



Seneca Healthcare District

Minutes

Regular Meeting

July 25, 2024 03:00 PM

Lake Almanor Clinic (LAC) Conference Room, 199 Reynolds Road, Chester, CA 96020

<https://senecahospital.org/>

1. Call to Order

The meeting was called to order at 3:00 pm by President Jerri Nielsen.

Rich Rydell arrived at 3:02pm.

A. Roll Call

Present: President Jerri Nielsen, Secretary Kenneth Crandall, Treasurer Rich Rydell, Assistant Secretary/Treasurer Shelley Stelzner

Absent: Vice President Sherrie Thrall

B. Pledge of Allegiance

Led by President Jerri Nielsen

2. Additions or Modifications to, or Deletions from the Agenda

Jerri Nielsen, Board President, requested Item #11, New Critical Access Hospital (CAH) / Skilled Nursing Facility (SNF) Award - Inspector of Record (IOR) - be **tabled** to a future meeting, as review/approval from USDA was still "pending" at time of meeting.

3. Approval of the Agenda

Modification to the Agenda as noted, was approved by the Board.

Secretary Kenneth Crandall motioned to approve. A second was made by Assistant Secretary/Treasurer Shelley Stelzner.

The roll call vote:

Aye President Jerri Nielsen Aye Secretary Kenneth Crandall Aye Treasurer Rich Rydell Aye Assistant Secretary/Treasurer Shelley Stelzner Absent Vice President Sherrie Thrall

4. Public Comments

There were no public comments submitted to the Board for discussion.

5. Approval of the June 27th, 2024 Special Board Meeting Minutes

Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. A second was made by Secretary Kenneth Crandall.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Secretary Kenneth Crandall** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Shelley Stelzner** Absent **Vice President Sherrie Thrall**

6. **Approval of the June 27th, 2024 Regular Board Meeting Minutes** Assistant Secretary/Treasurer Shelley Stelzner motioned to approve. A second was made by Secretary Kenneth Crandall.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Secretary Kenneth Crandall** Aye **Treasurer Rich Rydell** Aye **Assistant Secretary/Treasurer Shelley Stelzner** Absent **Vice President Sherrie Thrall**

7. **Staff Reports**

CEO Report -Tracking Legislation / Updates - Shawn McKenzie, CEO
CNO Report - Covid Update /Infection Prevention / Emergency Room / EMS Updates /Regulatory Activity - Judith Cline, CNO
COO Report - Monthly Updates - Brady Haynes, COO
IT Report - (Verbal) Report by Brian Churchill, Director
HR Report - Monthly Updates / Newsletter - Jennie Matthews, HR Manager
Marketing/PR Report - Monthly Updates - Chelssa Outland, Marketing/PR Director
Compliance/Privacy/HIM - (No Report) - Charlene Almocera, HIM Director

8. **Interim Financing Update**

Verbal report delivered to the Board by Steve Boline, CFO

Western Alliance Update - Meeting was rescheduled.

9. **Seneca Healthcare Foundation Report**



Chelssa Outland, Executive Director of the Seneca Healthcare Foundation, presented three additional documents to the Board Members for review. (Attached)

10. **Medical Staff Report**

The Medical Staff Appointments as approved at the Medical Staff Meeting held on July 9th, 2024, were approved by the Board as presented on this date.

Treasurer Rich Rydell motioned to approve. A second was made by Secretary Kenneth Crandall.

The roll call vote:

Aye **President Jerri Nielsen** Aye **Secretary Kenneth Crandall** Aye **Treasurer Rich**

Rydell Aye **Assistant Secretary/Treasurer Shelley Stelzner** Absent **Vice President Sherrie Thrall**

11. New Critical Access Hospital (CAH) / Skilled Nursing Facility (SNF) Award - Inspector of Record (IOR)

This item was tabled by the Board at the beginning of this meeting.

12. Board Self-Assessment

The Board reviewed the ACHD Member Board Self-Assessment document and mutually agreed to reintroduce this topic for discussion at a future Board Meeting, likely after November 2024.

13. Future Board Meeting Agenda Topics

1. New Hospital Build - Interim Financing
2. New Hospital Build - Citizens' Oversight Committee
3. Finance Investment Policy
4. Physician Contract Negotiation, Execution, Termination and Administration Authority of the CEO
5. Board Planning Session
6. Board Committees

14. Closed Session

- A. Conference with Legal Counsel - Anticipated Litigation Pursuant to Gov. Code Section 54956.9 (d)(2) or (3)

There was no Closed Session held during this meeting.

15. Report on Closed Session

Nothing to report as there was no Closed Session.

16. Next Regular Board Meeting Announcement

- A. Adjournment

DATE: August 29th, 2024

TIME: 3:00PM

LOCATION: Lake Almanor Clinic (LAC) - Conference Room
199 Reynolds Road, Chester, CA 96020

The Regular Board Meeting adjourned at 4:21pm

Posted 4:14 pm on August 23, 2024

Certificate of Posting: I, Deborah Housen, hereby certify I posted the foregoing Agenda on the bulletin boards, located at the front door entrances of Seneca Healthcare District Hospital and the Lake Almanor Walk-In Clinic on August 23, 2024.

The agenda was electronically mailed to the following newspaper publishers:

Intermountain News

The agenda was posted at the following public places:

Seneca Healthcare District - Hospital and Walk-In Clinic Bulletin Boards

United States Post Office - Chester Branch

Chester Fire Department (CPUD)

Hamilton Branch Fire District

Peninsula Fire District

Lake Almanor West Fire District

The agenda was mailed to the following radio station:

KSUE/JDX