



Indian Valley Community Services District

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Minutes

Regular Meeting

February 28, 2024 05:30 PM

127 Crescent St., Suite 5, Greenville, CA 95947

<https://www.indianvalleycsd.com/>

1. Call to Order

The meeting was called to order at 5:34 pm by Chair Kristine Gorbet.

A. Roll Call

Present: Wanda Carpenter, Mary Cronin, Vice-Chair Susan Doran, Chair Kristine Gorbet, Andy Meyers

Staff Present: GM Adam Cox, Board Clerk Jennifer Ayres, Fire Chief Bob Orange and Project Utility Manager Mike Sundby

B. Pledge of Allegiance

Lead by Chair Kristine Gorbet

2. Approve the Agenda



Vice-Chair Susan Doran motioned to approve. A second was made by Wanda Carpenter.

The motion passed with the following vote:

5 In Favor 0 Opposed
 Abstained Absent

3. Public Comments

There were no public comments.

4. Approve Meeting Minutes



A. January 24, 2024 Regular Board Meeting Minutes

Vice-Chair Susan Doran motioned to approve. A second was made by Mary Cronin.

The motion passed with the following vote:

5 In Favor 0 Opposed
 Abstained Absent

B. January 31, 2024 Special Board Meeting Minutes

Vice-Chair Susan Doran motioned to approve. A second was made by Mary Cronin.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent**

5. **Financials Review: January 2024 Financials**



GM Cox stated we are doing well overall. We are trying to gain access to our LAIF funds in order to transfer the funds to our California CLASS account where it earns more interest. We are currently receiving \$30,000 per month in the account. We are doing much better than expected with our water income. Customers are getting their settlements from the Dixie Fire and are paying their past due bills. Sewer is not looking good but we have rehabed our entire system and a lot of money has been spent.

Mary Cronin motioned to approve. A second was made by Vice-Chair Susan Doran.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent**

6. **General Manager Report: By Adam Cox**

We are still working on the merger between Indian Valley Fire Department and the Crescent Mills Fire Department. We are not sure at this point if they are still interested in merging with IVFD. CMFD has called a Special Board Meeting on Saturday to discuss whether they want to move forward with the merger. They will let us know. Next steps would be for the IVCSO Board and the CMFD Board to meet regarding the resolution.

We recieved our renewal application for Fire Insurance and Water/Sewer which is good news. We did not get cancelled this year. We are currently reviewing the policy and making sure all fixed assets are current and listed. It is important to remember that we do not have property liability insurance as the premiums were very high and not affordable. GM Cox asked our insurance company if they would be able to look for coverage again this year and they couldn't find any available that would accept us. We will continue to ask every year at the renewal period. We also have not been able to find coverage for Inland Marine (equipment).

We would like to add Cyber Terrorism Coverage and will need a quote. Cyber Terrorism is a current issue and happening throughout the state.

We are working with consultants from the Almanor Foundation regarding an Infrastructure Master Plan which is basically taking inventory and getting ideas for telecommunications, power, water and sewer. We are also looking at a program called the PG&E Microgrid Incentive. This allows the local government to receive up to 15 million dollars to create a local electric microgrid that would maintain power during outages. Greenville is currently the only local community that can participate but it will open up to other communities in the future. This would involve a large battery back up which would provide services in the event of a power failure or emergency. We have applied for this and are in the early stages of the process.

One of our last big FEMA projects is an alternate plan for the Water Treatment Plant. We have asked to take the funds available and use them toward an alternate location that includes drilling a well and storage tank. A hydro-geological study and site identification are currently

underway. We will use the remainder of this year to do all the studies necessary. Construction should get underway in 2025.

The State declined to fund the Community Resiliency Center Grant. The Dixie Fire Collaborative will submit another application in December 2024. However, what did come through is a grant that was applied for in December 2022 called the BRIC Grant. Building Resiliency in Communities in the amount of \$500,000. This will be for planning and design to bring raw water down from Round Valley Lake to be used for fire suppression among other things. We may also be able to use these funds to work with some consultants to come up with a plan for recreational use of the lake.

Community Services Building - GM Cox has asked NST Engineering to add a separate Maintenance Building for a workshop and storage for the water/sewer operations. This was not included in the original plans. The field workers are currently operating out of a connex building. The county still has not approved our use permit for the site.

7. Utility Operations Manager Report: By Mike Sundby



8. Fire Chief Report: By Bob Orange



9. Financial Controller Job Description

Financial Controller Job Description approved and we will be interviewing for the position.

Vice-Chair Susan Doran motioned to approve. A second was made by Mary Cronin.

The motion passed with the following vote:

 5 **In Favor** 0 **Opposed**
 Abstained **Absent**

10. Revise Open Office Hours to 10:00 am - 4:00 pm Vice-Chair Susan Doran motioned to approve. A second was made by Wanda Carpenter.

The motion passed with the following vote:

 5 **In Favor** 0 **Opposed**
 Abstained **Absent**

11. Closed Session

A. Conference with Labor Negotiators -

Agency Negotiator: Chair Kristine Gorbet

Unrepresented Party: General Manager Adam Cox

No reportable action

B. Closed Session pursuant to Government Code Section 54957

Employee Position: General Manager

No reportable action

C. Closed Session pursuant to Government Code Section 54957

No reportable action

D. Conference with Legal Counsel - Existing Litigation Pursuant to Gov. Code Section 54956.9 (d)(1)

Case: Towers vs. IVCSD - CV2023-00209

Case: IVCSD vs. Pacific Gas & Electric Co. (Dixie Fire litigation)

Nor reportable action

12. Report on Closed Session Items

See item 13.

13. General Manager Employment Agreement

It was announced that in closed session, the board unanimously approved an agreement with Sectaris Partners LLC managing partner Adam Cox to continue performing General Manager duties under contract. Mr. Cox will be paid \$125 per hour for at least 160 hours per month. There are no other district-provided benefits or leaves.

Vice-Chair Susan Doran motioned to approve. A second was made by Wanda Carpenter.

The motion passed with the following vote:

 5 **In Favor** **Opposed**
 Abstained **Absent**

14. Adjournment

Susan Doran made the motion to adjourn. Mary Cronin seconded the motion.

Meeting adjourned at 8:05 pm