

RESOLUTION NO. 2542

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
AUTHORIZING PAYMENT OF CLAIMS FOR THE PERIOD
JANUARY 26, 2023 THROUGH FEBRUARY 22, 2023.**

**ACCOUNTS PAYABLE
CHECK NUMBERS: 44595 – 44670
(VOIDED CHECKS: 44443,44460)**

**PAYROLL
CHECK NUMBERS: 17230 – 17235**

WHEREAS, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

WHEREAS, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

ACCOUNTS PAYABLE:	\$ 261,981.04
PAYROLL:	<u>\$ 45,619.18</u>
TOTAL:	<u>\$ 307,600.22</u>

NOW THEREFORE BE IT RESOLVED THAT all claims and demands represented are just and proper and legal demands or claims against the City of Portola, and the payment of any such demands is approved and authorized.

PASSED, APPROVED AND ADOPTED this 22nd day of February, 2023 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Tom Cooley, Mayor

ATTEST:

Jason Shaw, Deputy City Clerk

I, Jason Shaw, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on February 22, 2023.

Jason Shaw, Deputy City Clerk

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000035	I-202302011019	GOPHER MATERIALS & SUPPLIES	R	2/08/2023		409.47	044595	409.47
0007	I-202302010987	ALPINE FIRE SERVICES, INC WATER/SEWER PROF SERVICES	R	2/08/2023		981.64	044596	981.64
0007	I-202302011015	ALPINE FIRE SERVICES, INC CITY HALL	R	2/08/2023		99.10	044597	99.10
0014	I-202302011009	AMERICAN WINDMILLS SEWER SYSTEM IMPROVEMENT	R	2/08/2023		5,000.00	044598	5,000.00
0015	I-202302010997	AMERIGAS LDWTP PROPANE	R	2/08/2023		919.81	044599	919.81
0015	I-202302010998	AMERIGAS PUBLIC WORKS PROPANE	R	2/08/2023		954.87	044600	954.87
0015	I-202302010999	AMERIGAS CITY HALL PROPANE	R	2/08/2023		754.43	044601	754.43
0015	I-202302011000	AMERIGAS SS FIREHALL PROPANE	R	2/08/2023		362.24	044602	362.24
0019	I-202302010984	AQUA SIERRA CONTROLS INC. SEWER PROF SERVICES	R	2/08/2023		2,290.13	044603	2,290.13
0022	I-202302011003	AT&T LDWTP LONG DISTANCE CHARGES	R	2/08/2023		92.43	044604	92.43
0023	I-202302011004	AT&T CALNET 3 SCADA LDWTP	R	2/08/2023		72.14	044605	72.14
0078	I-202302011002	ENCOMPASS XEROX COPIES	R	2/08/2023		90.43	044606	90.43
0086	I-202302010990	FOLCHI LOGGING & CONSTR., INC. CONTRACT SNOW REMOVAL	R	2/08/2023		5,400.00	044607	5,400.00
0090	I-202302011012	GRAINGER SNOW MATERIALS & SUPPLIES	R	2/08/2023		262.77	044608	262.77
0101	I-202302011016	HUNT & SONS, INC. WILLIAMS HOUSE HEATING OIL	R	2/08/2023		300.19	044609	300.19

