

Beckwourth Peak Fire Protection District
Minutes
Special Meeting
February 12, 2024 05:00 PM
180 Main St, Beckwourth, CA 96129

1. Call to Order

The meeting was called to order at 5:00 pm by President Richard McLaughlin.

A. Pledge of Allegiance

Lead by President Richard McLaughlin

B. Roll Call

Present: President Richard McLaughlin, Vice-President Daniel Smith, Director Cary Curtis,
Director Melissa Klundby

Absent: Director Larry Smith

2. Public Comments

There were no comments from the public.

3. Minutes

Approve the minutes of the Special Meeting held on January 10, 2024 and the Special Meeting held on January 22, 2024

Vice-President Daniel Smith motioned to approve. A second was made by Director Cary Curtis.

The motion passed with the following vote:

4 **In Favor** **Opposed**
 Abstained 1 **Absent**

4. Fire Chief Recruitment

After a brief review by Rich McLaughlin and Daniel Smith the package presented, including the job description, recruitment and selection procedure and compensation proposal was approved.

Director Cary Curtis motioned to approve. A second was made by Director Melissa Klundby.

The motion passed with the following vote:

4 **In Favor** **Opposed**
 Abstained 1 **Absent**

5. Legal Counsel Selection

Approved distribution of the RFP for Legal Counsel.

Director Melissa Klundby motioned to approve. A second was made by Director Cary Curtis.

The motion passed with the following vote:

4 **In Favor** **Opposed**
 Abstained 1 **Absent**

6. Interim Fire Chief

Approved the appointment of Kenny Osburn as Interim Fire Chief, with the Interim Fire Chief reporting to the Board President and the Board President directing the Interim Fire Chief

Director Cary Curtis motioned to approve. A second was made by Vice-President Daniel Smith.

The motion passed with the following vote:

4 **In Favor** **Opposed**
 Abstained 1 **Absent**

7. District Treasurer

Appointed Daniel Smith as District Treasurer. Directed staff to research required bonding.

Director Cary Curtis motioned to approve. A second was made by Director Melissa Klundby.

The motion passed with the following vote:

4 **In Favor** **Opposed**
 Abstained 1 **Absent**

8. Bank Account Authorization

Adopted Resolution No. 2024-002 authorizing the opening of bank accounts and approving the following individuals to sign on the accounts:

President, Rich McLauhglin

Vice-President, Daniel Smith

Director, Cary Curtis

Director, Melissa Klundby

Director, Larry Smith

Interim Fire Chief, Kenny Osburn

Director Cary Curtis motioned to approve. A second was made by Vice-President Daniel Smith.

The roll call vote:

Aye **President Richard McLaughlin** Aye **Vice-President Daniel Smith**
Aye **Director Cary Curtis** Aye **Director Melissa Klundby** Absent **Director Larry Smith**

9. District Logo

Kenny Osburn explained that he was still awaiting a final drawing from the graphic designer, he asked the item be placed on the next agenda for consideration.

10. Committee Matters

A. Finance Committee Report

President McLaughlin made a committee appointment change replacing Larry Smith with

Daniel Smith on the Finance Committee. The Committee reported on acquiring funds from Gold Mountain CSD, Beckwourth Fire Department and Sierra Valley Fire Department. It was also reported that quotes for insurance were being obtained.

B. Operations/Safety Committee Report

President McLaughlin made a committee appointment change replacing Daniel Smith with Larry Smith on the Ops/Safety Committee. Kenny Osburn reviewed the updated staffing proposal for the new district explaining an option of dividing it into East and West Divisions.

Larry Smith arrived at the meeting at 5:5pm.

C. Administration/Personnel Committee Report

Director Curtis reviewed information obtained from Streamline regarding creation of a website. She would continue to gather additional information and return to the Board at the next meeting.

D. Annexation Committee Report

Director Curtis reported that the Committee had met with Eastern Plumas Rural Fire Protection District and provided them with a list of information they would need to provide for annexation consideration.

11. Adjournment

The meeting was adjourned at 6:56pm.