Stelzner, Assistant Secretary-Treasurer

B. Pledge of Allegiance

Lead by Jerri Nielsen, President

2. Modifications to, or Deletions from the Agenda

Request to move Item #15 (Closed Session) to occur just after #4 (Public Comment).

3. Approval of the Agenda

Motion was made to approve Agenda as amended.

Sherrie Thrall, Vice President motioned to approve. A second was made by Kenneth Crandall, Secretary.

The roll call vote:

Aye Jerri Nielsen, President Aye Sherrie Thrall, Vice President Aye Kenneth Crandall, Secretary Aye Joining the Meeting via ZOOM @ 2 Via Olas, San Clemente, CA 92673 / Ph:530-258-6767 Rich Rydell, Treasurer Absent Shelley Stelzner, Assistant Secretary-Treasurer

4. Public Comments

There were no public comments submitted via telephone, email, standard mail, or via public attendance.

5. Approval of Regular Board Meeting Minutes



The November 30th, 2023 Regular Board Meeting Minutes were approved by the Board as presented by Deborah Housen, Board Clerk, with the edits detailed verbally by Jerri Nielsen, President, incorporated into the final approved version.

Sherrie Thrall, Vice President motioned to approve. A second was made by Kenneth Crandall, Secretary.

The roll call vote:

Aye Jerri Nielsen, President Aye Sherrie Thrall, Vice President Aye Kenneth Crandall, Secretary Aye Joining the Meeting via ZOOM @ 2 Via Olas, San Clemente, CA 92673 / Ph:530-258-6767 Rich Rydell, Treasurer Absent Shelley Stelzner, Assistant Secretary-Treasurer

6. **Approval of Special Board Meeting Minutes**



The December 20th, 2023 Special Board Meeting Minutes were approved by the Board as presented by Deborah Housen, Board Clerk, with the edits detailed verbally by Jerri Nielsen, President, incorporated into the final approved version.

Kenneth Crandall abstained from voting as he was not present at the December 20th, 2023 Special Board Meeting.

Joining the Meeting via ZOOM @ 2 Via Olas, San Clemente, CA 92673 / Ph:530-258-6767 Rich Rydell, Treasurer motioned to approve. A second was made by Sherrie Thrall, Vice President.

The roll call vote:

Aye **Jerri Nielsen, President** Aye **Sherrie Thrall, Vice President** Aye **Joining the Meeting via ZOOM @ 2 Via Olas, San Clemente, CA 92673 / Ph:530-258-6767 Rich Rydell, Treasurer** Abstained **Kenneth Crandall, Secretary** Absent **Shelley Stelzner, Assistant Secretary-Treasurer**

7. **Medical Staff Report**

A. Sherrie Thrall, Vice President motioned to approve. A second was made by Kenneth Crandall, Secretary.

The roll call vote:

Aye **Jerri Nielsen, President** Aye **Sherrie Thrall, Vice President** Aye **Kenneth Crandall, Secretary** Aye **Joining the Meeting via ZOOM @ 2 Via Olas, San Clemente, CA 92673 / Ph:530-258-6767 Rich Rydell, Treasurer** Absent **Shelley Stelzner, Assistant Secretary-Treasurer**

8. **November 2023 Revenue Cycle Performance & KPI (R1 Report)**

Discussion. As presented by Steve Boline, CFO. No action taken.

9. **Assembly Bill (AB) 1882, (Chapter 584, Statutes of 2022)**

Discussion. Information Only. Letter presented by Linda McCurdy, Director of Plant Ops/Safety. No action taken.

10. **New CAH Report**

Discussion. CAH Report Update presented by Donna Huntingdale, Building, Rx. No action taken.

11. **CEO December 2023 Report**

Discussion. Verbal presentation by Shawn McKenzie, CEO. No action taken.

12. **CNO December 2023 Report**

Discussion. Presented by Judith Cline, CNO. No action taken.

13. **IT Report**

Discussion. Presented by Brian Churchill, IT Director. No action taken.

14. **HR Report**

As presented by Jennie Mathews, HR Manager. No action taken.

15. **Closed Session**

- A. Closed Session pursuant to Government Code Section 54956.9 – Conference with Legal Counsel. Existing Litigation. **Robles vs SHD - Case: #CV22-00177** No Action
- B. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3) No Action
- C. Health and Safety Code 32106 - Report(s) involving Trade Secrets. **Only Trade Secrets will be covered on this date. There will be no Hospital Peer Review.** No Action

16. **Report on Closed Session**

Closed Session commenced at 3:02pm. The Board President, Jerri Nielsen, stated there were no reportable actions taken during Closed Session. Closed Session adjourned at 4:02pm.

The Regular Board Meeting reconvened at 4:03pm.

17. **Agenda Items for the Next Board Meeting**

- A. Election of Officers
- B. Board Committee Assignments
- C. Early Procurement of Medical Equipment
- D. Updated Cash Flow Analysis (standing agenda item)
- E. Cerner - Analysis of System Edits Delivered/Undelivered as part of initial build
- F. Finance Investment Policy
- G. Foundation/Direct Giving
- H. Chief Operations Officer (COO) Introductions
- I. COO Report

18. **Next Regular Board Meeting Announcement**

January 25th, 2024 @ 3:00PM in the LAC-Conference Room
199 Reynolds Rd., Chester, CA 96020

19. **Adjournment**

The Regular Board Meeting adjourned at 5:37PM.

20. **Certificate of Posting**

- A. This agenda has been emailed to the following newspaper publisher: Plumas News This agenda has been posted at the following public places: Seneca Healthcare District Hospital's Bulletin Board U.S. Post Office – Chester Branch Chester Fire District Hamilton Branch Fire District Peninsula Fire District Lake Almanor West Fire District This agenda has been mailed to the following radio station: KSUE/JDX