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0103	I-202302010994	IEDA LABOR RELATIONS CONSULTING	R	2/08/2023		245.30	044610	245.30
0111	I-202302011014	JEFFERSON SUPPLY COMPANY WATER MATERIALS & SUPPLIES	R	2/08/2023		22.52	044611	22.52
0133	I-202302011008	LIBERTY UTILITIES CITY ELECTRIC BILLS	R	2/08/2023		7,613.40	044612	7,613.40
0141	I-202302010996	MCI MEGA PREFERRED 800 LONG DISTANCE #	R	2/08/2023		45.21	044613	45.21
0145	I-202302011013	MILL SUPPLY, INC SNOW EQUIP REP	R	2/08/2023		877.10	044614	877.10
0148	I-202302011001	NAPA SIERRA MATERIALS & SUPPLIES	R	2/08/2023		1,513.11	044615	1,513.11
0159	I-202302011017	OFFICE DEPOT OFFICE SUPPLIES	R	2/08/2023		273.08	044616	273.08
0162	I-202302011018	OPERATING ENGINEERS EMPLOYEE HEALTH INSURANCE	R	2/08/2023		11,696.00	044617	11,696.00
0175	I-202302010985	PLUMAS ACE HARDWARE MATERIALS & SUPPLIES	R	2/08/2023		1,164.06	044618	1,164.06
0184	I-202302010991	PLUMAS SIERRA RURAL ELECTRIC LDWTP ELECTRIC	R	2/08/2023		1,676.67	044619	1,676.67
0185	I-202302010992	PLUMAS SIERRA TELECOMMUNICAT CITY INTERNET SERVICES	R	2/08/2023		382.00	044620	382.00
0218	I-202302011010	SILVER STATE ANALYTICAL WATER/WASTERWATER TESTING	R	2/08/2023		626.00	044621	626.00
0231	I-202302010993	SUCCEED.NET WEB HOSTING	R	2/08/2023		67.85	044622	67.85
0239	I-202302010988	THATCHER , INC SEWER CHEMICALS	R	2/08/2023		4,762.49	044623	4,762.49
0241	I-202302010986	THOMPSON GARAGE DOORS WATER/SEWER PROF SERVICES	R	2/08/2023		250.00	044624	250.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0253	I-202302011020	US BANCORP CITY CREDIT CARD CHARGES	R	2/08/2023		862.47	044625	862.47
0256	I-202302011011	USA BLUE BOOK WATER MATERIALS & SUPPLIES	R	2/08/2023		677.69	044626	677.69
0260	I-202302011005	VERIZON WIRELESS CITY CELL PHONES	R	2/08/2023		294.76	044627	294.76
0260	I-202302011006	VERIZON WIRELESS CITY LAND LINES	R	2/08/2023		490.78	044628	490.78
0260	I-202302011007	VERIZON WIRELESS LDWTP DATA PLAN	R	2/08/2023		108.05	044629	108.05
0269	I-202302010995	XEROX FINANCIAL SERVICES XEROX COPIER LEASE	R	2/08/2023		268.13	044630	268.13
1	I-202302010989	LEAH TURNER COUNCIL TRAINING	R	2/08/2023		1,391.48	044631	1,391.48

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	37	0.00	53,297.80	53,297.80
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	37	0.00	53,297.80	53,297.80

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	37	0.00	53,297.80	53,297.80
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	37	0.00	53,297.80	53,297.80

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	2/2023	8,325.82CR
207	2/2023	3,879.80CR
208	2/2023	10,904.37CR
215	2/2023	41.14CR
710	2/2023	10,762.07CR
720	2/2023	18,976.81CR
730	2/2023	407.79CR
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ALL		53,297.80CR

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000009	I-202302151058	CRESCENT TOW & REPAIR VEH ABATEMENT	R	2/22/2023		3,500.00	044632	3,500.00
000029	I-202302151053	COUNTRY BREEZE CLEANING CITY HALL CLEANING SERVICE	R	2/22/2023		400.00	044633	400.00
000036	I-202302151060	RENO CYCLES & GEAR SNOW EQUIP REPAIR	R	2/22/2023		622.25	044634	622.25
0005	I-202302151048	AIRGAS, INC. ACETLENE/OXYGEN	R	2/22/2023		235.90	044635	235.90
0007	I-202302151034	ALPINE FIRE SERVICES, INC ANNUAL SERVICES	R	2/22/2023		486.95	044636	486.95
0008	I-202302151049	ALWAYS ANSWER 800 NUMBER	R	2/22/2023		46.50	044637	46.50
0015	I-202302151036	AMERIGAS SS FIRE HALL PROPANE	R	2/22/2023		796.87	044638	796.87
0015	I-202302151037	AMERIGAS PW PROPANE	R	2/22/2023		1,142.41	044639	1,142.41
0015	I-202302151038	AMERIGAS CITY HALL PROPANE	R	2/22/2023		834.93	044640	834.93
0021	I-202302151050	AT&T 800 EMERGENCY LINE	R	2/22/2023		4.77	044641	4.77
0023	I-202302151040	AT&T CALNET 3 SCADA LDWTP	R	2/22/2023		75.30	044642	75.30
0039	I-202302151042	BULLET INFORMATION TECHNOLOGY IT SERVICES	R	2/22/2023		560.00	044643	560.00
0040	I-202302151039	CA DEPT OF TAX AND FEE ADMIN WATER RIGHTS	R	2/22/2023		759.36	044644	759.36
0052	I-202302151029	CITY OF PORTOLA WATER SEWER BILLS	R	2/22/2023		2,199.66	044645	2,199.66
VOID	044646	VOID CHECK	V	2/22/2023			044646	**VOID**

