

RESOLUTION NO. 2531

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
AUTHORIZING PAYMENT OF CLAIMS FOR THE PERIOD
OCTOBER 13, 2022 THROUGH OCTOBER 26, 2022.**

**ACCOUNTS PAYABLE
CHECK NUMBERS: 44331 – 44365**

**PAYROLL
CHECK NUMBERS: 17201 – 17204**

WHEREAS, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

WHEREAS, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

ACCOUNTS PAYABLE:	\$ 76,261.04
PAYROLL:	<u>\$ 23,559.64</u>
TOTAL:	\$ 99,820.68

NOW THEREFORE BE IT RESOLVED THAT all claims and demands represented are just and proper and legal demands or claims against the City of Portola, and the payment of any such demands is approved and authorized.

PASSED, APPROVED AND ADOPTED this 26th day of October, 2022 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Pat Morton, Mayor

ATTEST:

Jason Shaw, Deputy City Clerk

I, Jason Shaw, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on October 26, 2022.

Jason Shaw, Deputy City Clerk

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000009	I-202210190735	CRESCENT TOW & REPAIR AVA VEH ABATMENT	R	10/26/2022		1,500.00	044331	1,500.00
000025	I-202210190748	AUTO & TRUCK ELECTRIC IN SNOW VEH REPAIR	R	10/26/2022		137.58	044332	137.58
000027	I-202210190729	NATIONAL INDUSTRIAL & SAFETY SU MATERIALS & SUPPLIES	R	10/26/2022		857.00	044333	857.00
000028	I-202210190749	KIRACK CONSTRUCTION INC SUBSTATION GUTTERS	R	10/26/2022		1,926.00	044334	1,926.00
000029	I-202210190750	COUNTRY BREEZE CLEANING CLEANING SERVICE SEPT/OCT	R	10/26/2022		800.00	044335	800.00
0005	I-202210190741	AIRGAS, INC. ACETLENE/OXYGEN	R	10/26/2022		223.60	044336	223.60
0015	I-202210190745	AMERIGAS CITY HALL PROPANE	R	10/26/2022		174.13	044337	174.13
0021	I-202210190742	AT&T 800 EMER LINE	R	10/26/2022		4.76	044338	4.76
0023	I-202210190740	AT&T CALNET 3 LDWTP/SCADA	R	10/26/2022		75.43	044339	75.43
0034	I-202210190727	BLUE TARP FINANCIAL, INC ANNUAL FEE	R	10/26/2022		39.99	044340	39.99
0039	I-202210190734	BULLET INFORMATION TECHNOLOGY IT COMPUTER SERVICES	R	10/26/2022		1,120.00	044341	1,120.00
0048	I-202210190743	CBC COMPANIES-FACTUAL DATA UB CREDIT CHECKS	R	10/26/2022		11.50	044342	11.50
0060	I-202210190720	COSTCO COSTCO MEMBERSHIP ANNUAL	R	10/26/2022		60.00	044343	60.00
0062	I-202210190736	CSG CONSULTANTS CODE ENFORCEMENT	R	10/26/2022		10,400.00	044344	10,400.00
0086	I-202210190733	FOLCHI LOGGING & CONSTR., INC. ROAD BASE/WATER LINE REPAIR	R	10/26/2022		761.48	044345	761.48

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0090	I-202210190718	GRAINGER WATER EQUIP REPAIR	R	10/26/2022		14.91	044346	14.91
0096	I-202210190731	HARBOR FREIGHT TOOLS SEWER MATERIALS & SUPPLIES	R	10/26/2022		314.69	044347	314.69
0101	I-202210190715	HUNT & SONS, INC. CITY FUEL CHARGES	R	10/26/2022		3,146.12	044348	3,146.12
0105	I-202210190744	INTERMOUNTAIN DISPOSAL ARPA PROGRAM	R	10/26/2022		32,459.41	044349	32,459.41
0111	I-202210190719	JEFFERSON SUPPLY COMPANY MATERIALS & SUPPLIES	R	10/26/2022		670.83	044350	670.83
0118	I-202210190738	KANSAS LIFE INSURANCE CO EMPLOYEE LIFE INSURANCE	R	10/26/2022		80.35	044351	80.35
0159	I-202210190716	OFFICE DEPOT OFFICE SUPPLIES	R	10/26/2022		1,084.09	044352	1,084.09
0164	I-202210190728	P & F DISTRIBUTORS WATER LINE REPAIR	R	10/26/2022		1,255.57	044353	1,255.57
0165	I-202210190717	PALL CORPORATION LDWTP EQUIP REPAIR	R	10/26/2022		2,313.52	044354	2,313.52
0173	I-202210190739	PITNEY BOWES RENTAL FEE	R	10/26/2022		18.34	044355	18.34
0188	I-202210190724	PORTER SIMON CORPORATION LEGAL SERVICES	R	10/26/2022		5,540.00	044356	5,540.00
0208	I-202210190732	SAUERS ENGINEERING, INC. SEWER PROF SERVICES	R	10/26/2022		1,485.00	044357	1,485.00
0212	I-202210190730	SIERRA CONTROLS, LLC LDWTP PROF SERVICES	R	10/26/2022		268.13	044358	268.13
0218	I-202210190723	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	10/26/2022		280.00	044359	280.00
0225	I-202210190726	SONSRAY MACHINERY, LLC EQUIP REPAIR	R	10/26/2022		3,549.61	044360	3,549.61

