

Indian Valley Community Services District

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Minutes

Regular Meeting

June 12, 2024 05:30 PM

127 Crescent St., Suite 5, Greenville, CA 95947

<https://www.indianvalleycsd.com/>

1. Call to Order

The meeting was called to order at 5:30 pm by Chair Kristine Gorbet.

A. Roll Call

Present: Director Wanda Carpenter, Vice-Chair Susan Doran, Chair Kristine Gorbet, Director Andy Meyers

Absent: Director Mary Cronin

Staff Present: GM-Adam Cox, Board Clerk-Jennifer Ayres, Billing Specialist Jessica Johnson, Water Treatment Operator-Sommer Cunningham, Utility Project Manager-Mike Sundby and Fire Chief-Bob Orange

B. Pledge of Allegiance

Led by Chair Kristine Gorbet

2. Approve the Agenda



Director Wanda Carpenter motioned to approve. A second was made by Vice-Chair Susan Doran.

The motion passed with the following vote:

4 In Favor 0 Opposed
 Abstained 1 Absent Recused

3. Public Comments

Laura Kearns IVCSD Pool Committee wanted to thank the IVCSD Staff for the all the attention and hard work they have put in to the Indian Valley Community Pool. They have done an outstanding job and the pool is looking amazing!

4. Approve Meeting Minutes



Director Wanda Carpenter motioned to approve. A second was made by Vice-Chair Susan Doran.

The motion passed with the following vote:

4 In Favor 0 Opposed
 Abstained 1 Absent Recused

5. **Financials Review: April 2024 Financials** Vice-Chair Susan Doran motioned to approve. A second was made by Director Andy Meyers.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained 1 **Absent** **Recused**

6. **General Manager Report: By Adam Cox**

The Indian Valley Community Pool is open and it is looking nice. Sue Weber-IVRPD Board President has several good ideas on programming and promoting the pool.

There will be a Coming Soon Fire Station Sign and Greenville Park Renovation Sign put up in the next couple months. The architect is working on updated site Fire Station plans that will include a separate Maintenance Building.

We are currently working on a Work Place Violence Prevention Plan which needs to be in place by 7-1-24. It will be on the 6-26-24 agenda for approval.

The Dixie Fire Committee is pressing the County Board of Supervisors to allocate their insurance settlement monies as they have not made any decisions.

Our PG&E settlement is currently in mediation and they were to have a decision back to us by 6/25/24 and they again pushed the date back to July and now have pushed it back to an unknown future date.

The Taylorsville Cemetary annexation will go to LAFCO for approval and we will take on their current maintenance employee. They have found it difficult to secure Workman's Comp for their employee.

We plan on purchasing our own smoke testing equipment to identify sewer leaks. We will need to notify customers prior to testing.

Plumas County LAFCO has contacted IVCS D and Crescent Mills Fire Department regarding action to have a forced annexation. A meeting will be held in August. Crescent Mills Fire did not respond to the meeting request.

Greenville Cemetery has not yet made a decision on how they would like to proceed with a replacement water source.

GM Cox has made several presentations to local groups regarding the projects IVCS D is working on now and what is planned for the future. He met with Greenville Rotary and the Indian Valley Historical Society and the Dixie Fire Collaborative.

We are currently looking in to switching health care providers. We are currently with Blue Shield through Flaningan-Leavitt in Quincy and we are getting quotes from SDRMA.

7. **Utility Operations Manager Report: By Mike Sundby**



8. **Fire Chief Report: By Bob Orange**



9. **New Job Descriptions: Recreation Manager, Recreation Coordinator and Lifeguard**



IVCS D will be the Advisory Board for Parks and Recreation. . Employees will be employees of

IVCSD and will be billed back to IVRPD.

The Program Manager position was tabled until all board members had more to time to review the job description.

The Program Coordinator and Lifeguard positions were approved along with the updated salary schedule.

Director Wanda Carpenter motioned to approve. A second was made by Director Andy Meyers.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained 1 **Absent** **Recused**

10. Consider Resolution Calling for Special District Membership on the Plumas County Local Agency Formation Commission (LAFCo)

This agenda item was tabled and no action was taken.

11. Update Plumas Bank Signature Card and Umpqua Bank Signature Card

Approved and document was signed.

Vice-Chair Susan Doran motioned to approve. A second was made by Director Wanda Carpenter.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained 1 **Absent** **Recused**

12. Approve Submission of 2024-25 Volunteer Fire Capacity ("50/50") Grant Application

Director Wanda Carpenter motioned to approve. A second was made by Director Andy Meyers.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained 1 **Absent** **Recused**


13. Approve and Adopt Plans, Specifications, and Notice of Exemption for the Raw Water Pipeline Replacement Project (FEMA)

Director Wanda Carpenter motioned to approve. A second was made by Vice-Chair Susan Doran.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained 1 **Absent** **Recused**

14. Contract Amendment with Ridgeline Municipal Strategies, LLC for a 2-year Extension of

Municipal Financial Advisory and Consulting Services  Director Andy Meyers motioned to approve. A second was made by Director Wanda Carpenter.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained 1 **Absent** **Recused**

15. **Adjournment**

Director Carpenter made a motion to adjourn and motion was seconded by Director Meyers.
Meeting was adjourned at 7:30 pm.