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0055	I-202302151030	COATES TIRE CENTER VEH/EQUIP REPAIR	R	2/22/2023		8,233.19	044647	8,233.19
0062	I-202302151041	CSG CONSULTANTS, INC. CODE ENFORCEMENT	R	2/22/2023		4,160.00	044648	4,160.00
0063	I-202302151055	CURRENT ELECTRIC & ALARM, INC ALARM MONITORING SERVICES	R	2/22/2023		555.00	044649	555.00
0091	I-202302151031	GRANITE CONSTRUCTION, INC SNOW STREET REPAIR	R	2/22/2023		3,720.84	044650	3,720.84
0101	I-202302151059	HUNT & SONS, INC. CITY FUEL CHARGES	R	2/22/2023		7,121.27	044651	7,121.27
0105	I-202302151028	INTERMOUNTAIN DISPOSAL ARPA	R	2/22/2023		1,916.29	044652	1,916.29
0105	I-202302151057	INTERMOUNTAIN DISPOSAL REFUSE COLLECTION	R	2/22/2023		233.05	044653	233.05
0122	I-202302151033	KIMBALL MIDWEST SNOW MATERIALS & SUPPLIES	R	2/22/2023		289.04	044654	289.04
0124	I-202302151032	KOMATSU EQUIPMENT SNOW EQUIP REPAIR	R	2/22/2023		74.10	044655	74.10
0129	I-202302151025	LEAGUE OF CALIFORNIA CITIES MEMBERSHIP DUES	R	2/22/2023		1,567.00	044656	1,567.00
0129	I-202302151026	LEAGUE OF CALIFORNIA CITIES MEMBERSHIP DUES	R	2/22/2023		100.00	044657	100.00
0159	I-202302151044	OFFICE DEPOT OFFICE SUPPLIES	R	2/22/2023		547.96	044658	547.96
0174	I-202302151043	PLANWEST PARTNERS FIRE FEASIBILITY STUDY	R	2/22/2023		19,620.97	044659	19,620.97
0181	I-202302151054	PLUMAS COUNTY SHERIFF'S OFFICE SHERIFF CONTRACT	R	2/22/2023		130,000.00	044660	130,000.00
0188	I-202302151024	PORTER SIMON CORPORATION LEGAL PROF SERVICES	R	2/22/2023		6,565.00	044661	6,565.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0192	I-202302151046	PURCHASE POWER POSTAGE FOR METER	R	2/22/2023		1,604.07	044662	1,604.07
0208	I-202302151047	SAUERS ENGINEERING, INC. SEWER PROF SERVICES	R	2/22/2023		1,105.00	044663	1,105.00
0218	I-202302151035	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	2/22/2023		1,782.00	044664	1,782.00
0227	I-202302151045	STATE OF CALIFORNIA SIGNALS & LIGHTING	R	2/22/2023		460.39	044665	460.39
0235	I-202302151052	SUSAN SCARLETT ACCOUNTING SERVICES	R	2/22/2023		5,000.00	044666	5,000.00
0240	I-202302151056	THOMAS G. VALENTINO SOLID WASTE CONSULTING SERVICE	R	2/22/2023		630.00	044667	630.00
0252	I-202302151051	UNITED STATES POSTAL SERVICE POSTAGE FOR PERMIT	R	2/22/2023		1,500.00	044668	1,500.00
1	I-202302151023	JON KENNEDY SCORE MILEAGE	R	2/22/2023		217.33	044669	217.33
1	I-202302151027	JASON SHAW REIMBURSEMENT	R	2/22/2023		15.84	044670	15.84

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	38	0.00	208,683.24	208,683.24
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	39	0.00	208,683.24	208,683.24

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	38	0.00	208,683.24	208,683.24
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	39	0.00	208,683.24	208,683.24

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	2/2023	171,360.41CR
207	2/2023	910.39CR
208	2/2023	18,524.36CR
215	2/2023	250.00CR
710	2/2023	7,447.07CR
720	2/2023	6,964.99CR
730	2/2023	3,226.02CR
=====		
ALL		208,683.24CR



**City of Portola
Minutes
Special Meeting
May 18, 2022 03:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Pat Morton • Mayor Pro Tem Tom Cooley • Councilmember Phil Oels • Councilmember Stan Peiler • Councilmember Bill Powers

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Roll Call

Present: Mayor Pat Morton, Mayor Pro Tem Tom Cooley, Councilmember Phil Oels
Absent: Councilmember Stan Peiler, Councilmember Bill Powers
Staff Present:

Financial Officer Susan Scarlett, Interim City Manager Jon Kennedy

2. Public Comments

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “**PUBLIC COMMENT**” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

3. 2022/2023 Budget Workshop Councilmember Phil Oels motioned to approve. A second was made by Mayor Pro Tem Tom Cooley. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Absent **Councilmember Stan Peiler** Absent **Councilmember Bill Powers** Finance Officer Susan Scarlett reviewed the draft budget in detail at the workshop. Add on items were reviewed and the Council was asked which items should be included in the draft budget going forward. All items on the Add on list were approved. An updated step program was presented to the City Council which included a 4.7% Cola adjustment for full time employees

4. Adjournment