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0235	I-202210190737	SUSAN SCARLETT ACCOUNTING SERVICES	R	10/26/2022		5,000.00	044361	5,000.00
0246	I-202210190746	TYLER TECHNOLOGIES, INC SB2 GRANT INCODE	R	10/26/2022		110.00	044362	110.00
0275	I-202210190747	EIP HOLDINGS II LLC BECKWOURTH REPEATER RENT	R	10/26/2022		189.00	044363	189.00
1	I-202210190725	JENNIFER CONDLIFFE TRAINING	R	10/26/2022		270.00	044364	270.00
1	I-202210190751	KELLIE PATO DOT PHYSICAL	R	10/26/2022		120.00	044365	120.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	35	0.00	76,261.04	76,261.04
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	35	0.00	76,261.04	76,261.04

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	35	0.00	76,261.04	76,261.04
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	35	0.00	76,261.04	76,261.04

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	10/2022	54,052.55CR
207	10/2022	1,110.93CR
208	10/2022	678.83CR
215	10/2022	250.00CR
501	10/2022	80.35CR
710	10/2022	11,447.38CR
720	10/2022	7,246.49CR
730	10/2022	1,394.51CR
=====		
ALL		76,261.04CR



**City of Portola
Minutes
Regular Meeting
October 12, 2022 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Pat Morton • Mayor Pro Tem Tom Cooley • Councilmember Phil Oels • Councilmember Stan Peiler • Councilmember Bill Powers

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Pledge of Allegiance

Lead by Mayor Pat Morton

B. Roll Call

Present: Mayor Pat Morton, Mayor Pro Tem Tom Cooley, Councilmember Phil Oels, Councilmember Bill Powers

Absent: Councilmember Stan Peiler

Staff Present:

Interim City Manager, Jon Kennedy

Deputy City Clerk, Jason Shaw

2. Public Comments

There were no public comments.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

City Council had nothing to report.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

For the fire report, Portola homecoming parade was a huge success. Open house on Halloween at the Portola North Side Station. 11 fire calls in Betchworth. 20 fire calls in Portola. For the police report, 450 calls in the dispatch total, 276 have been in the city of Portola.

C. City Manager Report

Interim Manager Kennedy provided an update on the Community Clean Up Program, the Wastewater Improvement grant through Prop 1, and introduced the progress made by the new Administrative Clerk, Jason Shaw.

4. Resolution No 2529 Concerning COVID Remote Meetings Councilmember Phil Oels motioned to approve. A second was made by Councilmember Bill Powers. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Bill Powers** Absent **Councilmember Stan Peiler**

5. Consent Agenda

- A. **Claims**- Adopt Resolution No. 2530 authorizing payment of claims for the period of September 29, 2022 through October 12, 2022

Accounts Payable: \$ 120,148.74

Payroll: \$ 20,334.48

Total: \$ 140,483.22

Payroll Checks 17195 - 17200

AP Run Checks 44286 - 44330

- B. Approval of September 28, 2022 Minutes

Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Bill Powers** Absent **Councilmember Stan Peiler**

6. Review of Municipal Services Review for Eastern Plumas Fire Agencies

Jennifer Stephenson gave an update on the MSR. She listed the challenges facing the various fire departments in Plumas county and the ways they can be solved. Conclusion of the review indicated the best future action is the formation of a new fire district. Steve Gross commented that it is a well written document and asked follow up questions. Jennifer stated that there are no known legal challenges. Mayor Morton asked follow up questions. Jennifer responded that she had 16 years experience making these reports and her team has done over 500 service reviews in total.

7. **LESSG Feasibility Draft and Presentation** Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Bill Powers** Absent **Councilmember Stan Peiler**

Mayor Pro Tem Tom Cooley provided a brief but comprehensive report on the LESSG Feasibility study which included future possible fee structures and overall composition of possible fire district. The new district would allow for better service. Interim City Manager Jon Kennedy praised the team for their efforts.

Action was taken to approve the draft report as presented and recognition there will be a special tax which was presented in the study.

8. Adjournment

Meeting adjourned at 7:43 PM by Mayor Pat Morton.